



PROCEDURES FOR ORGANIZING ADMISSION TO DOCTORAL STUDIES WITHIN "VICTOR BABEȘ" UNIVERSITY OF MEDICINE AND PHARMACY IN TIMIȘOARA

2023-2024

	Name, Surname, and job title	Date	Signature
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CHAPTER I. GENERAL PROVISIONS

Art. 1. The "Victor Babeș" University of Medicine and Pharmacy of Timișoara (VBUMPhT) is accredited by the Ministry of Education in accordance with the provisions of the National Education Law no. 1/2011, GD no. 681/2011, updated on the Code of Doctoral Studies, with subsequent amendments and additions and the Charter of the "Victor Babeș" University of Medicine and Pharmacy of Timișoara as **Organizing Institution of Doctoral Studies (O.I.D.S.)**. VBUMPhT is classified in the category of universities of education and scientific research.

Art. 2. The organization and conduct of the admission competition to the doctoral degree programmes at the "Victor Babeș" University of Medicine and Pharmacy of Timișoara is based on the provisions of Government Decision no. 689/1994 updated on the granting of scholarships for studies, doctoral studies and specialization, and other forms of support for young people of Romanian ethnic origin or for Romanian citizens residing abroad, as amended; the Order of the Ministry of National Education no. 3473/2017 on the approval of the Methodology for the admission to studies and schooling of foreign citizens starting with the school / academic year 2017-2018, with subsequent amendments and additions; Government Decision no. 681/2011 on the approval of the Code of Doctoral Studies, with subsequent amendments and additions, Order no. 3102 of 08.02.2022 of the Ministry of Education (ME) for the approval of the Methodology - framework on the organization of admission to the cycles of undergraduate, master and doctoral studies, as well as the Institutional Regulation for the organization and functioning of the Doctoral Studies at the "Victor Babeș" University of Medicine and Pharmacy in Timișoara, approved by the Senate Decision no. 6/6022/27.05.2020, with subsequent amendments and additions.

Art. 3. The "Victor Babeș" University of Medicine and Pharmacy of Timișoara has the right to organize admission competitions for doctoral studies in the fundamental field of Biological and Biomedical Sciences with the hierarchical field of *Medicine, Dental Medicine, and Pharmacy*, respecting the university autonomy according to the VBUMPhT Charter. The doctorate constitutes the superior cycle of university studies whose purpose is the development of knowledge through advanced scientific research. The doctorate is a distinct cycle of university studies that has two components: a training programme, based on advanced university studies, and a scientific research programme.

Art. 4. In the "Victor Babeș" University of Medicine and Pharmacy of Timișoara, all activities related to admission are computerized.

CHAPTER II. ORGANISATIONAL FRAMEWORK

Art. 5.

(1) The VBUMPhT, as OIDS, is organising a competition for admission to doctoral studies for the academic year 2023/2024.

(2) The VBUMPhT Doctoral School ensures the transparency of the selection and admission procedures, the evaluation criteria, and the standards required of candidates, where applicable, and guarantees access to this information, including through publication on the Internet.

<https://www.umft.ro/category/admitere/programe-de-doctorat/>



Art.6. The admission to doctoral studies is organized in the fields of Medicine and Pharmacy, within the Doctoral School of Medicine - Pharmacy. The admission to doctoral studies is organised in the field of Dental Medicine within the Doctoral School of Dental Medicine.

Art.7. The number of places for the doctoral field of Medicine, Dental Medicine, and Pharmacy for the academic year 2023/2024, financed from the state budget, are allocated to the “Victor Babeș” University of Medicine and Pharmacy of Timișoara by the Ministry of Education for Romanian citizens, for citizens of the European Union member states, of the European Economic Area countries and of the Swiss Confederation.

Art.8. The number of places for VBUMPhT is fixed by the Senate Decision.

CHAPTER III. ORGANISATION OF THE ADMISSION COMPETITION TO DOCTORAL STUDIES

Art.9.

(1) The admission procedure for doctoral studies is the process of selecting candidates for each vacant PhD student position that the PhD supervisors of the Doctoral School decide to propose for occupancy at a given time.

(2) The selection of the PhD candidate for a vacant position is carried out by the PhD supervisor in charge of the respective position.

(3) The enrollment of the candidates declared admitted after the admission competition is made by the decision of the rector of the higher education institution.

(4) In VBUMPhT, doctoral studies are carried out in the form of full-time education (IF) or part-time education (IFR).

(5) Admission to doctoral studies is conducted in Romanian.

(6) The organisation of the admission competition for doctoral studies can be conducted both on-site and online, according to these regulations.

Art. 10.

Doctoral degree programmes are financed from public funds, extra-budgetary income, and other sources.

Art. 11.

Doctoral studies are organized by the VBUMPhT within the framework of the doctoral schools and comprise:

- a) a training programme based on advanced graduate studies within the doctoral school;
- b) an individual programme of scientific research or artistic creation.

Art. 12.

If places remain unfilled, a second session of admission to doctoral studies may be organised under the same conditions as in the first session, before the start of the academic year, but no later than 30 September.

Art. 13.

(1) Only graduates with a master's degree obtained in Romania or equivalent, regardless of the year of graduation of the master's programme, are entitled to participate in the admission competition for doctoral studies.



(2) According to the provisions of the National Education Law no. 1/2011, with subsequent amendments and additions, the bachelor's degree of graduates of long-term higher education from the period prior to the application of the three Bologna-type cycles is equivalent to the master's degree in the specialty. As a result, holders of a long-cycle higher education diploma are entitled to enroll in doctoral studies without having to complete the second cycle of master's studies.

(3) Resident doctors have the right to enroll in a doctoral programme during their residency and thus simultaneously have the status of a research assistant or university assistant for a fixed period, being remunerated for both activities, according to the law. The status of a research assistant or university assistant is obtained by competitive examination in accordance with the legislation in force.

Art. 14.

(1) Citizens of European Union member states, European Economic Area countries and the Swiss Confederation may also participate in the admission competition to doctoral studies, under the same conditions provided by law for Romanian citizens, including as regards tuition fees. The recognition of studies completed by these students outside Romania will be carried out by the specialized Directorate of the Ministry of Education before the registration of the candidates for the admission exam, each candidate having the obligation to present the Certificate of Recognition of Studies when registering for the exam.

(2) For admission to the Romanian language doctoral studies, the citizens of the European Union and third countries are obliged to prove their knowledge of the Romanian language by means of the Certificate of Linguistic Proficiency for Romanian language, issued by the authorized institutions of the Ministry of Education. By exception, for students who have studied in an international language or in a language of national minorities, the certification of oral communication skills in Romanian is done with the baccalaureate diploma.

(3) The admission examination may be attended by disabled persons under the same conditions stipulated by law, being provided, if necessary, with additional support adapted to the needs of adults with disabilities.

(4) Successful candidates will be enrolled by the decision of the Rector of VBUMPhT.

(5) A candidate declared admitted may receive funding from the state budget for only one doctoral programme, subject to the legal provisions in force.

(6) The candidate declared admitted to more than one doctoral degree programme must opt for the doctoral degree programme to be financed from the state budget, by submitting the original diploma/certificate of recognition of the diploma/certificate of the previous degree programme, respecting the registration deadline.

(7) The candidate declared admitted to more than one university study programme will choose the study programme to be financed from the state budget by submitting a written application.

(8) To register, the candidates admitted to the places financed from the state budget must submit the original diploma/certificate of recognition of the degree/certificate of bachelor's degree/doctoral degree to the secretariat of the Doctoral School by the date of registration. The certificate is valid only for candidates who have passed the bachelor/master's exam in the current academic year.

(9) Failure to present the original of the bachelor's degree/master's degree/certificate of recognition of the degree or of the certificate, through the sole fault of the candidate declared admitted, by the date of registration, results in the loss of the place financed from the state budget.



(10) The costs related to exceeding the duration of free education, provided by law, will be borne by the doctoral students.

(11) The registration for the entrance examination to doctoral studies at VBUMPhT in a doctoral field is not conditional on the field in which the bachelor's or master's degree was acquired. The total cumulative duration of the bachelor's and master's degree courses must be at least 300 transferable credits (ECTS).

(12) According to the law, the children of teaching and auxiliary teaching staff in active service or retired are exempted from the payment of registration fees for the entrance examination for doctoral studies.

(13) Exemption from the payment of these fees shall be made only based on supporting documents submitted by the candidates. Approval of the exemption is made by the President of CSUD.

Art. 15. When applying for admission to a doctoral studies admission competition, the candidate chooses a doctoral supervisor from among the supervisors of the "Victor Babeș" University of Medicine and Pharmacy of Timișoara which offers places for doctoral students for the admission competition and competes for a place of the respective supervisor. If successful, that PhD supervisor will coordinate the candidate's doctoral studies within the Doctoral School to which he/she is affiliated at the "Victor Babeș" University of Medicine and Pharmacy of Timișoara.

Art. 16. According to the Senate Decision no. 11/17694/28.11.2018 the number of doctoral students who can be supervised concurrently by a PhD supervisor is a maximum of 8.

Art. 17. The organisation and conduct of the admission competition is the responsibility of the Doctoral Schools and of the Council for Doctoral Studies (CSUD) of the VBUMPhT, which is responsible for the correct application of these regulations.

The organization of the admission examination is based on the minutes of the doctoral admission colloquium (oral examination - interview), (**Annex 11**).

Art. 18.

(1) The competition committee for the admission of the candidate to doctoral studies for the oral examination (interview) consists of::

- a chairperson (doctoral supervisor)
- 3 members who may be part of the PhD supervisor's research team. They may be teachers affiliated with the doctoral school or teachers and research staff not affiliated with the doctoral school.

(2) The duties of the Chairperson of the Competition Committee for the admission of candidates to doctoral studies are as follows:

1. Propose the competition topic and bibliography
2. Propose the composition of the Competition Committee for the admission of candidates to doctoral studies
3. Coordinates the work of the Competition Committee for the admission of the candidate to doctoral studies and participates in the examination of the candidate. The members of the committee participate in the examination of the candidate, together with the chairperson of the committee.

Art. 19. The examination procedure, the oral examination (interview), will be determined by each Competition Committee for the admission of candidates to doctoral studies and it mainly aims at the following:

- The candidate's level of knowledge based on consultation of the specialist bibliography, of the issues in the field in question, of recent research on the candidate's concerns in relation to his/her orientation towards the chosen topic.
- The research activity carried out by the candidate, the research topics addressed, reflected in scientific research work as a topic leader or co-author.
- Publication activity: scientific papers published in Web of Science, Pubmed/Medline, and other international, nationally recognised journals;
- Papers presented at international and national conferences and published in abstract form in journals with ISSN or ISBN;
- Ability to analyse, synthesise and conceive, undertake creative activities, structure and interpret results; formulation and argumentation of personal opinions.

Art. 20.

A. The admission competition for doctoral studies is organized in a unitary manner consisting of:

- a. language proficiency exam (eliminary) in one of the languages of international circulation (English, French, German), (Annex 4 - Certificate of Linguistic Proficiency). For candidates who have obtained an internationally recognised language proficiency certificate within the last two calendar years, the language proficiency test is equivalent.
- b. Oral test (interview): The competition committee for the admission of candidates to doctoral studies carries out the selection of candidates.
- c. For candidates applying to the doctoral grant competition - evaluation of the doctoral grant portfolio.

