



**ADMISSION AND ENROLLMENT TO UNDERGRADUATE
STUDIES OF CITIZENS FROM COUNTRIES OUTSIDE THE
EUROPEAN UNION, THE EUROPEAN ECONOMIC AREA
(EEA) AND THE SWISS CONFEDERATION TO STUDY
PROGRAMS TAUGHT IN ROMANIAN/ENGLISH/FRENCH
AT VICTOR BABES UNIVERSITY OF MEDICINE AND
PHARMACY TIMISOARA
(SESSION JULY – SEPTEMBER 2021)
ACADEMIC YEAR 2021 – 2022**

	Title, Name and Surname	Date	Signature
Elaborated: Vice-Rector for Internationalisation	Prof. univ. dr. Claudia Borza	24.02.2021 31.03.2021 (R1)	
Supplemented and amended Reposted 1	Prof. univ. dr. Claudia Borza	11.05.2021	
Endorsed by the Legal Advisor	Legal Advisor, dr. Codrina Mihaela Levai	20.05.2021	
Endorsed by the Permanent Senate Committee for the revision of Regulations and of the University Charter	Prof. univ. dr. Mirela-Danina Muntean	20.05.2021	
Date of entering into force:	31.03.2021 (R1), 26.05.2021 (amended and supplemented)		
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PREAMBLE

According to the *Order 4205/06.05.2020 regarding the alteration of certain provisions of the Annex to the Order of the ministry of national education and scientific research 6.102/2016 for the approval of the Frame-methodology for the admission to undergraduate, master and doctoral studies,*

On the basis of *academic autonomy and by assuming public responsibility,*

According to the *Decision of the Senate of the “Victor Babeș” University of Medicine and Pharmacy, Timișoara of 20.01.2021,* the admission of the citizens belonging to countries outside the EU, EEA and Swiss Confederation will contain an online component represented by the submission by the candidates of their scanned PDF documents by e-mail, according to the present methodology.

I. GENERAL PROVISIONS

I. 1. The current admission requirements are applicable to foreign citizens, namely to the candidates from countries OUTSIDE the European Union, the European Economic Area and the Swiss Confederation (hereby called third countries) who wish to apply for the Romanian/English/French study programs, as self-supported fee-based students.

I. 2. The present admission requirements represent the only official document regulating the admission process for foreign candidates who wish to apply for undergraduate studies in the Victor Babes University of Medicine and Pharmacy, Timisoara. The document can be amended by any subsequent legal provisions.

I. 3. Any references that may appear in certain publications or that may be communicated through unofficial channels cannot replace the official regulations and, consequently, do not in any way, involve the university.

I. 4. The Administrative Board has the right to make the present requirements compatible with



imperative legal documents.

I. 5. The current Admission Requirements may undergo subsequent changes depending on the evolution of the pandemic and on further regulations of the Romanian Ministry of Education and Research, and candidates have the obligation to be up to date with any changes that may arise and to act accordingly.

I. 6. Any communication between the university and the candidates registered for the admission takes place in writing, in electronic or hard-copy form.

II. WHO CAN APPLY

II. 1. The following candidates are eligible to participate at the admission process for a place at the study programs in English/French/Romanian:

- Citizens belonging to third countries, who can prove their citizenship with a passport valid at least 6 months from the beginning of the academic year.
- Citizens belonging to third countries who have a valid high-school/equivalent diploma regardless the year when they graduated from high-school, according to the minimal requirements for access to higher education in Romania, as mentioned in Annex 5. For the graduates of the current academic year we accept only official certificates which replace the diploma and which contain the results that will be found on the future diploma.

III. STUDY PROGRAMS, NUMBER OF PLACES, TUITION FEES

III. 1. The above mentioned candidates may apply for the study programs taught in Romanian/English/French, according to the number of available places.

III. 2. The available places/faculties/study programmes, established in the Board meeting of 19 January 2021, as well as the tuition fees for the next academic year, can be found in the table below.



These figures are provisional as they can undergo changes depending on subsequent dispositions from the Ministry of Education.

No.	FACULTY	STUDY PROGRAM / LANGUAGE	LENGTH OF STUDIES	NUMBER OF PLACES	TUITION FEE/YEAR (EURO)
1.	MEDICINE	Medicine (Romanian)	6 years	25	7500
		Medicine (English)	6 years	60	7500
		Medicine (French)	6 years	30	7500
2.	DENTAL MEDICINE	Dental Medicine (Romanian)	6 years	5	7500
		Dental Medicine (English)	6 years	20	7500
3.	PHARMACY	Pharmacy (French)	5 years	50	7500
		Pharmacy (Romanian)	5 years	10	7500

III.3. The number of points for a candidate will be calculated using the calculation formula established by the university and candidates will be ranked in descending order of the results obtained in the entrance examination and according to the number of available places approved for each study program.

IV. SCHEDULE OF REGISTRATION:

THE FIRST COMPETITIVE ENTRANCE EXAM SESSION – JULY 2021

• **4 May 2021 – 22 July 2021 – 15.30 (local time¹)** – candidates can fill in the online application forms, without exceeding the established deadline, send the documents as pdf. to the e-mail address

¹ Local time = Romania time



international@umft.ro , the Admission committee checks the documents and validates the complete files. The admission committee takes into account ONLY the files that have been submitted as pdf. no later than 22 July 2021, 15.30 (local time) for the first session of admission, respective, no later than 03 September 2021, for the second session of admission and validates a single online application form, i.e. the one submitted by the candidate by e-mail, as part of the electronic file.

