



## REGULATIONS FOR THE CONDUCT OF ELECTIONS FOR THE REPRESENTATIVES OF DOCTORAL STUDENTS REPRESENTATIVES IN THE BOARDS OF THE DOCTORAL SCHOOL OF “VICTOR BABEȘ” UNIVERSITY OF MEDICINE AND PHARMACY FROM TIMIȘOARA

### CHAPTER I Principles

**Art. 1** This document (hereinafter referred to as “Regulation”) establishes the basic principles regarding the election of the representatives of doctoral students in the management structures of the Doctoral School within the University of Medicine and Pharmacy Victor Babeș from Timișoara.

**Art. 2** The right to represent students, as well as the obligation to include them in the Councils of the Doctoral School of the University, from the Principles of the Lisbon Declaration, is in accordance with the Principles of the Bologna Process and the laws of the Romanian State. PhD students, through their representatives, must be decision-making partners within the relevant structures in the educational segment and not only beneficiaries of educational services.

**Art. 3** This Regulation applies to all PhD students studying at the Victor Babeș University of Medicine and Pharmacy from Timișoara.

**Art. 4** The doctoral students chosen according to the present Regulation are, as the case may be, members of law in the Councils of the Doctoral School of the University of Medicine and Pharmacy Victor Babeș from Timișoara.

### CHAPTER II Rules

**Art. 5** At the level of Victor Babeș University of Medicine and Pharmacy from Timișoara, doctoral students can choose and can be elected in the following positions:

- a) Student representative in the Council for Doctoral Studies, the Ethics Commission and the Quality Assurance Commission;
- b) Student representative in the Doctoral School Council - Medicine, Dentistry, Pharmacy

**Art. 6** The distribution of places for CSD for each field is established by the Regulation on the organization and conduct of elections in the University of Medicine and Pharmacy Victor Babeș from Timișoara

**Art. 7** (1) For the functions listed in ch. II Art. 5 a) and b) any doctoral student can apply, which according to the law in force and the Charter of the University of Medicine and Pharmacy Victor Babeș from Timișoara, is enrolled in the Doctoral School in one of the 3 fields: Medicine, Dentistry and Pharmacy and may not be limited by age, average, year of study, profile, fee, previous experience, ethnicity, nationality, religion or sex, or any other criterion that affects equality of opportunity.

(2) Doctoral students who:

- a) have been sanctioned for violations of the rules of academic conduct;
- b) have been expelled and have not been re-registered at the time of application;



**Art. 8** Doctoral students are democratically elected, by universal, direct and secret ballot of all doctoral students within the Doctoral School of the University.

**Art. 9** PhD students in a field may apply only for the positions assigned to the field to which they belong or for the position available within the Council for Doctoral Studies, the Ethics Commission and the Quality Assurance Commission.

**Art. 10** PhD students in a field may choose only the candidates registered for the positions assigned to the field to which they belong or the candidates registered for the position available within the Council for Doctoral Studies, the Ethics Commission and the Quality Assurance Commission.

**Art. 11** The term of office is 4 years, a doctoral student having the possibility of holding a single term.

**Art. 12** The organization of the elections is the responsibility of the association of doctoral students from the Victor Babeș University of Medicine and Pharmacy from Timișoara, signatory of the present regulation.

**Art. 13** The elections of the representatives of the doctoral students take place, as a rule, in November of the academic year, in case some mandates expire.

### **CHAPTER III Conducting elections**

**Art. 14** For the organization of the elections, the association of doctoral students from the Victor Babeș University of Medicine and Pharmacy from Timișoara will set up an Electoral Bureau.

**Art. 15** (1) The Electoral Bureau is the one that organizes the elections at the level of the entire Doctoral School.

(2) The Electoral Bureau is made up of members of the doctoral students' association, doctoral students from each field of doctoral studies, who do not have the right to run for any position.

**Art. 16** The date and place of the elections will be made public to the doctoral students at least 7 days before the announced date of the elections.

**Art. 17** (1) The Electoral Bureau shall ensure the printing of ballot papers:

(2) For each position there will be 1 ballot paper, as follows:

- a) Ballot paper for doctoral students represented in the Council for Doctoral Studies, the Ethics Commission and the Quality Assurance Commission
- b) Ballot paper for doctoral students represented on the Doctoral School Council - Medicine, Dentistry, Pharmacy.

(3) The ballot papers shall include, in different positions, the names of the doctoral students who have submitted their candidacy in advance and who have been validated by the Electoral Bureau.

(4) On each ballot paper, the candidates will be placed in alphabetical order.

(5) On each ballot paper, the number of total seats allocated for the respective field shall be entered.

**Art. 18** The elections are considered valid in case the turnout is 50% +1.



**Art. 19** In case the turnout was not fulfilled, the Electoral Bureau will organize the second round of elections of the representative members for the positions listed above.

**Art. 20** After the end of the voting procedure, the Electoral Bureau will count the votes obtained by each candidate and record the result of the vote.