B. The registration for the entrance exam is done by candidates by **filling in the online** application form and **uploading the documents** required for registration.

- a. The application forms are available on the university website www.umft.ro, section Admissions/PhD Programmes. They are to be filled in by the candidate with the assumption of responsibility for the authenticity and correspondence between the digital/scanned documents and the originals.
- b. In addition, candidates applying for a doctoral grant will also upload the following documents: application for submission of the doctoral grant project (**Annex 12**), form A (**Annex 13**), and form B (**Annex 14**).

The online filling in of the application form and uploading of the documents by the candidates is completed on Friday **19 September 2023 at 14.00 hrs.**

Art. 21. When the documents are submitted to the Doctoral Schools' Secretariat in physical format, they are certified to be in conformity with the original. The submission of documents can be done in the name of the candidate or by another person with a notarized power of attorney.

Art. 22. Identification data are required according to the identity card/passport.

Art. 23 The Doctoral School of VBUMPhT publishes information on the conduct of the admission competition on the Internet at www.umft.ro.

CHAPTER IV. EVALUATION OF PROJECTS FOR DOCTORAL GRANTS

Art. 24. The doctoral grant is intended for candidates who wish to enroll in the first year of doctoral studies. The application for the doctoral grant is uploaded online by the candidate with the assumption of responsibility for the uploaded documents. This is done during the same period as the upload of the application file for PhD studies (11 - 15 September 2023).

Art. 25. The application for the submission of the doctoral grant project (**Annex 12**) will be drafted by the candidate, endorsed by the PhD supervisor, and registered at the UMFVBT registry (Cam 1). Between 20-25 September 2023, the dossier for obtaining the doctoral grant (plastic file with rail), is submitted in physical format to the Doctoral School Secretariat. The projects for obtaining doctoral grants will be evaluated by members appointed by the doctoral supervisor to whom the grant has been awarded (Competition Committee on the admission of the candidate to doctoral studies) and the members of the CSUD, according to art. 31 of these regulations.

Art.26. For the session of September 2023, the CSUD of the "Victor Babeș" University of Medicine and Pharmacy of Timișoara will put out to competition for the doctoral field of Medicine, Dental Medicine, and Pharmacy the number of places/study grants (with and without scholarship) allocated by the Ministry of Education (ME).

Art.27. Each candidate may submit only one application for a doctoral grant.

Art.28. The budgeted places are allocated to doctoral supervisors according to the score obtained after the evaluation of their scientific performance according to the grid (**Annex 15**).

Art.29. To achieve the most rigorous distribution of doctoral grants, a doctoral supervisor may submit only one doctoral grant in competition.

Art.30. The project submission file for the doctoral grant contains:

FORM A - with the acronym of the project and the identification data of the doctoral candidate

FORM B - in a plastic folder, with the following distinct points as follows:

1. Project title (max. 30 words)

2. Keywords (5 terms)

3. Abstract (max. 250 words)

4. Project objectives

Describe the objectives of the project specifying how the financial support provided through the doctoral scholarships contributes to the achievement of these objectives.

5. Staging of the research

List the stages and activities carried out during the PhD.

6. Current state of the art and potential contributions to its development

Briefly describe the current state of the art in the field of research to which the project relates, with reference to the most recent achievements in the field. A bibliographical list of the 5 most representative titles for the field in which the PhD is being developed is presented. The potential contributions of the project to the development of the research field are highlighted.

7. Personal arguments (strengths) for the proposed topic

Describe the applicant's relevant experience and potential personal contributions to the PhD research area. List scientific contributions (articles, studies, other scientific papers), professional contributions (possible links with the research field), and extra-curricular contributions (concrete forms of interest in the research field).

8. List of publications (articles, abstracts) of the applicant related to the proposed topic

Articles *in extenso* must be attached in printed format.

Art.31. The **ASSESSMENT GRID** totals 100 points and consists of three chapters and 14 sub-chapters:

I - Scientific description of the project (60 points).

1. Relevance of the research topic (10 points)
2. Clarity of the proposed aim and objectives (10 points)
3. Staging of the research (10 points)
4. Degree of novelty and complexity of the proposed solutions (10 points).
5. How the current state of the art in the field is presented (10 points).
6. Relevance of the 5 bibliographical titles in the field from which the PhD is being developed (5 points).
7. Potential contributions that the project can make to the development of the research field (5 points).

II - Relevance of the project (title, keywords, and content) (20 points).

1. Clarity of the title and keywords, and their correlation with the proposed research topic (5 points).
2. Relevance of the abstract to the submitted study (5 points).
3. Pursuit of a coherent strategy within the doctoral project. (5 points).
4. Availability of technical and/or financial support for the project (5 points).

III - Individual scientific performance of the applicant (20 points). Within each category (1,2,3 only one criterion is scored, i.e., the one with the highest score).

1. Applicant's publications in ISI Web of Knowledge listed and indexed journals in the applicant's proposed field of research (12 points for the main author, 6 points for co-author).
2. Applicant's publications in journals cited and indexed by BDI in the applicant's proposed field of research (6 points for the main author, 3 points for co-author).
3. Prizes obtained at scientific events (national and international) through a selection process (2 points for the main author, 1 point for co-author).

Art.32. The evaluation of the project will be carried out independently by two evaluators, members of the Competition Committee for the admission of the candidate to doctoral studies, appointed by the doctoral supervisor. If the difference is less than or equal to 10 points, the scores will be averaged. If the difference in score between the two evaluators is more than 10 points, the project will be evaluated by the third evaluator, a member of the Competition Committee for admission to doctoral studies, appointed by the doctoral supervisor. The final score will be the average of the two scores awarded with a difference of fewer than 10 points. The score for the doctoral candidate's work also includes the quality of publications. This evaluation will be submitted together with the doctoral grant project to the Doctoral Schools' Secretariat, within the period foreseen for the submission of the doctoral grant. Otherwise, the place will be considered unoccupied and will be reallocated according to the provisions of these regulations.

Art.33. (1) Doctoral grants will be awarded following the ranking of the score, considering the criteria for distribution by the doctoral supervisor and the activity within the Doctoral Schools which organise their own evaluation of the doctoral grants corresponding to the places allocated following the distribution according to the evaluation grid by doctoral supervisor. This evaluation will also be verified by a committee of the CSUD which retains the right to accept or refuse the allocation. The place may be reallocated following appeals to the next ranked candidate.

- (2) If a candidate for admission to doctoral studies on a budget place gives up the allocated place, it goes to the next ranked candidate. (doctoral student or doctoral supervisor).
- (3) If a doctoral supervisor does not wish to be allocated the budgeted place, he/she will notify the CSUD secretariat in writing within 10 days of the notification of the allocation and the place will be redistributed to the next qualified in terms of points according to the grid.
- (4) Doctoral supervisors who exceed the number of 8 concurrently coordinated doctoral students, according to H.S. No. 11/17694/28.11.2018, will not receive a place.
- (5) Retired doctoral supervisors may only receive doctoral students on a fee basis, subject to the provisions in force.

Art.34. (1) Appeals must be registered and submitted to the Doctoral School Secretariat according to the timetable for admission to doctoral studies (**Annex 3**). Appeals will be examined by the **Central Commission for Admission to Doctoral Studies and approved by the CSUD and the Board of Directors:**

- coordinating and monitoring the entire admission process
- analysing and resolving candidates' appeals.

(2) The Central Commission for admission to doctoral studies is composed of the doctoral supervisors of the Doctoral School in each doctoral field as follows:

- Chairperson
- 4 members
- secretary
- 1 alternate/substitute member

CHAPTER V. THE CONDUCT OF THE ADMISSION COMPETITION TO DOCTORAL STUDIES

Art. 35. The timetable for the admission competition for doctoral studies is shown in **Annex 3**.

a) The linguistic proficiency examination for one of the international languages (English, French, German) will take place **from 7 to 8 September 2023**.

For candidates who have obtained an internationally recognised linguistic proficiency certificate within the last two calendar years, the linguistic proficiency examination is equivalent (**Annex 4 - Certificate of Linguistic Proficiency**).

Candidates who do not hold a linguistic proficiency certificate can obtain it by registering for the linguistic proficiency examination by sending an e-mail to doctorat@umft.ro between 4 and 6 September 2023. The exam will take place online on the Zoom platform.

The email must specify the following:

Email subject: registration for the language proficiency exam

Email text:

- Name and Surname from Birth Certificate
- Field of doctoral studies (Medicine, Dental medicine, or Pharmacy)
- Language of choice (English/French/German)
- Candidate's email address
- Telephone



Candidates registered for the linguistic proficiency exam will receive an email with the date and time of the appointment (7 or 8 September 2023) and the connection details (link).

b) **From 11 to 19 September 2023** candidates fill in the online application form and upload documents (application file) to the admission platform on the university website www.umft.ro, Admissions/PhD Programmes section, assuming responsibility for the authenticity and correspondence between the digital/scanned and original documents. By filling in the online application form, candidates consent to the processing of personal data for this purpose.

Once the registration form has been filled in and the application has been submitted and validated, candidates will receive a confirmation e-mail. Candidates must ensure that their e-mail addresses correspond to the requirements of the European Union, so that the Doctoral School Secretariat does not encounter errors in electronic communication (e-mail addresses must be internationally accepted, e.g. yahoo, gmail, hotmail, etc.). The Doctoral School accepts no liability for non-receipt of e-mails. The online completion by candidates of the application form and uploading of documents is completed by Tuesday 19 September 2023 at 14.00 hrs.

CHAPTER VI. REQUIRED DOCUMENTS

Art. 36. (1) The documents required for the application to the entrance examination for Romanian citizens (scanned recto-verso/both sides):

- a. standard application form - to be registered at the VBUMPhT registry (**Annex 5**). The application is signed by the candidate and signed and countersigned by the PhD supervisor/co-supervisor (where applicable).
- b. the automatically generated personal registration form after online completion (www.umft.ro),
- c. birth certificate
- d. baccalaureate diploma
- e. university graduation diploma

Only graduates with a master's degree obtained in Romania or equivalent, regardless of the year of graduation from the master's programme, are entitled to participate in the admission competition for doctoral studies. According to the provisions of the National Education Law no. 1/2011, with subsequent amendments and additions, the bachelor's degree of graduates of long-term higher education from the period prior to the application of the three Bologna-type cycles is equivalent to the master's degree in the specialty. As a result, holders of a long-cycle higher education degree are entitled to enroll in doctoral studies without having to complete the second cycle of master's studies.

- f. diploma supplement/transcript of grades
- g. master's degree, if applicable
- h. Certificate of recognition of studies for Romanian citizens with a bachelor's/master's degree or equivalent obtained in another country, issued by the relevant department of the Romanian Ministry of Education. For candidates who have not obtained the certificate of recognition of studies, the Vice-rectorate of International Relations of the university will send the documents to the CNRED (except in cases where there are other provisions established by the CNRED) at least 30 days prior to registration. In the case of candidates who are Romanian citizens or EU citizens holding a bachelor/master degree obtained in another country, they have the possibility to send their diplomas for equivalence personally, following the procedures on the CNRED website;
- i. marriage certificate, if applicable
- j. identity card/passport



- k. linguistic proficiency certificate for the language of international communication
- l. certificate of linguistic proficiency in Romanian for candidates who do not present academic documents issued by Romanian or foreign educational institutions teaching in Romanian;
- m. a sworn statement that the applicant will not receive public funding for two university degree programmes at the same time, regardless of their level, and that he/she will not follow more than two doctoral programmes at the same time, regardless of their level and form of funding (**Annex 6 - Sworn statement**)
- n. agreement on the processing of personal data (**Annex 7**)
- o. curriculum vitae with personal, professional, and scientific data
- p. list of papers (**Annex 8 - Structure of the list of papers**)
- q. order/receipt of payment of the application fee for the admission competition, for each study programme opted/chosen.