- **29 July 2021** – classification of the candidates based on the number of points obtained at the competitive entrance exam.

- **29 July 2021** – the **PROVISIONAL** results for all study programs (together with the number of points obtained by each candidate) are published on the university website and candidates will be referred to using the number of the validated online application form and NOT their names.

- **29 July 2021 – 30 July 2021 (12:00 p.m., local time)** - failed candidates may submit appeals to the Admission Committee; the appeals have to be submitted by e-mail to the address relint@umft.ro.

- **30 July 2021 (12:00 pm – 4:00 pm – local time)** — the Admission Committee solves the appeals; the results of the competitive entrance exam after the appeals have been resolved will be posted on the university website.

- **31 July 2021 – 3 August 2021** – the candidates who were declared „ADMITTED” have the obligation to confirm their place by e-mail to admission@umft.ro. The confirmation of the place must be accompanied by the payment by bank transfer/credit card of a NON-REFUNDABLE confirmation fee of 300 euros, and candidates have to attach the scanned copy of the bank transfer/proof of payment to their e-mail. **Candidates who fail to confirm their place or fail to enclose the proof of payment of the confirmation fee automatically lose their place**, the respective place being redistributed to the next candidate on the list of rejected candidates who have confirmed their place. Rejected candidates may confirm their place, under the same conditions, by paying the confirmation fee of 300 Euros NON-REFUNDABLE, in case of vacated places. The Financial Department verifies the proofs of payment for the confirmation of the place fees.

- **Candidates can confirm their place for maximum two study programmes within the same**



faculty out of the choices specified in the validated online application form. In this case candidates have to pay the confirmation fee for both options – 300 Euro X 2 = 600 Euro (non-refundable).

- Candidates who fail to confirm their place or fail to enclose the proof of payment of the confirmation fee automatically lose their place, the respective place being redistributed to the next candidates on the list of rejected candidates **WHO HAVE CONFIRMED THEIR PLACE. THE PAYMENT OF THE CONFIRMATION FEE DOES NOT GUARANTEE THE ADMISSION OF THE CANDIDATE, AS THIS EVENTUALLY DEPENDS ON RECEIVING A LETTER OF ACCEPTANCE TO STUDIES, A STUDY VISA AND THE PAYMENT OF THE TUITION FEE.**

IMPORTANT! REJECTED CANDIDATES MAY PAY THE CONFIRMATION FEE FOR MAXIMUM TWO STUDY PROGRAMMES, EVEN IF THERE ARE NO VACANT PLACES AT THE RESPECTIVE MOMENT, KEEPING IN MIND THE FOLLOWING:

a) if no place becomes vacant, the confirmation fee will not be reimbursed;

b) if a candidate who has paid the confirmation fee does not receive a Letter of Acceptance issued by the Romanian Ministry of Education and Research or a study visa, the confirmation fee will not be reimbursed.

- **5 August 2021 – posting on the university website the list with the admitted and rejected candidates following the appeals and who confirmed their places, at International/Admission 2021.**

Candidates will be listed according to the following criteria:

1. The number of the validated online application form;
2. The number of points obtained after the competitive entrance exam;



3. The number of points obtained after applying the differentiating criteria (for candidates with the same number of points);
4. The alphabetical order of the candidates corresponding to the number of the validated online application form.

THE SECOND COMPETITIVE ENTRANCE EXAM SESSION – SEPTEMBER 2021

- **27 August 2021** – the list with the number of available places/study programmes following the first entrance exam session are posted on the website;
- **30 August 2021 – 3 September 2021** – pre-registration period for the second competitive entrance exam session. Candidates may apply for the places that remained vacant after the first competitive entrance exam, in the same conditions and with the same admission committee as in July.
- **13 September 2021** – **classification of the candidates** based on the number of points obtained at the competitive entrance exam, according to the calculation formula established by the university;
- **13 September 2021** – the **PROVISIONAL results** for all study programs (together with the number of points obtained by each candidate) are published on the university website and candidates will be referred to using the number of the validated online application form and NOT their names;
- **13 September 2021 – 14 September 2021 (ora 12 p.m., local time)** – failed candidates may submit appeals to the Admission Committee; the appeals have to be submitted by e-mail to the address relint@umft.ro;
- **14 September 2021 (12 p.m. – 4 p.m. local time)** – the Admission Committee solves the appeals; the results of the competitive entrance exam after the appeals have been resolved will be posted on the university website;
- **15 September 2021 – 17 September 2021** – Admitted candidates have to confirm their place in the same conditions as in the first competitive entrance exam session; the Financial Department verifies the proofs of payment.
- **18 September 2021** – the results of the competitive entrance exam, after appeals and confirmations, are posted on the website www.umft.eu , International/Admission.