**Art. 21** The members of the Council for Doctoral Studies, the Quality Assurance Commission, the Ethics Commission and the members of the Doctoral School Council - Medicine, Dentistry, Pharmacy, the doctoral students who obtained the most votes are appointed. The selection will be made in the order of the highest number of votes, until the completion of the total number of places assigned to doctoral students depending on the case.

## CHAPTER IV

### Elections at the level of the Doctoral School Councils

**Art. 22** (1) The elections for the appointment of doctoral students representing the Doctoral School Councils take place in the Iagnov Hall in the building of the Victor Babeș University of Medicine and Pharmacy Timișoara.

(2) The time interval in which the voting procedure takes place is 11:00 - 14:00.

(3) For each field within the Doctoral School, an urn and a voting booth will be arranged where the students will be able to express their vote.

**Art. 23** The candidacies for the Doctoral School Councils are submitted online, to the address [alegeri.studenti.umft@gmail.com](mailto:alegeri.studenti.umft@gmail.com) at least 2 days before the announced date of the elections. The application file will contain an application for registration and a CV. The candidacies are made public by posting on the notice board of the Doctoral School Secretariat, one day before the elections.

**Art. 24** After verifying the observance of the election procedure, the Electoral Bureau will validate / invalidate the election result. In case of invalidation, the elections will be reorganized within 7 days.

**Art. 25** (1) The Electoral Bureau shall announce the results of the elections within 1 day, by publishing the list of candidates and the number of votes obtained on the notice board of the Doctoral School Secretariat.

(2) The Electoral Bureau shall submit to the Council of each field in office an information on the elections at the level of doctoral students elected as members of the Doctoral School Councils.

**Art. 26** (1) The representatives of the doctoral students in the council may be revoked prematurely, at the proposal of the student association within the Doctoral School, confirmed by the majority vote of the doctoral students represented in the council.

(2) The revocation will be ordered in case the representative of the doctoral students in the council registers 3 absences from the meetings of the Doctoral School Councils. Revocation becomes effective by a majority vote of doctoral students represented on the board.

(3) Motivated absences will be considered those registered for reasons related to the exercise of the function of representative, caused by the state of health or his participation in didactic activities, cultural competitions, etc., organized by the university or by faculty or national scientific congresses; international. In all cases, the representative shall provide supporting documents to that effect.



(4) The representatives revoked under the conditions of the present regulation no longer have the right to run for any of the positions mentioned in Art. 5.

**Art. 27** The termination of the quality of representative of the doctoral students in the council can take place in the following cases:

- a) by motivated resignation;
- b) by losing the quality of doctoral student (completion of the doctoral thesis);
- c) at the proposal of the doctoral students' association, in case the representative has damaged its image, the doctoral school of which it is part or the university;
- d) by the effect of revocation, according to the provisions of Art. 26 par. (1) and (2)

**Art. 28** At the end of the quality of representative of the doctoral students in the Doctoral School Council, the place is vacated, following that for the vacancy new elections will be organized within a maximum term of 30 days from the vacancy.

## CHAPTER VI Representative PhD students' rights

**Art. 29** The representative doctoral students have the right:

- a) to express his point of view freely;
- b) to be part of associative structures whose status does not contradict the University Charter;
- c) to have access to any information and procedure related to the organization, implementation and evaluation of university education;
- d) to request and receive support from the university in case he / she feels threatened or discriminated against by a member of the academic community or by the university staff by exercising his / her rights or obligations;
- e) to request support from the student association of which he is a member;
- f) to participate in other commissions from the university / faculty.

## CHAPTER VII Obligations of representative PhD students

**Art. 30** The representative doctoral students have the obligation:

- a) to show a good knowledge of the problems related to the didactic and social activities of the doctoral students they represent and to actively participate in their solution;
- b) to inform and consult with the doctoral students he represents through formal and informal means about all aspects of the educational process;
- c) to inform and collaborate with the association of doctoral students of which he is a constant member;
- d) to inform the semester students about their activity in the structures in which they were elected; The information can be made through an activity report posted on the website of the Doctoral School and of the doctoral students' association or within the meetings of the doctoral students members of the Association.
- e) to mediate the communication between doctoral students and university;
- f) to attend the meetings to which they are convened;
- g) to support in meetings the problems of the doctoral students he represents;
- h) to identify solutions for any problem arising in the educational process;
- i) not to pursue the obtaining of personal benefits through their activity;
- j) to promote among the doctoral students represented by the University Charter, the Code of Ethics, the present Regulation, as well as any decision of the Doctoral School Council or other regulations regarding the represented doctoral students represented;



k) to respect the Charter of the University, the Code of University Ethics, the present Regulation and other decisions and regulations regarding the status of doctoral students.

## **CHAPTER VIII Final provisions**

**Art. 31** The present Regulation can be modified by the Association of Doctoral Students from Victor Babeș University of Medicine and Pharmacy from Timișoara, at the proposal of a third of the doctoral students

**Art. 32** Any procedures for electing doctoral students representing students organized or carried out in violation of the provisions of this Regulation are null and void.

**Art. 33** This regulation enters into force on the date of approval within the Doctoral School within Victor Babeș University of Medicine and Pharmacy from Timișoara