(2) For the candidates who have passed the bachelor/master examination in the session corresponding to the academic year 2023-2024

- a. The certificate issued by the higher education institution in place of the bachelor's degree, if it has not been issued.

(3) For the candidates graduating from doctoral studies from classes prior to the current year who were/are enrolled in doctoral studies, completed or not completed by defending and confirming the doctoral thesis and have not received funding from the state budget

(4) For candidates graduating from doctoral studies from the classes prior to the current year who were/are enrolled in doctoral studies, completed or not completed by defending and confirming the doctoral thesis and have received funding from the state budget

- a. Certificate showing the form of funding (budget/tax) issued by the higher education institutions;

(5) For candidates who have not been/are not enrolled in doctoral studies, completed or not completed by defending and confirming the doctoral thesis

- a. Affidavit, showing the financial arrangements for the cycle of university studies undertaken.

(6) For Roma candidates;

- a. Standard application form for participation in the admission competition for the places allocated to Roma candidates, addressed to the Rectorate of UMF "Victor Babeș" Timișoara (**Annex 9**);

- b. Recommendation issued by a legally constituted organization of the Roma, showing that the candidate belongs to the Roma ethnic group;

Note: Prior to the validation of the application, the Head Secretary of the University will date and certify on the application the possibility of enrollment of Roma candidates on separate places for doctoral studies and will keep a copy of the application for the records.

(7) For candidates applying for exemption from the application fee

- a. Standard application form and supporting documents for those applying for exemption from the application fee (**Annex 10**);
- b. Certificate stating that one of the parents belongs to the category of "active or retired teaching and auxiliary teaching staff" to be exempted from the payment of the registration fees for the entrance examination for doctoral studies, according to ME Order 3102 of 2022.

(8) For candidates applying for a doctoral grant

The application for submission of the doctoral project is filled in by the candidate (**Annex 12**), endorsed by the PhD supervisor and registered at the UMFVBT registry.



- a. Form A (**Annex 13**)
- b. Form B (**Annex 14**)

The candidate downloads the standard forms from the website www.umft.ro, section PhD admission 2023. After checking the accuracy of the data, the forms are signed by the candidate.

Between 11 and 19 September 2023 - the Doctoral School Secretariat checks the content of the file to validate it.

From 20 to 22 September 2023 - the oral examination (interview) takes place - at the PhD supervisor's discipline. The candidate downloads the standard file (Proces Verbal - **Annex 11**) from the website www.umft.ro, section Admission to PhD 2023.

Following the oral examination, a mark is awarded. The minimum average that a candidate must obtain to be declared admitted is 7.00. The average is calculated to two decimal places without rounding. The original of the minutes must be submitted to the Doctoral School Secretariat between 20 and 25 September 2023, signed by the members of the Competition Committee for the admission of the candidate to doctoral studies. No appeals are allowed for the oral examination.

Only candidates who have passed the language proficiency examination and/or those with recognised foreign language certificates or studies according to these regulations may attend the oral examination/interview.

From 20 to 25 September 2023 - candidates who are admitted to the PhD studies without tuition fee, submit, in writing and electronically, the file for obtaining the PhD grant, with the PhD supervisor's opinion, on which are written the identification data, name and surname, email address, telephone number, PIN, name of the PhD supervisor, year of enrollment, field of study (Medicine, Dental medicine or Pharmacy).

The following documents must be attached to the file:

- a. standard application form registered at the VBUMPhT (**Annex 5**). The application is signed by the candidate and signed and countersigned by the doctoral supervisor/co-supervisor
- b. the personal application form automatically generated after the online completion (www.umft.ro),
- c. copy of birth certificate
- d. copy of baccalaureate diploma
- e. copy of university diploma/certificate
- f. copy of diploma supplement/grades transcript
- g. copy of master's degree, if applicable
- h. Certificate of recognition of studies for Romanian citizens with a bachelor/master's degree or equivalent obtained in another country, issued by the specialized department of the Romanian Ministry of Education. For candidates who have not obtained the certificate of recognition of studies, the Vice-rectorate of International Relations of the university will send the documents to the CNRED (except in cases where there are other provisions established by the CNRED) at least 30 days prior to registration. In the case of candidates who are Romanian citizens or EU citizens holding a bachelor/master's degree obtained in another country, they have the possibility to send their diplomas for equivalence personally, following the procedures on the CNRED website;



- i. copy of marriage certificate, if applicable
- j. copy of identity card/passport
- k. copy of language proficiency certificate
- l. certificate of Romanian language proficiency for candidates who do not present academic documents issued by Romanian or foreign educational institutions teaching in Romanian; a sworn statement by which the candidate undertakes that he/she will not benefit simultaneously from public funding for two university study programmes, regardless of their level, that he/she will not follow simultaneously more than two doctoral study programmes, regardless of their level and form of funding (**Annex 6** - Sworn statement).
- m. agreement on the processing of personal data (**Annex 7**)
- n. curriculum vitae with personal, professional, and scientific data
- o. list of papers (**Annex 8** - Structure of the list of papers)
- p. order/receipt for payment of the place confirmation fee
- q. proof of tuition fee paid in full for candidates who have opted for the fee-paying form
- r. 4 passport photographs (h3/1 2,5 cm)
- s. the report of the oral test (interview) (**Annex 11**)
- t. PhD study contract, signed by the candidate and the supervisor (3 copies).

Incomplete files/applications will not be accepted for registration!

From 20 to 25 September 2023 - Individual evaluation of the doctoral grant application

20 to 25 September 2023 - Confirmation of the place obtained by successful candidates after passing the oral examination (interview) under penalty of losing the place obtained in case of failure to comply with this obligation.

26 September 2023 - Panel evaluation of the doctoral grant application

27 September 2023 - Posting of provisional results

27 September 2023 - Submission of appeals

29 September 2023 - Display of final results

2 October 2023 - Registration of successful candidates

Art. 37. The competition topics and bibliography for the linguistic proficiency test are provided in **Annex 4**.

Art. 38. Registration for the entrance exam is done in person, based on the identity card/passport.

Art. 39. When registering, candidates choose their doctoral supervisor and form of funding.

Art. 40. Candidates are required to fill in the forms themselves.

Art. 41. After registration, the form of funding cannot be changed.

Art. 42. Candidates admitted to budgeted places must confirm their place within 2 working days of the final results being posted.

Art. 43. Validation of the results of admission to doctoral studies is done by the Doctoral School Council (CSD/DSC) and the Council for University Doctoral Studies (CSUD/CUDS).

Art. 44. No appeals based on ignorance of these regulations shall be admitted.

Art. 45. After the deadline for resolving and responding (by posting) to appeals, the result of the admission competition is final and cannot be changed.

Art. 46. The resolution of appeals is exclusively the responsibility of the central admissions committee of the higher education institution. The committee's decision is final.

Art. 47. The results of the admission examination will be displayed in stages, generating two types of lists, according to the doctoral field:

- provisional lists with the ranking of candidates, generated after admission
- final lists with the ranking of candidates, generated after the resolution of appeals, containing the final and indisputable results

Art. 48. The results of the admission competition will be made public according to doctoral study fields, by posting on the notice board and on the website www.umft.ro.

The posted lists contain the following categories of information:

- a) the list of candidates admitted for places with budget funding, within the limit of the number of places allocated, if applicable;
- b) the list of candidates admitted for fee-paying places, up to the number of places allocated, if applicable;
- c) the list of rejected candidates, if applicable

Art. 49. Based on the results, the Rector of the "Victor Babeș" University of Medicine and Pharmacy of Timișoara issues the decision to register the doctoral students.

Art. 50. After the approval of the enrollment, the doctoral students are registered in the Single Matriculation Register (RMU/SMR) with a unique number valid for the whole period of the study programme to which they have been admitted.

CHAPTER VII. PROVISIONS REGARDING THE APPLICATION AND TUITION FEES FOR THE ADMISSION COMPETITION TO DOCTORAL STUDIES

Art. 51. For the academic year 2023/2024 the registration fee for the PhD entrance examination and tuition fees are set out in **Annex 2**.

CHAPTER VIII. INFORMATION ON ADMISSION AND ENROLMENT TO DOCTORAL STUDIES FOR CITIZENS FROM THE EUROPEAN UNION, THE EUROPEAN ECONOMIC AREA (EEA), AND THE SWISS CONFEDERATION (CH)

Art. 52. Citizens of the countries of the European Union, the European Economic Area (Norway, Iceland, Liechtenstein) and the Swiss Confederation may take part in the admission examination organised between 11 and 22 September 2023, under the same conditions as those laid down by law for Romanian citizens, including as regards tuition fees, subject to the following conditions:

- a. Citizens of the European Union, the European Economic Area and the Swiss Confederation who are holders of a long-term higher education degree obtained in Romania will comply with this regulation.
- b. Citizens of the European Union, the European Economic Area, and the Swiss Confederation who hold a long-term higher education degree obtained in a country other than Romania must present the certificate of recognition of studies issued by the relevant Directorate of the Ministry of Education when applying for admission.
- c. When applying for admission to all doctoral degree courses, citizens of the European Union are required to present a certificate of linguistic proficiency in Romanian issued by institutions authorized by the Ministry of Education.

Art. 53. For the recognition of studies by the CNRED, the file contains:

Personal identification documents, in copy:



- passport/identity card - identity card or identity card
- proof of a change of name (if applicable), in copy (Romanian/ English/ French/ Spanish/ Italian) and certified translation (for other languages)
- application for equivalence of baccalaureate/ bachelor's degree (CNRED does not require a copy of the baccalaureate degree for PhD application)
- the diploma for equivalence/recognition:
 - copy, if the study document is issued in Romanian, English, French, Spanish, Italian
 - copy and certified translation (original) in Romanian for documents issued in other languages
 - diploma supplement / Transcript of grades or any other study document showing the course of study - if recognition of specialisation is requested or the field of study is not mentioned on the diploma:
 - a copy, if the diploma is issued in Romanian, English, French, Spanish, Italian
 - copy and certified translation (original) in Romanian for documents issued in other languages
 - copy and certified translation of the certificate attesting to the passing of the bachelor's exam for graduates of the current year
- the evaluation fee for the file.

For more information, please consult the CNRED website:

<https://www.cnred.edu.ro/ro/recunoastere-studii-cetateni-europeni-admitere-master-doctorat-DPPD-in-Romania>

Art. 54. The certificate of recognition of studies, issued by the specialized directorate of the Ministry of Education, in the case of citizens of the Member States of the European Union, of the countries belonging to the European Economic Area, and of the Swiss Confederation, is mandatory for all candidates who have not obtained the certificates of studies of the previously completed cycle issued by the higher education institutions in Romania.

Art. 55. Candidates who have a bachelor's/master's degree issued by a country other than Romania are required to submit the certificate of recognition of studies to the Doctoral School's secretariat. The files of these candidates are previously checked by the Prorectorate of International Relations with the stamp "Documents allow / Do not allow registration" before the validation of the registration.