Candidates will be listed according to the following criteria:

1. The number of the validated online application form;
 2. The number of points obtained after the competitive entrance exam;
 3. The number of points obtained after applying the differentiating criteria (for candidates with the same number of points);
 4. The alphabetical order of the candidates corresponding to the number of the validated online application form.
- **20 September 2021 – the opening of the academic year and the start of the enrollment period for first-year students;**
 - **30 November 2021 – the deadline for the enrollment of first-year students;**
 - **3 December 2021 – the final list with admitted and enrolled first-year students are posted on the website.**

V. DOCUMENTS FOR REGISTRATION AT THE COMPETITIVE ENTRANCE EXAM

V.1. The complete file of the candidate must be submitted in electronic form as scanned pdf. documents (**we do not accept documents sent by Google Drive or other document formats**) to the e-mail address international@umft.ro , and will contain ALL the documents in the exact order as below:

- a) **Declaration on the protection of personal data (Annex 1);**
- b) **Online application form** – filled in by the candidate by accessing the university website (the link will be posted on the university website at a later date); in order to fill in the online application forms, candidates have to download them from the university website, where they are available in pdf format;

Important!!! Filling in the online application form does not automatically qualify a candidate for the competitive entrance exam. In order to become eligible for the competitive entrance exam, candidates have to submit ALL the requested documents (including a printed, signed copy of the application form) by e-mail, in pdf!



Once candidates filled in, signed and submitted their online application forms, they implicitly acknowledge that they have read and understood all the provisions stipulated in the present admission requirements and its annexes and they vouch for the truth of the information provided in this document.

- c) **Personal data form** (download the form from the Download section); – Annex 2;
- d) **Application** for the issuance of a letter of acceptance for studies (download the form from the Download section) – Annex 3;
- e) **High-school/equivalent diploma** - certified copy **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and authorized translation into Romanian/English/French for documents issued in a language different from these (certified by the **Ministry of Foreign Affairs** in the country where the document was issued / the country where the candidates has permanent residence / the Romanian Foreign Ministry **AND** the Romanian Embassy/Consular Office in the country that issued the document/in the country where the candidate has permanent residence / the embassy in Romania of the country that issued the document (**if Romania does not have a diplomatic mission in the country where the diploma was issued, the candidate has to contact the closest Romanian diplomatic mission**); certified by a notary public / bearing the Hague Apostille (for special provisions regarding the Hague Apostille or other authentications of diplomas issued in certain countries, please see **chapter VII** "The Hague Apostille And Other Authentications");
- f) **Final transcript/results of the high-school diploma/equivalent-** certified copy **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and authorized translation into Romanian/English/French for documents issued in a language different from these (certified by the **Ministry of Foreign Affairs** in the country where the document was issued / **the country where the candidates has permanent residence / the Romanian Foreign Ministry and the Romanian Embassy/Consular Office** in the country that issued the document/in the country where the candidate has permanent residence / the embassy in Romania of the country that issued the document (**if Romania does not have a diplomatic mission in the country where the diploma was issued, the candidate has to contact the closest Romanian diplomatic mission**) / certified by a notary public / bearing the Hague Apostille); (for special provisions regarding the Hague Apostille or



other authentications of diplomas issued in certain countries, please see **chapter VII** "The Hague Apostille And Other Authentications");

- g) **Graduation Certificate (which includes the final marks obtained at the baccalaureate/equivalent exam) - certified copy IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and authorized translation into Romanian/English/French for documents issued in a language different from these, for the candidates who graduate in 2021 (certified by the **Ministry of Foreign Affairs** in the country where the document was issued / **the country where the candidates has permanent residence / the Romanian Foreign Ministry and the Romanian Embassy/Consular Office** in the country that issued the document/in the country where the candidate has permanent residence / the embassy in Romania of the country that issued the document (**if Romania does not have a diplomatic mission in the country where the diploma was issued, the candidate has to contact the closest Romanian diplomatic mission/** certified by a notary public / bearing the Hague Apostille; (for special provisions regarding the Hague Apostille or other authentications of certificates issued in certain countries, please see **chapter VII** "The Hague Apostille And Other Authentications"); (**THIS TYPE OF DOCUMENT IS NOT ACCEPTED FOR CERTAIN COUNTRIES, SUCH AS ISRAEL, WHERE ONLY THE FINAL DIPLOMA IS ACCEPTED-BAGRUT**);
- h) **High-school transcripts of records for ALL HIGH-SCHOOL YEARS** (even if the academic results from the last two years can also be found in the diploma) - certified copy **IN THE OFFICIAL LANGUAGE OF THE COUNTRY THE DOCUMENT HAS BEEN ISSUED IN** and authorized translation into Romanian/English/French for documents issued in a language different from these (certified by the **Ministry of Foreign Affairs** in the country where the document was issued / **the country where the candidates has permanent residence / the Romanian Foreign Ministry and the Romanian Embassy/Consular Office** in the country that issued the document/in the country where the candidate has permanent residence / the embassy in Romania of the country that issued the document (**if Romania does not have a diplomatic mission in the country where the diploma was issued, the candidate has to contact the closest Romanian diplomatic mission/** certified by a notary public / bearing the Hague Apostille; (for special provisions regarding the Hague Apostille or



other authentications of study documents issued in certain countries, please see **chapter VII** "The Hague Apostille and Other Authentications");

- i) **Birth certificate/Equivalent** – certified copy, authorized translation into Romanian/English/French for documents issued in a language different from these;
- j) **Marriage licence** – certified copy and authorized translation into Romanian/English/French for documents issued in a language different from these (if applicable);
- k) **Passport** – (valid for at least 6 months from the beginning of the academic year) - certified copy;
- l) **The document attesting the candidate's permanent residence in a foreign country** – certified copy and authorized translation into Romanian/English/French for documents issued in a language different from these;
- m) Official documents, accompanied by certified copies and authorized translations, reflecting **the correspondence of the candidate's family name and first name** as it appears in various documents (birth certificate, ID/passport, study documents) – where applicable;
- n) **Health Certificate** – If the health certificate has been issued in a language other than Romanian/ English/French, then it has to be translated (certified translation) into either of these languages. The health certificate should state that:
 - the candidate has been immunized for B Hepatitis;
 - the candidate suffers / does not suffer from chronic/contagious disorders any disorder that is incompatible with his/her future profession;
 - the candidate is mentally and physically fit to pursue medical higher education;
- o) **International language certificate** (for English and French, see the list of accepted language certificates, chapter VIII) – where applicable;
- p) **Romanian language certificate issued by an institution accredited by the Ministry of Education and Research/graduation certificate of the preparatory year** for the candidates wishing to register for a study program taught in Romanian (Chapter VIII) – where applicable;



