



- Excerpt from the *Admission Examination Regulation at „Victor Babeș” University of Medicine and Pharmacy of Timișoara, sessions July/September 2023* -

CHAPTER IV. ADMISSION METHODOLOGY FOR ROMANIAN NATIONALS (RO) AND CANDIDATES FROM THE EUROPEAN UNION (EU), THE EUROPEAN ECONOMIC AREA (EEA), THE SWISS CONFEDERATION (CH) TO THE UNDERGRADUATE PROGRAMMES TAUGHT IN A FOREIGN LANGUAGE/ROMANIAN

IV.1. General provisions

IV.1.1. In accordance with the Order of the Minister of Education No 3. 102/2022 for the approval of the Framework Methodology for the organization of admission to undergraduate, master and doctoral degree courses, based on university autonomy and with public responsibility, the University of Medicine and Pharmacy „Victor Babeș” of Timișoara organizes a competitive entrance exam for Romanian citizens, citizens from the European Union, the European Economic Area and the Swiss Confederation to study programmes taught in a foreign language / in Romanian with payment of the tuition fee in euro, under the conditions set out below.

IV.1.2. The present methodology is aimed at candidates from Romania, the European Union, the European Economic Area, and the Swiss Confederation who wish to study in programmes taught in English/ French/Romanian, as fee-based self-funded students

IV.1.3. The present methodology is the only official material concerning the organization and running of the admission examination for candidates from Romania, the European Union, the European Economic Area and the Swiss Confederation at ”Victor Babeș” University of Medicine and Pharmacy, Timișoara to the undergraduate degree study programmes, as fee-based self-funded students, complemented by the provisions of subsequent normative acts.

IV.1.4. References issued by various publications or otherwise communicated cannot replace the official ones and therefore do not commit “Victor Babeș” University of Medicine and Pharmacy, Timișoara.

IV.1.5. The Administrative Board is entitled to harmonize this methodology with the mandatory regulatory documents.

IV.1.6. This methodology may be subject to further amendments depending on the pandemic evolution and of the regulations of the Ministry of Education, so candidates must keep themselves up to date with all changes and proceed accordingly.

IV.1.7. All communication between the University and the applicants will be done via letters or electronically.

IV.1.8. The following candidates are eligible to participate in the competitive entrance exam for the study programmes taught in a foreign language/Romanian for the places with tuition fees in Euro:

a. Citizens of Romania, the European Union, the European Economic Area and the Swiss Confederation, holding valid baccalaureate diplomas or equivalent, regardless of the graduation year (according to art. 9 of ME Ordinance 3102/2022).

b. Romanian citizens, high-school graduates holding valid Romanian baccalaureate diplomas or equivalent, or valid baccalaureate diplomas or equivalent certificates obtained

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in another country, provided they subsequently obtain the recognition and validation of their diplomas by the CNRED (<http://www.cnred.edu.ro/#echivalare-Bacalaureat>). Romanian graduates must as well submit a notarial declaration specifying that:

- they agree to study with payment of the fee in euros;
- they understand and agree that their financial status remains unchanged throughout schooling and can only be changed following a new competitive entrance exam taken under the conditions provided for candidates running the admission exam for budgeted or fee-paying places in RON, and subsequently they will start their first year of studies in exclusively in Romanian language study programmes.

IV.1.9. The candidates mentioned above may opt for a maximum of two study programmes taught in foreign languages/Romanian language, depending on the number of places.

IV.1.10. The number of places/faculties/programmes of study will be determined by the University management in accordance with the regulations of the Ministry of Education and will be posted at a later date on the University website.

IV.1.11. The study programmes are listed in the table below:

No.	FACULTY	STUDY PROGRAMME / TUITION LANGUAGE	DURATION OF STUDIES	TUITION FEE/YEAR (EURO)
1.	MEDICINE	Medicine (English)	6 years	8000
		Medicine (French)	6 years	8000
		Medicine (Romanian)	6 years	8000
2.	DENTAL MEDICINE	Dental Medicine (English)	6 years	8000
		Dental Medicine (Romanian)	6 years	8000

IV.1.12. In the event of vacant places, after the end of the confirmation period, the management of "Victor Babes" University of Medicine and Pharmacy, Timișoara is entitled to decide on the redistribution of places according to the level of competition and the applications of candidates, regardless of nationality (EU or non-EU).