Art. 56. Documents required for the application for admission to doctoral studies for citizens of countries belonging to the European Union (EU), the European Economic Area (EEA) and the Swiss Confederation (CH):

1. Agreement on the processing of personal data
2. Standard application - registered at the VBUMPhT registry (**Annex 5**), signed by the candidate and signed and countersigned by the PhD supervisor/co-supervisor (where applicable).
3. Personal registration form automatically generated after online filling in (www.umft.ro)
4. Decision of acceptance to study
5. Application form submitted to the Prorectorate for International Relations
6. Baccalaureate diploma - a certified/supplemented copy and a certified translation
7. University graduation diploma - original, a certified/super-certified copy and a certified translation, as appropriate (for countries that are parties to the Hague Apostille Convention, the educational documents subject to equivalence/recognition must be endorsed with the Hague

Apostille by the competent authorities of the issuing countries; for countries that are NOT parties to the Hague Apostille Convention, the educational documents must be super-certified or accompanied by an authenticity certificate issued by the competent authorities of the country of origin)

8. Diploma/Grades transcript Supplement - a certified/legalized copy and a certified translation (where applicable)
9. Master's degree - a certified/ legalized copy and a certified translation (where applicable)
10. Certificate of equivalence of the degree issued by the CNRED
11. Certificate of language proficiency/proof of certificate of language proficiency for Romanian/certificate of completion of preparatory year of Romanian language, minimum B1 level
12. Birth certificate - one certified copy and one certified translation
13. Marriage certificate - a certified copy and a certified translation (where applicable)
14. Identity card/passport
15. Affidavit stating that the applicant will not simultaneously receive public funding for two university degree programmes, regardless of their level, and that he/she will not simultaneously follow more than two doctoral degree programmes, regardless of their level and form of funding (**Annex 6** - Affidavit)
16. Curriculum vitae with personal, professional and scientific data
17. List of scientific papers (**Annex 8** - Structure of the list of papers)
18. Order/receipt for payment of the application fee for each study programme opted/chosen
19. Photographs (passport size)
20. Medical certificate

CHAPTER IX. INFORMATION ON ADMISSION AND ENROLMENT OF THIRD-COUNTRY NATIONALS TO DOCTORAL STUDIES

Art. 57. Foreign nationals may enrol for doctoral studies if:

- they have documents proving their nationality;

Non-European Union, European Economic Area and Swiss Confederation citizens (non-EU citizens), graduates of master's degree or graduates of long term university studies (4, 5, 6 years) with a bachelor's degree or equivalent may also apply for admission to doctoral studies. The recognition of their studies carried out outside Romania will be carried out by the specialized Directorate of the Ministry of Education.

- **The files of these candidates will be approved in advance by the Vice-rectorate of International Relations with the visa "Documents permitting enrolment" before the validation of the application.**

Art. 58. Foreign candidates with permanent residence abroad (from EU third countries) may apply for the PhD on their own account, on the places allocated to non-EU/CPV candidates, the tuition fee being established by the Regulation on the amount of tuition and other fees within the VBUMPhT.

Art. 59. The granting of scholarships or tuition fee waivers may be approved only by the Ministry of Education.

Art. 60. The fields of study for doctoral studies are the same as those for Romanian candidates.

Art. 61. Foreign doctoral students from outside the European Community will perform the same professional activity as Romanian doctoral students according to the doctoral studies programme.

Art 62. The doctoral studies are taught in Romanian. Foreign citizens may be enrolled in doctoral studies in Romanian. They are required to provide proof of knowledge of the Romanian language (Romanian language graduation certificate or language proficiency certificate of minimum B1 level, according to the Common European Framework of Reference for Languages, issued by accredited higher education institutions in Romania that organize the Romanian language preparatory year for foreign citizens, by the Romanian language, literature, culture, and civilization lectureships in foreign universities/Institute of Romanian Language or by the Romanian Cultural Institute) or proof of at least 4 consecutive years of studies in the Romanian language in a school of the Romanian national system.

Art. 63. The competition for admission to doctoral studies for the academic year 2023-2024 will take place according to the timetable set out in **Annex 3**.

Art. 64. The following documents are required for the application for admission to doctoral studies:

- a) birth certificate - copy and certified translation;
- b) marriage certificate - a certified copy and a certified translation (where applicable)
- c) copy of the document proving permanent residence abroad;
- d) passport - certified copy - valid for at least 6 months from the date of enrolment for studies
- e) copy and certified translation of the baccalaureate diploma or its equivalent, authenticated by the relevant authorities in the issuing country;
- f) university degree - original, a certified/legalized copy and a certified translation, where appropriate (for States which are parties to the Hague Apostille Convention, the educational documents subject to equivalence/recognition must be endorsed with the Hague Apostille by the competent authorities of the issuing countries; educational documents from Italy, Greece, Spain, Portugal and Cyprus will be endorsed with the Hague Apostille, the other EU Member States being exempted for States which are parties to the Hague Apostille Convention, educational documents subject to equivalence/recognition must be endorsed with the Hague Apostille by the competent authorities of the issuing countries; for States which are NOT parties to the Hague Apostille Convention, educational documents will be superaddressed or will be accompanied by an authenticity certificate issued by the competent authorities of the country of origin)
- g) certified/legalized copy and certified translation of the master's degree or its equivalent, authenticated by the competent authorities of the issuing country;
- h) copy and certified translation of the certificate attesting successful completion of the Bachelor's examination, for current year graduates;
- i) transcript of records/supplements to the diploma - certified/supported copy and certified translation, relating to the studies completed;
- j) the certificate of completion of the Romanian language year or the certificate of linguistic competence, as appropriate;
- k) standard application - to be registered at the VBUMPhT registry office (**Annex 5**). The application is signed by the candidate and signed and countersigned by the PhD supervisor/doctoral co-supervisor (where applicable).
- l) the personal registration form automatically generated after the online completion (www.umft.ro),

- m) a sworn statement that the candidate will not receive public funding for two university study programmes at the same time, regardless of their level, that he/she will not follow more than two doctoral programmes at the same time, regardless of their level and form of funding (Annex 6 - Sworn statement).
- n) consent to the processing of personal data (**Annex 7**)
- o) curriculum vitae with: personal, professional and scientific data
- p) list of papers (**Annex 8** - Structure of the list of papers)
- q) order/receipt of payment of the application fee for the admission competition, for each study programme opted/chosen
- r) 4 passport photographs (h3/1 2,5 cm)
- s) proof of tuition fee paid in full for candidates who have opted for the fee-paying form

Art. 65. Art. 65. Criteria for the selection of third-country nationals

Oral test (interview): the Competition Committee for the admission of the candidate to doctoral studies carries out the selection of candidates according to the procedure in **Annex 11** - Examination procedure, oral test/interview. The evaluation is carried out by the chairperson (doctoral supervisor) and the members of the committee. The decision of the selection committee on the admission of the candidate to doctoral studies cannot be contested.

Art. 66. The file for obtaining the letter of acceptance will be submitted by the **candidate declared admitted** to the Vice-rectorate of International Relations for transmission to the Ministry of Education for the issuance of the letter of acceptance to study, between 20-29 September 2023, and will include the following:

- a) birth certificate - copy and certified translation;
- b) copy of the document proving permanent residence abroad;
- c) copy of passport;
- d) application for the issuance of the letter of acceptance to study, as provided for in Annex no. 2 of the Order of the Minister of National Education no. 3437/17.03.2017 on the Methodology for the admission to study and schooling of foreign citizens starting with the school/academic year 2017-2018, filled in all the fields; the letter of acceptance to study is submitted to the file after the candidate has been declared admitted. Based on this letter of acceptance to study, the candidate can apply for a study visa.
- e) copy and certified translation of the baccalaureate diploma or its equivalent, authenticated by the relevant authorities in the issuing country;
- f) a copy and certified translation of the bachelor's degree or its equivalent, authenticated by the competent authorities in the issuing country;
- g) copy and certified translation of the master's degree or its equivalent, authenticated by the competent authorities of the issuing country;
- h) copy and certified translation of the certificate attesting successful completion of the Bachelor's degree examination, for graduates of the current year;
- i) transcript of records/supplements to the diploma - certified copies and translations, relating to the studies completed;
- j) the certificate of completion of the Romanian language year or the certificate of linguistic competence for the Romanian language, as appropriate;



k) medical certificate (in an international language) certifying that the person to be enrolled for studies does not suffer from contagious diseases or other conditions incompatible with the future profession.

l) the report of the oral test (interview) (**Annex 11**)

m) order/receipt for payment of the place confirmation fee

n) Proof of payment of the application processing fee of EUR 200 (non-refundable if the application is processed)

Bank details:

Beneficiary: University of Medicine and Pharmacy "Victor Babeș" of Timișoara.

Beneficiary address: Timișoara, Piața Eftimie Murgu Nr. 2, Code 300041.

Beneficiary bank: BANCA TRANSILVANIA.

Beneficiary bank address: Timișoara, Str. Palanca nr. 2, Piața Unirii, Timișoara, Romania.

IBAN: RO53BTRL03604202A6896600 (Euro account)

SWIFT: BTRLRO22

After the admission of the PhD candidate, the file is sent to the Vice-rectorate of International Relations to be submitted to the Ministry of Education to issue the Letter of Acceptance to the studies. Once the letter of acceptance has been received, the application files will be taken over by the Doctoral School Secretariat, with the approval of the Vice-rectorate of International Relations.

After analysis of the file, the Ministry of Education issues the Letter of Acceptance to Study.

Incomplete applications will not be processed and will be declared rejected.

CHAPTER X. THE ADMISSION PROCEDURE FOR ROMANIANS FROM EVERYWHERE TO DOCTORAL STUDIES AT THE "VICTOR BABEȘ" UNIVERSITY OF MEDICINE AND PHARMACY IN TIMIȘOARA 2023-2024

Art. 67. General provisions

(1) In accordance with the provisions of the National Education Law no. 1/2011, with subsequent amendments and additions and the Methodology for the enrollment of Romanians from everywhere in public higher education in Romania, in places of study without payment of tuition fees but with scholarships, respectively, without payment of tuition fees but without scholarships, starting with the academic year 2017-2018, approved by the Joint Order of MEN no. 3900/16.05.2017 - MAE (A10/2046/26.05.2017) - MRP (no. C/129/07.06.2017) and published in the Official Gazette of Romania Part I no. 628/02.08.2017,

(2) In the Romanian public higher education system, in study programmes accredited and authorized to operate provisionally with teaching exclusively in Romanian, Romanians from everywhere can benefit from:

a) study places without payment of tuition fees, but with scholarships, on the basis of the offer of places of the Romanian state universities, with the priority respect of the criteria of quality and tuition capacity, according to the legal provisions in force and on the basis of the opportunity identified by the institutions authorized under Law 299/2007 in the field of policies for Romanians from everywhere and according to the Government Decision no. 16/12.01.2018 in the field of Romania's foreign policy;

b) study places without tuition fees, but without scholarships, based on the offer of places of the Romanian state universities, with priority respect to the quality and capacity criteria, according to the

legal provisions in force and based on the opportunity identified by the institutions authorized under Law 299/2007 in the field of policies for Romanians abroad and according to the Government Decision no. 16/12.01.2018 in the field of Romania's foreign policy.