- q) We do not accept predictive or provisional results. Candidates who graduate a school functioning according to the British system and get their final results after the deadline for pre-registrations, will only be accepted once they can submit the final results obtained in their baccalaureate exam/equivalent; GCE diploma is mandatory.
- r) In the case of study documents issued in Iran, the Pre-University diploma is mandatory for candidates who graduated before 2019.
- s) Affidavit for Romanian citizens residing in a non-European country who wish to enroll in a study program as fee-based students, stating that they choose and agree to study as fee-based students;
- t) Proof of payment of the processing fee of 200 Euro (non-refundable), paid by credit card /bank transfer into the following bank account:

Name of the bank: BANCA TRANSILVANIA, AGENTIA BAROC TIMISOARA

Address: Str. Palanca nr. 2, Piața Unirii, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

**BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE VICTOR BABES
DIN TIMISOARA**

**COMPLETE AND CORRECT NAME OF THE CANDIDATE.....
PROCESSING FEE.**

V.2. The application file containing ALL the pdf documents listed above has to be sent by e-mail to **international@umft.ro** .

VI. SPECIAL PROVISIONS

VI.1. THE UNIVERSITY DOES NOT HAVE ANY AGREEMENT OF COOPERATION OR REPRESENTATION WITH AGENCIES THAT INTERMEDIATE THE REGISTRATION OF THE CANDIDATES. CANDIDATES WHO WISH TO SUBMIT THEIR



DOCUMENTS VIA AGENTS/AGENCIES DO NOT BENEFIT FROM ANY ADVANTAGES COMPARED TO CANDIDATES WHO APPLY INDEPENDENTLY. THE CANDIDATES TAKE FULL RESPONSIBILITY FOR THE ACCURACY AND AUTHENTICITY OF THE SUBMITTED DOCUMENTS, EVEN IF THE DOCUMENTS HAVE BEEN SUBMITTED THROUGH AN AGENT/AGENCY. THE CANDIDATES ARE RESPONSIBLE FOR ALL THE INFORMATION PROVIDED BY THEM OR ON THEIR BEHALF, INCLUDING THE E-MAIL ADDRESS PROVIDED BY THEM IN THE VARIOUS DOCUMENTS SUBMITTED TO THE UNIVERSITY. THE DETAILS REGARDING THE STATUS OF THE CANDIDATE IN THE ADMISSION PROCESS, THE VALIDATION OF THE ONLINE APPLICATION FORM, WILL BE TRANSMITTED TO THE CANDIDATES INDIVIDUALLY EXCLUSIVELY VIA THE E-MAIL ADDRESS PROVIDED BY THEM IN THE VALIDATED ONLINE APPLICATION FORM.

VI. 2. Candidates are requested to make sure there are no inconsistencies in the way their names are spelled in their various documents. All their documents have to bear exactly the same surname and first name (s). The files containing any inconsistencies in the spelling of the candidates' names will be automatically rejected.

VI. 3. The university does not accept simple scanned copies (please see chapter V) or incomplete files. Authenticated copies have to bear the original signature and stamp of the person/institution who carried out the authentication.

VI. 4. Candidates must submit the original study documents upon enrollment. The original study documents remain at the faculty throughout the student's entire schooling period (according to the requirements of Romanian legislation).

VI. 5. Candidates have the obligation to submit only documents requested in the list of documents for registration (Chapter V). All other documents (CV, letter of recommendation, letter of motivation, proof of extracurricular activities, etc.) will be disregarded.



VI. 6. When applying for the competitive entrance exam, the options of the candidates are limited to the number of study programmes within the same faculty, and they will be taken into consideration in the order listed by the candidate in the validated online application form.

VI. 7. Candidates who have applied for more than one study programme of the same faculty will send the documents (pre-registration file) **ONLY ONCE**.

VI. 8. After filling in the online application form, i.e., after completing and validating the registration for the competitive entrance exam, candidates will receive an e-mail confirming the fact that their application has been validated and detailing the following steps, according to the present Admission Requirements.

VI. 9. Candidates having a double citizenship (i.e., citizen of the European Union and other) can only apply with one of their citizenships, according to the online application form which has been filled in and submitted by the candidate and subsequently validated by the admission committee. A candidate **cannot** apply both as a citizen of the European Union and as a citizen of another country.

VI. 10. Incomplete files or files that have been completed after the registration period has ended (**22 July 2021 for the first competitive entrance exam session and 3 September 2021, for the second competitive entrance exam session, respectively**) **WILL NOT BE VALIDATED** and will be rejected.

VI. 11. IMPORTANT! If candidates submit their documents to several Romanian universities, this might lead to a delay in the issuance of the Letter of Acceptance to Study; consequently the candidates may not get a study visa in due time thus not being able to meet the registration deadline established by our university!