IV.2. Calendar of the competitive entrance exam

- **June 2nd - July 21st, 2023, 2:00 p.m. (Romanian time)** – registration of candidates for the admission exam by filling in the registration form and uploading the registration documents (application file) to the admission platform. The Admission Commission will only consider complete and validated applications. Registration closes on **July 21st, 2023, 2:00 p.m. (Romanian time)**, followed by verification and validation of applications.
- **July 24th** and, respectively, **July 25th 2023** – *on-line* language tests (English/ French);
- **July 26th 2023** – posting on the university website of the list of candidates whose files have

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been validated and who may run the admission exam;

- **July 27th 2023 – 10 a.m.** (Romanian time) – on-site **multiple choice test (written test) - competitive entrance exam**;
- **July 27th 2023** – posting of **competitive entrance exam** results on the university's website for all degree programmes, depending on when marking is completed and grades are entered into the computer system;
- **July 28th 2023**, until 12:00 p.m. (Romanian time) – candidates' submission of appeals to the Central Admission Board at the University Registrar's Office or via e-mail at: admission@umft.ro;
- **July 28th 2023** – The Commission settles appeals. Posting of the **competitive entrance exam** results on the university website after appeals;
- **July 29th – August 1st 2023**, until 2 p.m. (Romanian time) – place confirmation;
- **August 2nd 2023** – posting on the university website of the list of admitted and rejected candidates who have confirmed their place;
- **November 29th 2023** – registration deadline for the candidates admitted to the first year of studies.

IV.3. Application procedures for the competitive entrance exam

IV.3.1. From June 2nd to July 21st 2023, candidates will complete the online application form and upload the application documents (application file) on the university's website, Admission - Admission 2023/International Admission section, assuming responsibility for the authenticity and correspondence between the digital/scanned documents and the originals.

IV.3.2. When registering for the **competitive entrance exam**, candidates' choices are limited to 2 study programmes with the indication of the option, or options in order of preference (as appropriate), among those available according to this methodology. Candidates' option(s) and the final admission average obtained determine their ranking.

IV.3.3. In the online application form, candidates are required to specify precisely the two study programmes and the languages of instruction for which they have opted.

IV.3.4. The registration of candidates for the **competitive entrance exam** by filling in the application form and uploading the application documents (application file) online closes on July 21st 2023 at 14.00 p.m. (Romanian time). University staff will check the documents uploaded online and validate the application.

IV.3.5. Only validated files will be considered, any other file status is not valid for participation in the admission competition.

IV.3.6. After the closing date for registration, the options, their order, and any other information on the registration form cannot be changed.

IV.3.7. Contact details: Vice-Rectorate for Internalisation, e-mail: international@umft.ro

IV.3.8. Once the application form has been filled in, registered and validated, candidates will receive a confirmation e-mail with further details of the subsequent stages, in accordance with this procedure.

IV.3.9. The candidates applying for more than one study programmes at “Victor Babeș” University of Medicine and Pharmacy, Timișoara will upload the application documents (file) once only. Consequently, the candidates holding dual citizenship (EU and non-EU) can apply with only one of their citizenships (i.e., they can't apply both as EU and as non-EU citizens).

IV.3.10. Candidates are responsible for the e-mail address provided to the university when applying on the online platform.

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IV.3.11. Candidates must make sure that their e-mail addresses correspond to the requirements of the European Union so that the university does not encounter errors in electronic communication (e-mail addresses must be internationally accepted, e.g. yahoo, gmail, hotmail, etc.). The university does not take any responsibility for candidates' non-receipt of e-mails.

IV.3.12. Applications for the competitive entrance exam sent to the university by any means or through any channels other than those provided for in this methodology will not be taken into consideration, according to the established calendar.

IV.3.13. The University does not have any kind of cooperation or representation agreement with agencies that mediate the enrolment of candidates. Candidates who submit their applications through recruitment agents do not benefit from any advantage in terms of admission over candidates applying on their own.