(3) The category of Romanians from everywhere includes, in accordance with the provisions of Law no. 299/2007 on support to Romanians living abroad, republished, with subsequent amendments and additions:

a) Persons who freely assume their Romanian cultural identity, persons of Romanian origin, and those belonging to the Romanian linguistic and cultural line living outside the borders of Romania, regardless of the ethnonym used (Armenians, Armenians, Aromanians, Basarabians, Bukovinians, Kutovlahi, daco-Romanians, Farserites, Hertanians, Istro-Romanians, Danubian Latins, Macedoromani, Macedo-Romanians, Maramureșeni, Meglenitic, Megleno-Romanians, Moldovans, Moldovlahi, Rămani, Romanians, Vlăhi, Vlasi, Volohi, Macedo-Armanji), as well as all other lexical forms semantically related to the above;

(b) Romanian emigrants, whether or not they have retained Romanian citizenship, their descendants, and Romanian citizens with a permanent address or residence abroad.

(4) For the academic year 2023-2024, the tuition fee for doctoral studies proposed by the Senate of "Victor Babeș" UMPH in Timișoara for the admission of Romanians from North Macedonia, Albania, Serbia, and Ukraine to study will take into account the compliance with the tuition capacity.

Art. 68. Scholarships for Romanians living abroad for doctoral studies - eligibility conditions:

(1) The following are eligible to apply for admission to doctoral studies: graduates with a long-term bachelor's degree (prior to the Bologna Process), respectively graduates of master's degree studies in Romania, the Republic of Moldova or other EU third countries, who have graduated from accredited master's degree programmes.

(2) To check the eligibility of the diplomas, the VBUMPhT, through the Vice-rectorate of International Relations, will consult for citizens of the Republic of Moldova the web page: <http://www.anacip.md>, and for the other countries the web pages: <http://www.enic-naric.net/higher-education-institution.aspx>, can be consulted, choosing the respective country and then Recognised higher education institutions, respectively

http://cnred.edu.ro/imipqnet/doku.php?id=lista_universitatilor_recunoscute, where there are the faculties and fields of study (by country) that are accredited.

(3) If the VBUMPhT encounters difficulties in the evaluation process, it may send the diplomas of the respective candidates to the Ministry of Education - DGRIAE, at the e-mail address: verificarediplomerop@edu.gov.ro, in scanned format, to obtain approval for enrollment.

Art. 69. (1) The application file contains the following documents:

- a) birth certificate - copy and certified translation into Romanian;
- b) Permanent residence certificate/ID card - certified copy and translation into Romanian;
- c) Passport, valid for at least 6 months from the start of the study programme for which the candidate opts - notarized copy / copy in case of Romanian citizens;
- d) copy and certified translation of the baccalaureate diploma or its equivalent, authenticated by the relevant authorities of the issuing country; (optional)
- e) University graduation diploma - original, a legalized/super-legalized copy and an authorized translation, if applicable (for diplomas from the Republic of Moldova no apostille or super-



legalization is required. Diplomas issued before 2008 (as well as diplomas issued after 2008 that cannot be verified through the portal) must be accompanied by the authenticity certificate issued by the Ministry of Education of the Republic of Moldova, as of 01 April 2019, in copy)

- f) legalized/super-legalized copy and an authorized translation of the master's degree
- g) copy and certified translation of the certificate attesting the passing of the bachelor's exam for the graduates of the current year;
- h) transcripts - certified/legalized copy and a certified translation (where applicable)
- i) the certificate of completion of the preparatory year of Romanian language or the Certificate of Linguistic Competence for Romanian language, as appropriate;
- j) medical certificate (in an international language) certifying that the person to be enrolled for studies does not suffer from contagious diseases or other conditions incompatible with the future profession;
- k) the marriage certificate, if applicable - certified copies of the certificate in Romanian.
- l) Agreement on the processing of personal data
- m) Standard application - registered at the VBUMPhT registry office (Annex 5), signed by the candidate and signed and countersigned by the PhD supervisor/doctoral co-supervisor (where applicable).
- n) Personal application form automatically generated after online filling (www.umft.ro)
- o) Curriculum vitae with: personal, professional and scientific data
- p) List of scientific papers (**Annex 8** - Structure of the list of papers)
- q) Affidavit that he/she has never benefited from a place of study financed by the Romanian state budget (scholarship or tuition fee exemption) for the level of studies requested;
- r) Notarized statement that the applicant does not have residence / permanent domicile in Romania;
- s) Declaration on his/her own responsibility, based on freely expressed will, of assuming the Romanian cultural identity, according to the legislation in force (except for candidates from Moldova and those who have Romanian citizenship and reside abroad);
- t) Photographs (passport size)

After the admission of the PhD candidate, the file is sent to the Vice-rectorate of International Relations to be submitted to the Ministry of Education, to issue the Approval of the scholarship. After receiving the Approval of Enrollment, the application files will be taken over with the approval of the Vice-rectorate of International Relations.

(2) Incomplete applications submitted and not completed by the deadline of 19 September 2023 will not be processed and will be declared rejected.

(3) Romanian doctoral students from abroad will carry out the same professional activity as Romanian doctoral students according to the doctoral study programme.

(4) Doctoral studies will be conducted exclusively in Romanian.

Art. 70. The schedule of the admission competition for Romanians from everywhere to doctoral studies, September 2023 session, is as shown in **Annex 3**.

Art. 71. Art. 71. The selection of candidates shall be carried out by each Competition Committee for the admission of candidates to doctoral studies and will regard the following:

- a) The candidate's level of knowledge based on consultation of the special bibliography, the issues in the field in question, and research on the candidate's concerns in relation to his/her orientation towards the chosen topic.

- b) The research activity carried out by the candidate, the research topics addressed, reflected in scientific research work as a topic leader or co-author;
- c) Publication activity: scientific papers published in Web of Science, Pubmed/Medline, and other international, nationally recognised databases;
- d) Papers presented at international and national conferences and published in abstract form in journals with ISSN or ISBN;
- e) Ability to analyse, synthesize and conceive, undertake creative activities, structure and interpret results; formulation and argumentation of personal opinions.

Art. 72. The Ministry of Foreign Affairs (MFA) may issue recommendations in the case of candidates whose study in Romania is considered appropriate from the perspective of foreign policy and relations with Romanians from everywhere.

Art. 73. Each candidate declared admitted must confirm one place only.

Art. 74. Final provisions

(1) Romanians from everywhere enrolled to study in Romania have the following obligations:

- a) to respect the Romanian Constitution and the laws in force of the Romanian State;
- b) to abide by the internal regulations of the institution where they are studying;
- c) to obey the provisions of this methodology;
- d) after obtaining the study visa, to present themselves to the higher education institution to which they have been admitted, to register;
- e) to report to the General Inspectorate for Immigration of the Ministry of Internal Affairs to obtain a residence permit in Romania for the whole period of their studies.

(2) In the event of a violation of the provisions set out in para. (1), as well as on the proposal of higher education institutions, the Ministry of Education may withdraw the funding for the person concerned.

Art. 75. Beneficiaries of study places WITH GRANT AND WITHOUT TUITION FEES, respectively study places WITHOUT TUITION FEES BUT WITHOUT GRANT will be provided with the following facilities:

- a) financing of tuition fees for the preparatory year of Romanian language and monthly scholarship, if applicable;
- b) financing of tuition fees for the entire duration of the university course to which they have been admitted and a monthly grant, if applicable;
- c) financing of accommodation costs in student hostels, through the ME budget, within the limit of the allocated grant;
- d) free medical assistance in the event of medical and surgical emergencies and diseases with endemic potential, in accordance with the domestic legislation in force;
- e) transport under the same conditions as for Romanian students, according to the legal provisions;
- f) other types of scholarships, in accordance with the legislation in force.

Art. 76.

(1) The beneficiaries of the study places offered by the Romanian State are encouraged to get involved in social and civic activities aimed at preserving, affirming, and developing the ethnic, linguistic, and cultural identity of Romanians from everywhere, as described by Law 299/2007. Thus, they:



- a) will be encouraged to participate in student associations of Romanians from everywhere studying in Romania;
- b) will be encouraged to get involved in the organisation of actions and/or programmes dedicated to Romanians from everywhere by the Romanian Cultural Institute (ICR), MAE, and other institutions in Romania or in their countries of origin;
- c) will be encouraged to participate in any other action described by Law 299/2007 carried out by any entity provided for by this law.

(2) Higher education institutions may support and stimulate the participation of scholarship holders in activities aimed at preserving, affirming, and developing the ethnic, linguistic, cultural, and religious identity of Romanians from everywhere, in accordance with Law 299/2007.

Art. 77. This Regulation is the only official material concerning the organization and conduct of the admission competition for Romanians from everywhere at the "Victor Babeș" University of Medicine and Pharmacy in Timișoara, at the doctoral cycle of university studies and it is complemented by the provisions of the normative acts that appeared subsequently.

Art. 78. References appearing in various publications or those communicated in other ways cannot replace the official ones and consequently do not commit "Victor Babeș" UMPH of Timișoara.

Art. 79. For complete information on the enrollment of Romanians from everywhere in doctoral studies, candidates can access the website of the Ministry of Education, the relevant directorate.

CHAPTER XI. FINAL PROVISIONS

Art. 80. Registration for the admission competition confirms the full acceptance of these regulations by the candidates.

Art. 81. Until registration in the first year of the PhD, candidates cannot be issued certificates of their status as doctoral students, because they have no institutional relationship with the "Victor Babeș" University of Medicine and Pharmacy of Timișoara.

Art. 82. The documents of the rejected candidates or those who give up the place obtained through the competition will be returned unconditionally, within 48 hours from the submission of the application, during working hours with the public, without charging any fees.

Art. 83. This Regulation is in force for the academic year 2023-2024.

Art. 84. On the date of entry into force of this Regulation on the organization of admission to the cycle of doctoral studies at the "Victor Babeș" University of Medicine and Pharmacy of Timișoara 2023-2024, other internal documents on its organization and conduct are repealed.

The Senate of the "Victor Babeș" University of Medicine and Pharmacy of Timișoara approved the present Regulation in its meeting on 22 February 2023, the date when it comes into force.

Rector,
Prof. MD, Octavian Marius Crețu, PhD

CSUD Director,
Prof. MD, Cristina Adriana Dehelean, PhD



The holograph signature is affixed to the document's original version, which is kept in the archives of the University Senate. This act shall have the same legal force as the original document.

Annex 1 - UMFBVT-REG/CSUD/06/2023 - 01

Data required from all applicants for admission by higher education institutions (for all university courses)

Candidate details

Font 9

CONSILIUL PENTRU STUDII UNIVERSITARE DE DOCTORAT

P-ța Eftimie Murgu, nr. 2, cod 300041, Timișoara, România
Tel: +40256293389; Fax: +40256490626
Email: rectorat@umft.ro



No.	Câmpuri	Subcâmpuri	Remarks
Section I.1 - Personal data of the candidate*1) with Romanian/foreign citizenship			
1	Surname at birth (from the birth certificate)		
2	Current surname (after marriage, adoption, modification on request, if appropriate, in accordance with the supporting document		
3	Name		
4	Father's/mother's initials*2)		
5	PIN*3)		
6	Date of birth	Year Month Day	
7	Place of birth	Origin country County/ (Country*4) Place	
8	Gender	F/M	
9	Marital status*5)	Married Single	



		Divorced/Widow(er)	
10	Special social status*6)	Orphan (of one or both parents)/ From foster homes/From single-parent family	
11	Citizenship	Romanian, domiciled in Romania/abroad	
		Other citizenships	
		Previous citizenship, if applicable	
12	Ethnicity*7)		
13	Stable residence	Country	
		County*8/Country*9)	
		Town/City/Village/Commune	
		Address (street, number, block, entrance, floor, apartment/flat, district*10)	
14	ID/Travel document *11)	Serial	
		Number	
		Issued by	
		Date of issue	
		Validity period	
15	Other personal data of the candidate	Telephone, e-mail	
16	Candidates falling into the category of persons with disabilities		

CONSILIUL PENTRU STUDII UNIVERSITARE DE DOCTORAT



To be checked only by persons in this category, based on documents.