VI. 12. Candidates having a high-school diploma issued in ISRAEL (Bagrut) will receive points (according to our calculus formula) for the relevant subjects that were completed having at least **3 study units**.

VI. 13. Candidates should make sure that their e-mail addresses correspond to the requirements of the European Union (e.g., internationally accepted e-mail addresses, such as yahoo, gmail, hotmail, etc.), otherwise the university might have communication problems when contacting candidates by e-mail.



If candidates do not have proper e-mail addresses, the university does not take responsibility for undelivered messages.

VI. 14. Candidates who participated in the first competitive entrance exam session (July 2021) organized by the Victor Babes University of Medicine and Pharmacy Timisoara, and did not confirm their places, may register for the second competitive entrance exam session (September 2021), organized in the same conditions as the first one. They will be able to apply only for the places that remained vacant after the first competitive exam session.

VI. 15. CANDIDATES WHO GRADUATE FROM THE PREPARATORY YEAR ARE SUBJECT TO ALL THE REQUIREMENTS OF THE PRESENT METHODOLOGY, CONCERNING: DEADLINES, SELECTION CRITERIA, THE NUMBER OF STUDY PLACES FOR EACH STUDY PROGRAM, FEES, DOCUMENTS FOR REGISTRATION AND ENROLLMENT.

VII. THE HAGUE APOSTILLE AND OTHER AUTHENTICATIONS

VII. 1. The apostille is a stamp or printed form consisting of 10 numbered standard fields which certifies the signature (and the capacity of who placed it) and correctness of the seal/stamp on the document which must be certified.

VII. 2. Apostilles are affixed by *Competent Authorities* designated by the government of a state which is party to the convention.

VII. 3. STUDY DOCUMENTS ISSUED BY STATES THAT ARE NOT SIGNATORIES OF THE HAGUE APOSTILLE CONVENTION MUST BE CERTIFIED BY (documents that do not have this certification will be rejected):

- a) The Ministry of Foreign Affairs of the country where the respective document was issued / the country where the candidates has permanent residence / the Romanian Foreign Ministry

AND



b) The Romanian Embassy/Consular Office in the country that issued the document/in the country where the candidate has permanent residence / the embassy in Romania of the country that issued the document (if Romania does not have a diplomatic mission in the country where the diploma was issued, the candidate has to contact the closest Romanian diplomatic mission).

VII. 4. THE FOLLOWING COUNTRIES NEED THE HAGUE APOSTILLE ON THEIR STUDY DOCUMENTS (the list is not complete and may undergo changes):

Albania, Andorra, Antigua and Barbuda, Argentina, Armenia, Australia, Azerbaijan, Bahamas, Barbados, Belize, Belarus, Bosnia-Herzegovina, Botswana, Brunei, Cape Verde, Cyprus, People's Republic of China, Colombia, Cook Islands, the Republic of Korea, the Dominican Community, the Dominican Republic, Ecuador, El Salvador, Fiji, Georgia, Greece, Grenada, Honduras, India, Israel, Italy, Japan, Kazakhstan, Lithuania, Lesotho, Liberia, Lichtenstein, F.Y.R. Macedonia, Malawi, Malta, Marshal Islands, Mauritius, Mexico, Moldova, Monaco, Mongolia, Montenegro, Morocco, Namibia, Niue, New Zealand, Panama, Peru, Portugal, Romania, The Russian Federation, St. Kitts and Nevis, St. Lucia, St. Vincent & Grenadine, Samoa, San Marino, Sao Tome & Principe, Seychelles, South Africa, Spain, Surinam, Swaziland, Tonga, Trinidad Tobago, Turkey, the U. S. A., Vanuatu, Venezuela.

VII. 5. For updated information about the Hague Apostille and the authentication of study documents, please access:

- http://www.mai.gov.ro/Info_Apostila/State%20semnatare.html
- <https://www.hcch.net/en/instruments/conventions/status-table/?cid=41>

VIII. LANGUAGE REQUIREMENTS

VIII. 1. The admitted candidates wishing to study in English or French have to take a language test organized by the language department of our university, test that will be marked with "PASSED" or "FAILED". The language test will be taken by the candidate prior to enrollment. Candidates will be



scheduled by the Vice-rectorate for international relations. All candidates wishing to take the language test at the university have to pay a language test fee of 50 euros paid by bank transfer/credit card in the account below:

Name of the bank: BANCA TRANSILVANIA, AGENTIA BAROC TIMISOARA

Address: Str. Palanca nr. 2, Piața Unirii, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE VICTOR BABES DIN
TIMISOARA

COMPLETE AND CORRECT NAME OF THE CANDIDATE.....

LANGUAGE TEST FEE

VIII. 2. Passing the language test is an eliminatory and obligatory condition for the final enrollment of the candidates.

VIII. 3. The following candidates are NOT required to take a language test, provided they present justifying documents:

➤ Candidates originating from countries where the official language is the same with the language of the study program they've applied for (for candidates applying for the English and French study programs), and who can prove with official documents (high school, secondary school, university) that they completed their studies in the respective language.

➤ Candidates who studied and graduated from high school in the language of study, regardless of their nationality or country of origin, and who can prove with official documents (high school, secondary school, university,) that they completed their studies in the respective language.

➤ Candidates awarded international high-school diplomas (IBDP / International Baccalaureate Diploma Programme in the language of study; EB / European Baccalaureate Diploma; IGCE - International General Certificate of Education, GCE / General Certificate of Education – Advanced Level) in the same language as the language of study.