Section I.3.a - Data on the candidate's previous education*12) (high school graduate)	
1	Pre-university studies completed, high school level Graduation institution
	Country
	Place
	County
	Domain/Field
	Duration of studies
	Graduation year
	Form of education (full-time/evening classes/reduced frequency /distance learning)
2	Diploma identification details Type (baccalaureate diploma or equivalent, for candidates who have completed previous studies abroad)
	Serial
	Number
	Issued by
	Year of issuance
	Number of the transcript of records supplementing the diploma



3 | Other remarks (for cases where the candidate has completed previous studies abroad) | Recognition of the submitted diploma (International and European General Directorate - bilateral agreements / |

| | General Directorate for Higher education

and the National Centre for Recognition and Equivalence of Diplomas from the Ministry of Education)

| | Nr./Series of recognition/equivalence act (issued by the Directorate-General for International and European Relations

| | / General Directorate for Higher education and the National Centre for Recognition and Equivalence of Diplomas*13) |

| Section **I.3.b** - Data on the candidate's previous education*14) (graduate of |

| university education) Undergraduate studies

1	University studies	Country	
	graduated		
		Place	
		County	
		Name of the higher education institution	
		Faculty	
		Domain/Field	
		Study programme/Specialisation	
		Degree/title obtained	
		Form of education (full-time/evening classes/reduced frequency	/distance learning)
		Form of study funding (budget/fee)	



the case)		Duration of studies (number of years/semesters, upon	
		Graduation year	
2 Diploma identification details		Diploma Type (diploma/bachelor's diploma/licence diploma/equivalent, master's degree)	
		Serial	
		Number	
		Issuer	
		Year of issuance	

Diploma Supplement/Transcript of records accompanying the diploma	
3 Other remarks	
Recognition of the diploma submitted	
(General Directorate of International relations and European Affairs - bilateral agreements/ General Directorate for Higher education and National centre for recognition and equivalence of diplomas)	
No./Series of the recognition/equivalence document	
(issued by the General Directorate of International relations and European Affairs - bilateral agreements/General Directorate for Higher education and National centre for recognition and equivalence of diplomas*15)	

Section I.3.c - | Data on the candidate's previous education*14) (graduate of |
| university education) master's degree studies

1 Higher education graduate studies		Country	
		Place	
		County	
		Name of the higher education institution	

CONSILIUL PENTRU STUDII UNIVERSITARE DE DOCTORAT

P-ța Eftimie Murgu, nr. 2, cod 300041, Timișoara, România
Tel: +40256293389; Fax: +40256490626
Email: rectorat@umft.ro



	Faculty		
	Graduation year		
	Faculty		
	Domain/Field		
	Study programme/Specialisation		
	Degree/title obtained		
	Form of education (full time/evening classes/reduced frequency)		
	Form of study funding (budget/fee)		
	Duration of studies (number of years/semesters, upon the case)		
	Graduation year		
1	Diploma identification details	Diploma Type (diploma/bachelor's diploma/license diploma/equivalent, master's degree)	
2			
	Series		
	Number		
	Issued by		
	Year of issuance		
	Diploma Supplement/Transcript of records accompanying the diploma		
3	Other remarks	Recognition of the diploma submitted (General Directorate of International relations and European Affairs - bilateral agreements/ General Directorate for Higher education and National centre for recognition and equivalence of diplomas)	
		No./Series of the recognition/equivalence document (issued by the General Directorate of International relations and European Affairs - bilateral agreements/General Directorate for Higher education and National centre for recognition and equivalence of diplomas*15)	



Section I.3.d - Data on the candidate's previous education) (graduate of university)
Doctoral studies

1	Graduated higher education studies	Country
	Place	
	County	
	Name of the higher education institution	
	Faculty	
	Field of studies/Domain	
	Degree/title obtained	
	Form of education (full-time/ part-time)	
	Form of study funding (budget/fee)	
	Duration of doctoral studies (number of years)	
	Date of PhD thesis defense	
2	Identification data of the study document	Type - designation (doctoral degree)
	Series	
	Number	
	Issuing institution	
	Issuance year	
3	Other remarks	Recognition of the diploma submitted (the General Directorate of international relations and European affairs - bilateral agreements/General Directorate for Higher education and



National centre for recognition and equivalence of diplomas)

| | | No./Series of the recognition/equivalence document

| | | (issued by the General Directorate of International relations and European Affairs - bilateral agreements/General Directorate for Higher education and National centre for recognition and equivalence of diplomas*15)

Field of Medicine (tick the PhD supervisor/co-supervisor from the list - Annex 2)

Dental Medicine (tick the PhD supervisor/co-supervisor from the list - Annex 3)

Pharmacy (tick the PhD supervisor/co-supervisor from the list - Annex 4)

*1) When registering or changing personal data (as applicable).

*2) Where applicable (e.g., single parent family).

*3) Or another personal identification code, for foreign applicants.

*4) Only for foreign applicants.

*5) May not be declared.

*6) Applies only to candidates with a special social situation.

*7) Only for Romanian candidates (may not be declared).

*8) Only for Romanian candidates.

*9) Only for foreign candidates.

*10) Also required for foreign students.

*11) Travel document - only for foreign candidates (identity card for EU/EEA citizens or passport for non-EU/EEA foreign students).

*12) For foreign candidates who want to study in Romania, only the document attesting the recognition/equivalence of previous studies (document issued by the specialized department of the Ministry of Education, Research, Youth and Sport), which allows enrollment in higher education, will be considered.

*13) Applicable for Romanian candidates who have completed previous studies abroad or for foreign candidates.

*14) Applicable also for foreign candidates.

*15) Idem 1

Annex 2 - UMFVBT-REG/CSUD/06/2023 - 02

TUITION FEE

The registration fee is 300 RON.

The fee for confirmation of the place obtained by candidates admitted to the budgeted or fee-paying places, under penalty of losing the place obtained in case of failure to comply with this obligation, is 500 RON.



For admitted PhD students, Romanian citizens, and citizens of the European Union, the tuition fee for PhD studies is **10000 RON/year**. In the first year, the tuition fee is paid in full at the beginning of the academic year.

For admitted doctoral students who are third-country nationals, from outside the European Union, the European Economic Area and the Swiss Confederation, tuition fees are set by the tuition fee regulations.

For extension periods requested by doctoral students and approved by the University Senate, the tuition fee is 10000 RON/year with the possibility of a payment in two equal installments for the fields of Medicine, Dental Medicine, and Pharmacy.

For the re-enrollment to the doctorate preceded by the non-completion of the previous doctorate (non-fulfillment of contractual obligations), the tuition fee is **10000 RON** with the possibility of a payment in two equal installments for the fields of Medicine, Dental Medicine, and Pharmacy.

Annex 3 - UMFVBT-REG/CSUD/06/2023 - 03

**TIMETABLE FOR THE ADMISSION COMPETITION FOR DOCTORAL STUDIES
SEPTEMBER 2023 SESSION
Fields: Medicine, Dental Medicine, Pharmacy**

7 - 8 September 2023 - Language proficiency exam



11 - 19 September 2023 - Candidates fill in the online application form and upload:

a. application documents (application file) on the university website www.umft.ro, Admissions/PhD Programmes section, with the assumption of responsibility for the authenticity and correspondence between the digital/scanned documents and the originals.

b. in addition, candidates submitting the application for a doctoral grant will also upload the following documents: application for submission of the doctoral grant project, form A, form B.

The online filling in of the application form and uploading of the documents by the candidates is completed on Tuesday 19 September 2023 at 14.00.

11 - 19 September 2023 - Verification of the file content and validation of the application by the Doctoral School Secretariat.

20 - 22 September 2023 Conduct of the oral examination (interview) - at the premises of the PhD supervisor's discipline.

20 - 25 September 2023 - Submission of original documents to the Doctoral School Secretariat

20 - 25 September 2023 - Individual evaluation of the doctoral grant application

20 - 25 September 2023 - Confirmation of the place obtained by the candidates admitted after passing the oral examination (interview) under penalty of losing the place obtained in case of failure to comply with this obligation.

26 September 2023 - Panel evaluation of the doctoral grant application

27 September 2023 - Posting of provisional results

27 September 2023 - Submission of appeals

29 September 2023 - Display of final results

2 October 2023 - Registration of successful candidates

Annex 4 - UMFVBT-REG/CSUD/06/2023 - 04

CERTIFICATE OF LINGUISTIC PROFICIENCY (CLP)

The foreign language test is taken at the Department of Modern Languages and Romanian Language of the "Victor Babeș" University of Medicine and Pharmacy in Timisoara.



The test consists of checking the ability **to listen, read, participate in a conversation, give a speech, and write a document** in one of the following languages: English, French, or German.

To obtain the CLP, the candidate must achieve a minimum of 7 out of a possible 10 points for each test, for a level of assessment equivalent to **B2** according to the **CEFR** (Common European Framework of Reference for Languages).

Level B2 requires proving the following abilities:

- o **Listening:** the candidate understands fairly long lectures and speeches, news, information, documentaries, and films in standard language.
- o **Reading:** the candidate reads articles and reports on professional/contemporary topics.
- o **Speaking:** the candidate communicates spontaneously and fluently in normal conversation, arguing his/her opinions; can produce detailed speeches related to the field of interest.
- o **Writing:** the candidate can write a critical text (with pros and cons), a report, or an essay in his/her field of interest.

Indicative bibliography:

English

Glendinning, Eric H.; Howard, R. (2007): *Professional English in Use-Medicine*, Cambridge University Press

Dobrovici, V.; Bostanca, I. (1999): *English in Medicine – A Textbook for Doctors, Students in Medicine and Nurses*, Polirom

Prodromou, L. (2001). *Grammar and Vocabulary for first certificate*, Longman

*** Merriam-Webster Medical Dictionary: <http://medlineplus.gov/>

French

Gorunescu, E. (2007): *Gramatica Limbii Franceze*, Corint

Dănăilă, S. (coord.) (2006). *Examenele DELF și DALF, nivelurile Ași B*, Polirom

*** (1992). *Grammaire, cours de civilisation française de la Sorbonne*, Hachette

*** *Dictionnaire médical en ligne - Lexilogos*,

http://www.lexilogos.com/medical_dictionnaire.htm

German

Fandrych, C.; Tallowitz, U. (2012). *Klipp und Klar. Übungsgrammatik. Grundstufe Deutsch*. Ernst Klett Sprachen.

Fandrych, C.; Tallowitz, U. (2005). *Sage und Schreibe. Übungswortschatz. Grundstufe Deutsch*. Ernst Klett Sprachen.

Hieber, W. (1993). *Lernziel Deutsch. Deutsch als Fremdsprache. Grundstufe 1, Grundstufe 2* Max Hueber Verlag.

Wahrig, G. (1999). *Deutsches Wörterbuch*. Gütersloh: Bertelsmann Lexikon Verlag.

Anuței, M. (1996). *Dicționar Român-German*. Editura Științifică.

*** Discipline of Modern Languages and Romanian Language

(2009). *Medicine in words. English, French, German, from A1 to B2*, LITO UMFT

(2006). *Collection of medical texts in English, French, German*, LITO UMFT

The following linguistic proficiency certificates are recognised:

CONSILIUL PENTRU STUDII UNIVERSITARE DE DOCTORAT

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Email: rectorat@umft.ro



English	TOEFL, IELTS, (obtained in the last two years), Cambridge B2, C1, C2, Other B2, C1, C2 certificates issued by UVT, International House, Active Learning, Babel Timișoara
French	DALF, DHEF, CCIP, DELF B2, C1, C2 Other B2, C1, C2 certificates issued by UVT, International House, Active Learning, Babel Timișoara
German	ZMP, ZOP, Sprachdiplom B2, C1, C2 Other B2, C1, C2 certificates issued by UVT, International House, Active Learning, Babel Timișoara

VBUMPhT Registration No. (Rm 1)

Annex 5 - UMFVBT-REG/CSUD/06/2023 - 05

APPROVED PhD SUPERVISOR

Prof. MD PhD _____
(Favourable opinion of the PhD supervisor)

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Email: rectorat@umft.ro



APPROVED DOCTORATE CO-SUPERVISOR (if applicable)

Prof. MD PhD _____

(Favourable opinion of the PhD co- supervisor)

To the Doctoral School Management,

The undersigned _____

(name from birth certificate)

please approve my application for admission to the PhD admission competition, September 2023 session, fundamental field of study: Biological and Biomedical Sciences,

Doctoral degree field:

- ☐ Medicine
- ☐ Dental Medicine
- ☐ Pharmacy

PhD Supervisor _____

PhD Co-Supervisor _____

(if the case)

Date:

Candidate's signature:



AFFIDAVIT

Under the penalty provided for in the Criminal Code for the use of falsehood and false statements

I, the undersigned (name on the birth certificate) _____,
residing at _____, street _____, number _____, county
_____, holder of identity card number _____. number _____, issued by
_____ on _____ PIN _____

Aware of the provisions of Art. 142 para. 6 of Law 1/2011, as amended and supplemented, I declare on my own responsibility that:

- ☐ I have not received funding from the state budget for any other completed or uncompleted doctoral degree programme
- ☐ I have received funding from the state budget for another completed or uncompleted doctoral degree programme
- ☐ I have received funding from the state budget for another doctoral programme.

DATE _____

CANDIDATE'S SIGNATURE,



AGREEMENT ON PROCESSING OF PERSONAL DATA

I, THE UNDERSIGNED, _____,
PIN _____ declare that I consent to the processing of personal data in accordance with the processing terms and conditions set out below:

TERMS AND CONDITIONS OF PROCESSING OF PERSONAL DATA

The "Victor Babeș" University of Medicine and Pharmacy of Timișoara, located in Timișoara, Pța Eftimie Murgu, no. 2, hereinafter referred to as VBUMPhT, as an entity that organizes and conducts *the admission competition to the doctoral degree programs* collects and processes personal data relating to candidates participating in this activity. All personal data will be processed strictly in accordance with the terms of the GDPR* and the *VBUMPhT Policy for teaching, auxiliary teaching and non-teaching staff who, as employees of the VBUMPhT, process personal data*. This means that confidentiality will be respected and appropriate security measures will be taken to prevent unauthorised disclosure. The information in this section relates to how personal information is processed and what information is processed.

Purpose and legal basis for processing the candidate's personal data

VBUMPhT requires to process the personal data of candidates participating in the admission competition to the PhD degree programmes in order to complete the necessary steps to take up a place in one of the study programmes for which they have opted. The data processing allows the management of the admission process.

Such information is processed in order to fulfill the legal obligations of the VBUMPhT, in accordance with the *METHODOLOGY FOR THE ORGANISATION AND CONDUCT OF THE COMPETITION FOR ADMISSION TO UNIVERSITY DOCTORATE STUDIES* and in accordance with the provisions of the National Education Law no. 1/2011, consolidated form, and the legal regulations in force.

Data source

The personal data that VBUMPhT holds about the candidates participating in the admission examination to the doctoral degree programmes can be obtained from a number of sources, including the following:

- Information provided by participating candidates, including CVs, diplomas and other forms.
- Publicly accessible sources such as social media.

Personal data being processed about applicants

The information necessary for the conduct of the competition for admission to the doctoral programmes will largely consist of information provided by the participating candidates, such as name, surname, personal identification code, contact details, education and training, and qualifications.

Candidate rights under GDPR

Right of access to data - Right to rectification - Right to erasure of data or "right to be forgotten" - Right to restriction of processing - Right to data portability - Right to object - Right not to be subject to a decision taken solely on the basis of automated processing activities - Right of recourse to the



National Supervisory Authority for the Processing of Personal Data or to the competent courts, insofar as deemed necessary.

Duration of processing of candidate data

The data of the candidate participating in the competition for admission to doctoral degree programmes are processed for the duration of the organisation and conduct of the competition for admission to doctoral degree programmes and extends to the processing of all personal data necessary for the conclusion of the study contract, as well as for the management of the tuition throughout the period of study in case the admission competition is concluded with a successful candidate, both before and after, in order to comply with applicable legal obligations (such as archiving obligations).

Sharing of personal data

When transmitting data to entities outside the European Union/European Economic Area, the security safeguards required by the GDPR are required from them. There may also be situations where the law requires certain reports to be issued or data to be made available to supervisory, tax or judicial authorities.

Date

Signature

* Regulation No 679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) issued by the European Parliament and the Council of the European Union

THE STRUCTURE OF THE CANDIDATE'S LIST OF PAPERS:

Papers, inventions, patents

- I. Papers published in extenso as first author (or co-author) in ISI-listed journals, indexed Web of Science.
- II. Papers published in extenso as first author (respectively co-author) in journals indexed in international databases (BDI).
- III. Papers published in extenso as first author (co-author) in recognised national journals.
- IV. Papers presented as first author (co-author) at international scientific events. Specify the mode of presentation: oral or poster.
- V. Papers presented as first author (or co-author) at national scientific events. Specify the mode of presentation: oral or poster.
- VI. Award-winning scientific papers at international scientific events.
- VII. Award-winning scientific papers at national scientific events.
- VIII. Innovations, inventions, patents
- IX. Books published in prestigious international publishing houses.
- X. Books published in national publishing houses recognized by CNCSIS.
- XI. Chapters in books published in prestigious international publishing houses.
- XII. Chapters in books published in national publishing houses recognized by CNCSIS.
- XIII. Competitive research grants - research team member.

At the end of the list, the number of entries in each category will be summarised.



VBUMPhT Registration No (Rm 1)

Annex 9 - UMFVBT-REG/CSUD/06/2023 - 09

*The possibility of registration of the Roma candidate,
on a separate place in the doctoral programme, is certified.*

University Chief Secretary,

To,

**THE RECTORATE
OF THE "VICTOR BABEȘ" UNIVERSITY OF MEDICINE AND PHARMACY OF
TIMIȘOARA,**

The undersigned _____, residing at
_____, PIN _____, graduate of
the Faculty _____ according to the
diploma/certificate attached to the competition file.

I hereby ask you to please approve my intention to take part in the admission examination for
doctoral studies, in the September 2023 session, in the field of

- ☐ Medicine
- ☐ Dental Medicine
- ☐ Pharmacy

on the places allocated to Roma candidates.

To this end, I enclose with my application a document issued by

_____,
a legally constituted Roma organisation, showing that I am a member of the Roma ethnic group.

With special consideration,

Date,

Surname, Name

Signature



VBUMPhT Registration No (Rm 1)

Annex 10 - UMFVBT-REG/CSUD/06/2023 - 10

APPROVED, DIRECTOR CSUD,

To,

THE CSUD MANAGEMENT OF THE "VICTOR BABEȘ" UNIVERSITY OF MEDICINE AND
PHARMACY OF TIMIȘOARA,

The undersigned _____

candidate for the admission examination for doctoral studies, September 2023 session, Basic field of
study: Biological and biomedical sciences, Field of doctoral studies:

(choose the appropriate option)

- ☐ Medicine
- ☐ Dental Medicine
- ☐ Pharmacy

please approve my exemption from paying the registration fee, as I belong to:

☐ children of teaching and auxiliary teaching staff in active service or retired in order to be exempted
from the application fee for admission to doctoral studies, according to art. 57 paragraph (3) of the
ME Order no. 3102 of 08 February 2022, (I attach certificate)

Date

Signature,



MINUTES

as of: (date) _____

Of the doctoral admission colloquium held by Mr/Ms,
Name and Surname (from birth certificate)

Field:

- ☐ Medicine
☐ Dental Medicine
☐ Pharmacy

Competition committee for the admission of candidates to doctoral studies:

Chair: PhD supervisor _____

PhD Co-supervisor _____
(if applicable)

The decision of the Competition committee on the admission of the candidate to doctoral studies:

No.	SURNAME AND NAME Examination Committee	Mark	SIGNATURE
1.	PhD supervisor		
2.	PhD Co-supervisor (if applicable)		
3.	Member:		
4.	Member:		
5.	Member:		

Average * _____

* Minimum average that a candidate must obtain to be declared admitted is 7,00. The average is calculated to two decimal places without rounding.



VBUMPhT Registration No (Rm 1)

APPROVED
Director CSUD

APPLICATION FOR DOCTORAL GRANT PROJECT SUBMISSION GD 2023 PROGRAM

The undersigned _____ ,

PhD student in the field _____ ,

PhD supervisor _____ ,

I hereby ask you to approve the submission of my doctoral grant project for scientific evaluation by the CSUD of the University of Medicine and Pharmacy "Victor Babeș" of Timișoara.

Doctoral student

Signature,

PhD supervisor

Prof. MD, PhD

Signature,

PhD Co-supervisor (if applicable)

Prof. MD, PhD

Signature,



ACRONYM

DG 2023
Form A –Doctoral Grant Project

Surname (from birth certificate) :	
Name:	
Date of birth (day, month, year):	
Year of graduation from university:	
Address:	
Telephone:	
E-Mail:	

Applicant's signature

--



UNIVERSITATEA
DE MEDICINĂ ȘI FARMACIE
VICTOR BABEȘ | TIMIȘOARA

Annex 14 - UMFVBT-REG/CSUD/06/2023 - 14

“VICTOR BABEȘ” UNIVERSITY OF MEDICINE AND PHARMACY OF TIMIȘOARA



FORM B

FOR DOCTORAL GRANT DG 2023

ACRONYM: _____

TIMIȘOARA 2023

CONSILIUL PENTRU STUDII UNIVERSITARE DE DOCTORAT

P-ța Eftimie Murgu, nr. 2, cod 300041, Timișoara, România
Tel: +40256293389; Fax: +40256490626
Email: rectorat@umft.ro

www.umft.ro



Form B - Doctoral Grant Project

font Arial 11 font, spacing – single line

Project title: (maximum 30 words)

Keywords: (5 terms)

1.

2.

3.

4.

5.

**Abstract
(maximum 250 words)**

Project objectives

Describe the objectives of the project specifying how the financial support provided through doctoral scholarships contributes to the achievement of these objectives.

Staging the research

List the stages and activities you intend to carry out during your PhD.