➤ Candidates awarded a B2 (or higher) international language certificate, according to the table below:



Language of Study	Accepted language certificates (minimum B2)
English	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by Michigan University: - ECCE / Examination for the Certificate of Competency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate: - scored at least 6 / „competent user” - Pearson LCCI Certificate in ESOL International TOEFL certificates: - TOEFL iBT - TOEIC Trinity College London certificates: - ISE II - minimum pass in all skills
French	DELFI DALFI TCF

VIII. 4. Candidates who have a language certificate according to the table above are requested to submit it in copy together with the registration documents, in the period established by the present admission requirements.

VIII.5. We will take into account only the language certificates listed in the table above and, only if the language the certificate has been issued for, corresponds to the study program chosen by the candidate.

VIII.6. The language requirements listed above also apply to candidates who wish to transfer from another university.

VIII.7. Candidates applying for a place in Romanian language have to submit a Romanian language certificate issued by an institution accredited by the Romanian Ministry of Education and Research, or the graduation certificate for the preparatory year.



VIII.8. The following candidates applying to studies in Romanian do not have to submit Romanian language certificates/certificate for the graduation of the preparatory year:

- a) Candidates who submit Romanian study documents (diplomas and certificates), other study documents or transcripts of records which prove that the candidate has studied for at least FOUR consecutive years IN Romanian, in a Romanian accredited school;
- b) Candidates who submit a Romanian language certificate at least level B1, issued by an institution accredited by the Romanian Ministry of Education and Research to organize the preparatory year, by Romanian language/literature/culture departments in foreign institutions, by the Institute of the Romanian Language or by the Romanian Cultural Institute.

IX. THE ADMISSION AND THE RESULTS OF THE COMPETITIVE ENTRANCE EXAM

IX.1. For undergraduate programs taught in Romanian/English/French (300-360 ECTS) the admission process for foreign candidates will consist in a competitive entrance exam. The final score of a candidate will be calculated by using the following formula:

$$Bac \times 0.2 + \left(\frac{\sum Biology}{number\ years\ of\ study} \right) \times 0.6 + \left(\frac{\sum Chemistry}{number\ years\ of\ study} \right) \times 0.2$$

Where:

Bac = the average obtained at the baccalaureate/equivalent exam or the average of all the study years for the countries which do not have a baccalaureate/equivalent exam, multiplied with 0.2 (the weight of the baccalaureate average).

Obs. Regarding the high-school diploma issued in Morocco, the admission committee takes into consideration only the average obtained at the national exam!

$\sum \text{Biology}$ = the average of all the biology marks obtained in high-school divided to the number of years in which the subject was studied, multiplied with 0.6 (the weight of Biology).



Σ **Chemistry** = the average of all the chemistry marks obtained in high-school divided to the number of years in which the subject was studied, multiplied with 0.2 (the weight of Chemistry).

Examples:

Baccalaureate average = 80%

Biology marks obtained in high school: 1st year: 90%, 2nd year: 100%, 3rd year: 95%, 4th year: 80%

Chemistry marks obtained in high school: 1st year: 80%, 2nd year: 90%, 3rd year: 75%, 4th year: 80%

Total number of points:

Baccalaureate: 80% x 0.2 = **16%**

Biology: 90% + 100% + 95% + 80% = 365% : 4 = 91.25% x 0.6 = **54.75%**

Chemistry: 80% + 90% + 75% + 80% = 325% : 4 = 81.25% x 0.2 = **16.25%**

16% + 54.75% + 16.25% = 87%

IX. 2. Candidates will be classified in the descending order of their final scores obtained at the competitive entrance exam, within the limit of the number of places for each study programme.

IX. 3. The Admission Committee will apply the calculus formula approved in the present admission requirements and will validate the results thus obtained by each candidate.

IX. 4. If, after the classification of the candidates, the last place will be occupied by several candidates with the same number of points, they will be differentiated using the following additional criteria:

- the arithmetic mean of the marks obtained for biology during high-school;
- the arithmetic mean of the marks obtained for chemistry during high-school;
- the arithmetic mean of the annual averages during high-school.



IX. 5. The **provisional** results of the classification of the candidates for all the study programs will be posted on our website www.umft.eu , at International / Admission/ Admission 2021 on the **29 of July 2021 (for the first competitive entrance exam session) and on the 13 of September 2021 (for the second competitive entrance exam session).**

IX. 6. Candidates will be listed according to the following criteria:

1. The number of the validated online application form;
2. The alphabetical order of the candidates correlated with the number of the validated online application form;
3. The number of points obtained after the competitive entrance exam;
4. The number of points obtained after applying the differentiating criteria (for candidates with the same number of points).

IX. 7. The final admission of the candidates depends on:

- the candidates' classification, according to the calculus formula approved by the university, in the descending order of the number of points obtained, as stipulated in the Admission requirements for citizens of third countries;
- whether the candidates have obtained a Letter of Acceptance to Studies issued by the Ministry of Education and Research, according to the Order of the M.E.R regulating the enrollment of foreign citizens in Romanian higher education institutions, amended and revised by the Victor Babes University of Medicine and Pharmacy, Timisoara, after the evaluation of the registration file;
- whether the candidates have passed the obligatory and eliminatory language test marked with „passed/failed” (where applicable);
- whether the candidate has submitted a certificate for the preparatory year or Romanian study documents (diplomas and certificates), other study documents or transcripts of records



which prove that the candidate has studied for at least FOUR consecutive years IN Romanian, in a Romanian accredited school, for those wishing to study in Romanian.