Current state of the art and potential contributions to its development

Briefly describe the current state of the art in the field of research to which your PhD relates by referring to the most recent achievements in the field. Present a bibliographical list of the 5 most representative titles in the field of the PhD. Identify the potential contributions that your project can make to the development of the research field.

Personal arguments (strengths) for addressing the proposed theme

Describe relevant experience and any previous personal contributions to the PhD research area. List your scientific (articles, studies, other scientific papers), professional (possible links with the research field) and extra-curricular (concrete forms of interest in the research field) contributions.

List of publications [articles, abstracts] of the candidate related to the proposed topic.

ARTICLES IN EXTENSO ARE ATTACHED IN PRINTED FORMAT



EVALUATION GRID OF DOCTORAL SUPERVISORS FOR THE DISTRIBUTION OF DOCTORAL GRANTS AFTER THE DISTRIBUTION BY THE MINISTRY OF EDUCATION OF THE NUMBER OF DOCTORAL GRANTS

For the September 2023 session, the CSUD of the "Victor Babeș" University of Medicine and Pharmacy in Timișoara is launching a competition for the doctoral field of Medicine, Dental Medicine, and Pharmacy for the number of places/study grants (with and without scholarships) allocated by the Ministry of Education.

Indicator de evaluat	Punctaj obținut/item	Punctaj maxim
Hirsch Index WOS	2,5 hirsch points between 6-9	+ 2,5
	3 hirsch points between 10-14	+3
	4 hirsch points between 15-19	+4
	5 hirsch points between 20	+5
Cumulative Impact Factor (CIF) as lead author	1 FIC point 10-19	+1
	1,5 FIC points 20-29	+1,5
	2 FIC points 30-39	+2
	2,5 FIC points 40-49	+2,5
	3 FIC points 50-70 and beyond this	+3
Value of articles published by PhD students	1 point for each article published by the coordinated doctoral student, with the doctoral supervisor as lead author	+1
Competition grants	2 international grant points as project leader (up to a maximum of 10 points)	+2
	1 national grant point as project leader (up to a maximum of 10 points)	+1



	1 point member in international project (up to a maximum of 10 points)	+1
	0,5 points member in national project (up to a maximum of 10 points)	+0,5
Number of theses completed within 6 years	1 point for up to 2 theses 2 points for more than 2 theses	+1 +2
Number of theses in extension over 6 years	0.5 points are deducted for more than 2 theses in extension over 6 years	-0,5
Definitively invalidated/rejected theses	0.5 points are deducted for invalid theses but with the possibility of reworking 0.5/thesis 2 points are deducted for each thesis definitively rejected	-0,5 -2
Doctoral theses written in English and defended within the last 5 years	2 points	+2
Doctoral theses in national co-supervision defended in the last 5 years	0,5 points/doctoral thesis	+0,5
Doctoral theses in international co-supervision defended in the last 5 years	5 points/doctoral thesis	+5
Activity in support of Doctoral Schools	Teaching activities / workshops / guests	+5

Note: The evaluation for doctoral grants will be done for the last 5 years up to the date of the academic year in which the allocation is being applied except for the Hirsch Index. Exceptionally at close or cut-off scores, the situation of the department and the need for doctoral students for the given period will also be analysed and proposals will be made to the Administration Board.



APPLICATION FORM FOR THE COMPETITION FOR ADMISSION TO DOCTORAL STUDIES FOR CITIZENS OF COUNTRIES BELONGING TO THE EUROPEAN UNION (EU), THE EUROPEAN ECONOMIC AREA (EEA) AND THE SWISS CONFEDERATION (CH)

1. Agreement on the processing of personal data
2. Standard application - registered at the UMFVBT registry (**Annex 5**), signed by the candidate, and signed and countersigned by the PhD supervisor/co-supervisor (where applicable).
3. Personal registration form automatically generated after online filling in (www.umft.ro)
4. Decision of acceptance to study (document issued in the case of candidates admitted for registration)
5. Application for enrollment in studies submitted to the Vice-rectorate for International Relations
6. Baccalaureate diploma - a certified/legalized copy and a certified translation
7. University graduation diploma - original, a certified/ legalized copy and a certified translation, as appropriate (for countries that are parties to the Hague Apostille Convention, the educational documents subject to equivalence/recognition must be endorsed with the Hague Apostille by the competent authorities of the issuing countries; for countries that are NOT parties to the Hague Apostille Convention, the educational documents must be super- legalized or accompanied by an authenticity certificate issued by the competent authorities of the country of origin)
8. Diploma/Grades Transcript Supplement - a certified/ legalized copy and a certified translation (where applicable)
9. Master's degree - a certified/supranged copy and a certified translation (where applicable)
10. Certificate of equivalence of the degree issued by the CNRED
11. Certificate of language proficiency/certificate of language proficiency for Romanian/certificate of completion of a preparatory year of Romanian language, minimum B1 level
12. Birth certificate - one certified copy and one certified translation



13. Marriage certificate - a certified copy and a certified translation (where applicable)
14. Identity card/passport
15. Affidavit stating that the applicant will not simultaneously receive public funding for two university degree programmes, regardless of their level, and that he/she will not simultaneously follow more than two doctoral degree programmes, regardless of their level and form of funding (**Annex 6** - Affidavit)
16. Curriculum vitae with personal, professional and scientific data
17. List of scientific papers (**Annex 8** - Structure of the list of papers)
18. Order/receipt for payment of the application fee for each study programme opted/chosen
19. Photographs (passport size)
20. Medical certificate

Prorectorate of International Relations

- ☐ Target: "Documents allow / Do not allow enrolment"
☐ Comments:

Full name _____
Signature _____
Date _____

Doctoral School

Remarks:

Full name _____
Signature _____
Date _____



APPLICATION FORM FOR THE COMPETITION FOR ADMISSION TO DOCTORAL STUDIES FOR CITIZENS OF NON-EU COUNTRIES

1. Agreement on the processing of personal data
2. Standard application - registered at the VBUMPhT registry (Annex 5), signed by the candidate and signed and countersigned by the PhD supervisor/co-supervisor (where applicable).
3. Personal registration form automatically generated after online filling in (www.umft.ro)
4. Decision of acceptance to study signed by the Rector of the university, (document issued in the case of candidates admitted for registration)
5. Application for enrollment to studies submitted to the Vice-rectorate for International Relations
6. University graduation diploma - original, a certified/legalized copy and a certified translation, where appropriate (for [countries that are parties to the Hague Apostille Convention](#), the educational documents subject to equivalence/recognition must be endorsed with the Hague Apostille by the competent authorities of the issuing countries; educational documents from Italy, Greece, Spain, Portugal and Cyprus will be endorsed [with the Hague Apostille](#), the other EU Member States being exempted for States which are parties to the Hague Apostille Convention, educational documents subject to equivalence/recognition must be endorsed with the Hague Apostille by [the competent authorities of the issuing countries](#); for States which are NOT parties to the Hague Apostille Convention, educational documents [will be legalized](#) or accompanied by an authenticity certificate issued by the competent authorities of the country of origin)
7. Diploma/Matriculation Supplement - a certified/legalized copy and a certified translation (where applicable)
8. Master's degree - a certified/ legalized copy and a certified translation (where applicable)
9. Letter of acceptance to study issued by the DGRIAE of the Ministry of Education (the document is issued only after the candidate has been declared admitted to the entrance examination, based on the file sent to the ME by the International Relations)



10. Certificate of language proficiency/certificate of language proficiency for Romanian/certificate of completion of the preparatory year of Romanian language, minimum level B1

11. Birth certificate - one certified copy and one certified translation

12. Marriage certificate - a certified copy and a certified translation (where applicable)

13. Passport - certified copy - valid for at least 6 months from the date of enrollment for studies

14. Curriculum vitae with: personal, professional and scientific data

15. List of scientific papers (**Annex 8** - Structure of the list of papers)

16. Order/receipt for payment of the application fee for each study programme opted/chosen

17. Photographs (passport size)

18. Medical certificate

Vice-rectorate of International Relations

☐ Remark: "Documents allow / Do not allow enrolment"

☐ Comments:

Full name _____

Signature _____

Date _____

Doctoral School

Remarks:

Full name _____

Signature _____

Date _____

REGISTRATION OF ROMANIANS FROM EVERYWHERE

1. Agreement on the processing of personal data
2. Standard application - registered at the VBUMPhT registry (Annex 5), signed by the candidate and signed and countersigned by the PhD supervisor/co-supervising PhD supervisor (where applicable).
3. Personal registration form automatically generated after online filling in (www.umft.ro)
4. Decision of acceptance to study signed by the Rector of the university
5. Baccalaureate diploma - one certified/legalized copy and one certified translation
6. University graduation diploma - original, a certified/authenticated copy and a certified translation, if applicable (for diplomas from the Republic of Moldova no apostille or super-legalization is required. Diplomas issued before 2008 (as well as diplomas issued after 2008 that cannot be verified through the portal) must be accompanied by the authenticity certificate issued by the Ministry of Education of the Republic of Moldova, as of 01 April 2019, in copy)
7. Diploma/Grades Transcript Supplement - a certified/legalized copy and a certified translation (where applicable)
8. Master's degree - a certified/legalized copy and a certified translation (where applicable)
9. Approval of tuition issued by the Romanians Abroad Department of the Ministry of Education (document issued only after the PhD entrance exam, based on the file sent to the ME by the International Relations);
10. Certificate of language proficiency/certificate of language proficiency for Romanian/certificate of graduation of the preparatory year of Romanian language;
11. Birth certificate - certified copy and translation into Romanian;
12. Marriage certificate - one certified copy and one certified translation (where applicable)
13. Passport, valid for at least 6 months from the start of the study programme for which the candidate opts - notarized copy in case of Romanian citizens;
14. Permanent residence papers / Identity card - certified copy and translation into Romanian;
15. Affidavit that he/she has never benefited from a place of study financed by the Romanian state budget (scholarship or tuition fee exemption) for the level of studies requested;
16. Notarized statement that the applicant does not have residence / permanent domicile in Romania;



17. Declaration on his/her own responsibility, based on freely expressed will, of assuming the Romanian cultural identity, according to the legislation in force (except for candidates from Moldova and those who have Romanian citizenship and reside abroad);
18. Curriculum vitae with personal, professional and scientific data
19. List of scientific papers (**Annex 8** - Structure of the list of papers)
20. Photographs (passport size)
21. Medical certificate

Vice-rectorate of International Relations

☐ Opinion: "Documents allow / Do not allow enrolment"

☐ Remarks:

Full name _____

Signature _____

Date _____

Doctoral School

Remarks:

Full name _____

Signature _____

Date _____



Confirmation of place of study form
Tuition of Romanians from everywhere doctoral studies

The undersigned, citizen of, identified with passport, series, no., issued on, by, **confirm/do not confirm**¹ the place of study without payment of tuition fees but **with scholarship**/place of study without payment of tuition fees **but without scholarship**¹, in the doctoral studies, obtained following admission by the University of Medicine and Pharmacy "Victor Babeș" of Timișoara, field of **Medicine / Dental Medicine / Pharmacy**.

I also **apply for accommodation in student dormitories / I do not apply for accommodation in student dormitories**²

Date,

Signature,

1 The chosen option(s) will be left blank and the other(s) will be crossed out with a horizontal line.

2 The chosen option will be left blank and the other(s) will be crossed out with a horizontal line.