X. SUBMITTING AND SOLVING APPEALS

- X. 1.** Failed candidates may submit appeals to the Admission Committee; the appeals have to be submitted by e-mail to the address relint@umft.ro, **between 29 July 2021 – 30 July 2021 (12 p.m., local time) for the first competitive entrance exam session and 13 September 2021 – 14 September 2021 (12 p.m., local time) – for the second competitive entrance exam session.**
- X. 2.** Appeals will be solved exclusively by the Appeals Committee on **30 July 2021 (12 p.m. – 4 p.m. local time) – for the first competitive entrance exam session, and on 14 September 2021 (12 p.m. – 4 p.m. local time) – for the second competitive entrance exam session.** The decisions of the committee are final and will be made public by posting them on our website, www.umft.eu / International/Admission/2021, for each study programme separately.
- X. 3.** If there are differences in the number of points obtained by a candidate at the competitive entrance exam and after the appeal, the candidate will eventually receive the number of points given after the appeal, and that result is final and cannot be contested.
- X. 4.** Candidates may appeal exclusively their own results.
- X. 5.** Appeals that prove that the candidate is not familiar with the admission requirements will be rejected.
- X. 6.** After the appeals, the list of admitted and rejected candidates and their results for each study program will be made public on the website.
- X. 7.** Appeals cannot be submitted after the deadlines mentioned above (X. 1).



XI. CONFIRMATION OF THE PLACE

THE FIRST COMPETITIVE ENTRANCE EXAM SESSION

a) **31 July 2021 – 3 August 2021** – the candidates who were declared „ADMITTED” have the obligation to confirm their place by e-mail to admission@umft.ro. The confirmation of the place must be accompanied by the payment by bank transfer/credit card of a NON-REFUNDABLE confirmation fee of 300 euros, and candidates have to attach the scanned copy of the bank transfer/proof of payment to their e-mail. **Candidates who fail to confirm their place or fail to enclose the proof of payment of the confirmation fee automatically lose their place**, the respective place being redistributed to the next candidate on the list of rejected candidates who have confirmed their place. Rejected candidates may confirm their place, under the same conditions, by paying the confirmation fee of 300 Euros NON-REFUNDABLE, in case of vacated places. The Financial Department verifies the proofs of payment for the confirmation of the place fees.

b) **Candidates may confirm their place for maximum two study programmes of the same faculty (which they have chosen in their validated online application form). In this case they have to pay the confirmation fee twice, i.e. $300 \times 2 = 600$ euros (non-refundable).**

c) candidates who fail to confirm their place or fail to enclose the proof of payment of the confirmation fee automatically lose their place, the respective place being redistributed to the next candidate on the list of rejected candidates **WHO HAVE CONFIRMED THEIR PLACE. THE PAYMENT OF THE CONFIRMATION FEE DOES NOT GUARANTEE THE ADMISSION OF THE CANDIDATE, AS THIS EVENTUALLY DEPENDS ON RECEIVING A LETTER OF ACCEPTANCE TO STUDIES, A STUDY VISA AND THE PAYMENT OF THE TUITION FEE!**



THE SECOND COMPETITIVE ENTRANCE EXAM SESSION

- **15 September 2021 – 17 September 2021 – candidates can confirm their place after the second competitive entrance exam session in the same conditions and subject to the same regulations as in the first entrance exam session. All payments must be verified by the financial Department.**
- **18 September 2021 – the lists of admitted and rejected candidates following appeals and confirmations of the places are posted on the website.**

The lists will be posted according to the following criteria:

1. The result obtained at the competitive entrance exam;
2. The result obtained at the competitive entrance exam after having applied the differentiating criteria (for candidates with the same average);
3. The number of the online application form validated by the admission committee;
4. The alphabetical order of the candidates correlated with the number of the validated online application form.

XII. FEES

XIII. 1. Fees for registration at the competitive entrance exam and fees for enrollment:

- Processing fee – 200 euro (**non-refundable**) – paid by bank transfer/credit card;
- Language test fee, for the tests taken in our university – 50 euro – paid by bank transfer/credit card;
- Confirmation fee – 300 euro (**non-refundable**) – paid by bank transfer/credit card;



- Enrollment fee – 100 Lei/25 euros (only for admitted candidates), paid directly to the university financial office/bank transfer/credit card before completing the enrollment.

XII.2. Tuition fees:

- Tuition fees are established in euro.
- The amount of the tuition fees does not change during the academic year.
- The amount of the tuition fees remains the same during the entire study period, except for the cases where the normal study period has been exceeded.

XII.3. Regardless of the amount of the tuition fee, all foreign citizens who wish to enroll in the self-supported fee-based form must pay the fee IN FULL, BY BANK TRANSFER/CREDIT CARD, PRIOR TO ENROLLMENT. The money has to be transferred into the account below and the bank commissions are supported by the candidate:

Name of the bank: BANCA TRANSILVANIA, AGENTIA BAROC TIMISOARA

Address: Str. Palanca nr. 2, Piața Unirii, Timisoara, Romania

IBAN: RO53BTRL03604202A6896600

SWIFT: BTRLRO22TMA

**BENEFICIARY: UNIVERSITATEA DE MEDICINA SI FARMACIE “VICTOR BABES”
DIN TIMISOARA**

COMPLETE AND CORRECT NAME OF THE CANDIDATE.....

TUITION FEE

XII.4. The payment of the tuition fee in full is a prerequisite for the official enrollment of an admitted candidate. Upon enrollment, admitted candidates have to submit the proof of payment (bank statement) for the whole tuition fee together with the rest of the documents.

XII.5. All information referring to any type of fees, payments/refunds can be obtained from the financial – accounting office of the Vice-rectorate for international relations, at the e-mail: contab@umft.ro .



XIII. REGISTRATION AND ENROLLMENT

XIII.1. Candidates from countries outside the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation (CH) may enroll in study programs taught in Romanian/English/French provided they fulfill **ALL** the conditions listed below:

- a. After the competitive entrance exam, they have been declared “ADMITTED” according to the calculus formula set by the university;
- b. They have obtained a Letter of Acceptance to Studies from the Ministry of National Education and Research;
- c. They fulfill the language requirements as specified in Chapter VIII;
- d. They have confirmed their place within the deadlines and under the conditions stipulated in the present Methodology;
- e. They have paid, in full, all the fees stipulated in the present Methodology (the processing fee, the confirmation fee, the tuition fee, the enrollment fee, as specified in Chapter XII - FEES) within the stipulated deadlines;
- f. Have a valid study visa (D visa) issued by the Romanian Embassy/Consulate in the country of origin – where applicable;
- g. Their medical certificate has been endorsed by the university physician;
- h. Applicants must submit the original study documents upon enrollment, together with all the other accompanying documents, in hard copy. Besides the originals, the file has to contain certified copies, certified translations in the original of all the documents that have been submitted by e-mail in the electronic pre-registration file. The original study documents remain at the faculty throughout the student’s entire schooling period (according to the requirements of Romanian legislation). Besides the documents mentioned above, admitted candidates have the obligation to submit upon enrollment a proof of vaccination against COVID 19 or a negative PCR test not older than 48 hours.



XIII.2. The documents submitted by candidates outside the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation (CH) who were admitted to the study programmes in English/French/Romanian will be processed by the Vice-rectorate for international relations which will endorse the documents and will issue a provisional enrollment order that will be signed by the Rector of the university.

XIII.3. First-year students have to go to the secretary of their respective faculty and sign a student contract (in two copies), within the deadline set for the enrollment of students and according to the organizational decisions of each secretariat, within each study program, in the established office hours. The provisional enrollment order (in copy) signed by the Rector has to be accompanied by the following documents, in copy:

- The Letter of Acceptance to Studies;
- Language certificate for the language of study (English / French / Romanian);
- Official documents in notarized copy reflecting that the candidate was exempt from the language test;
- Proof of payment of the tuition fee signed by the financial Department of the university;
- Proof of payment of the enrollment fee.

XIII.4. The provisional enrollment order is valid until the final enrollment of the admitted foreign citizens, but no later than 7 DECEMBER 2021, after the Vice-rectorate for international relations has forwarded the complete files of the admitted foreign citizens to the faculty secretaries.

XIII.5. Foreign citizens (candidates outside the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation (CH) admitted to undergraduate studies have the obligation to hand in their original high-school diploma/equivalent to the Vice-rectorate for international relations, no later than the deadline established for the enrollment into the academic year.



XIII.6. High-school graduates who were admitted but haven't received their high-school diplomas/equivalent until the deadline for the enrollment, have to submit a notarized affidavit in which they guarantee to hand in the original document (plus notarized copies and translations) until a certain deadline (the deadline is set according to the country which issued the study document).

XIII.7. Students who fail to submit the original high-school diploma/equivalent within the established deadlines will be expelled.

XIII.8. Admitted foreign citizens who do not finalize their registration within the established deadline cannot enroll further.

XIII.9. The enrollment of the admitted foreign citizens is conditioned by an enrollment order signed by the Rector of Victor Babes University of Medicine and Pharmacy Timisoara, the payment of the tuition fee and the signing of the student contract.

XIV. FINAL PROVISIONS

XIV.1. After the competitive entrance exam, according to the calculus formula set by the university, the Vice-rectorate for international relations sends the list of the provisional admitted candidates and a copy of the candidate's file to the Ministry of Education and Research, in order to receive a Letter of Acceptance to Studies.

XIV.2. The number of s candidates will not exceed the maximum number of students that can be enrolled in each study program, according to the current legal provisions.

XIV.3. The Ministry of Education and Research issues Letters of Acceptance to Studies to the eligible candidates; the letters will be sent to the university and the university subsequently sends scanned copies of the letters to the respective candidates.

XV. ANNEXES

Annex 1 – Declaration on the protection of personal data (Consent form)

Annex 2 – Personal data form

Annex 3 – Application for issuance of a Letter of Acceptance to Studies by the Ministry of



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Amended and supplemented, Annex to H.S. no. 208/10121/26.05.2021

Amended, supplemented, approved by H.C.A. nr. 15/9748/18.05.2021

Education and Research

Annex 4 – Form for the differentiation of the candidates who have obtained the same number of points after the competitive entrance exam

Annex 5 – Minimal requirements for access to higher education in Romania – List of high school diplomas recognized by the Ministry of Education and Research.

Rector,

Prof. univ. dr. Octavian Marius Crețu

Vice-Rector for Internationalization,

Prof. univ. dr. Claudia Borza

Legal supervisor,

c.j. dr. Codrina Mihaela Levai