IV.4. Application documents required for the competitive entrance exam

IV.4.1. The candidates will upload the application file to the online admission platform, assuming their responsibility for the authenticity and correspondence between the digital / scanned documents and the original ones. The file will contain the following **scanned documents, on both sides (recto/verso)**, as the case may be:

- a. General Data Protection Regulation (GDPR) declaration – Annex 1;
- b. Online registration form - filled in. The candidate must accurately specify the two degree programmes and the medium of instruction chosen;
- c. Application for equivalence of baccalaureate/equivalent diploma by CNRED - Annex 2;
- d. Baccalaureate diploma / equivalent diploma - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official / original issue language plus its certified translation (if applicable) into Romanian / English / French;
- e. Baccalaureate/equivalent transcripts - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official / original issue language plus its certified translation (if applicable) into Romanian / English / French;
- f. Graduation certificate (official document valid only for 2023 high school graduates, who are not in possession of their baccalaureate diploma yet), explicitly testifying that the candidate has passed the baccalaureate/equivalent exam and containing candidate's final results - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official/original issue language plus its certified translation (if applicable) into Romanian, English, French;
- g. Highschool transcripts of records - certified or legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official/original issue language plus its certified translation (if applicable) into Romanian, English, or French;
- h. Birth certificate or equivalent - certified copy in the official/original issue language plus its certified translation (if applicable) into Romanian, English, French;
- i. Marriage certificate (if applicable)- certified copy in the official/original issue language plus its certified translation (if the case) into Romanian/English/French;
- j. Identity card or passport – copy;
- k. Medical certificate according to the standard form approved by the university – Annex 3, in Romanian, English or French;
- l. International Language Proficiency Certificate - copy;

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- m.** Proof of payment of the language proficiency test fee of EUR 50 (if applicable);
- n.** Notarized declaration from Romanian citizens wishing to enrol in an English/French language study programme, with payment of the fee in foreign currency, stating that they wish to study under a financial regime with payment of the fee in foreign currency and that they are aware that their financial status remains unchanged for the entire duration of the schooling; the respective financial status can only be changed after passing a new competitive entrance exam, taken under the conditions laid down for candidates taking the admission examination for the budgeted places or for places with a fee in RON, following which they will begin their studies in the first year and only in the Romanian language programmes;
- o.** Proof of payment of the file processing fee for 200 Euro (non-refundable if the file has been processed and the uploaded documents verified).
- p.** For Italian citizens whose birth certificates do not include the full name of their parents, the application file must also contain an official document showing the full name of the parents (certified copy and certified translation into Romanian/English/French);
- q.** Notarial declaration/official document certifying that all documents uploaded by the candidate match the very same person; in case of discrepancies, differences in documents related to the candidate's full name (only if applicable, i.e. if the full name is not the same throughout the submitted documents); to attend the degree programme as fee-based self-funding students ;
- IV.4.2.** For information on the obligation to apostille or super-legalize documents issued by countries covered by this provision, please contact the Ministry of Foreign Affairs or the Ministry of Education in Romania (National Centre for the Recognition and Equivalence of Diplomas - CNRED) or access the links of these two institutions: <https://www.mae.ro/en>, <https://www.cnred.edu.ro/en/preuniversity-studies>.
- IV.4.3.** For information on the minimum entry requirements for higher education in Romania and the list of secondary school diplomas recognised by the Ministry of Education, see Annex 8.
- IV.4.4.** For the recognition and equivalence of the diploma, the Ministry of Education (CNRED) may request additional, explanatory documents besides those mentioned above: <https://www.cnred.edu.ro/en/preuniversity-studies>, <https://www.cnred.edu.ro/fr/etudes-preuniversitaires>.
- IV.4.5.** In the case of study documents issued by educational establishments operating on the UK system, predictive results are not accepted. The University will only accept study documents containing final grades obtained in the Baccalaureate/Equivalent (GCE) examination.
- IV.4.6.** In the case of documents issued in Israel, the university accepts only the Bagrut diploma.
- IV.4.7.** According to the current provisions of the Ministry of Education and the Romanian Government, documents issued in original by the Romanian authorities, in Romanian, can be sent in copies. This provision does not apply to translations into Romanian from another language.
- IV.4.8.** Candidates who have subjects in their transcript with a name other than biology/chemistry but corresponding to biology/chemistry are required to submit a certificate issued by the high school certifying that the subject/subject is equivalent to biology/chemistry.

IV.5. Linguistic proficiency – Language proficiency test

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IV.5.1. Candidates who do not have to take the language test (provided they are in possession of official proof):

- candidates who come from countries where the official language coincides with the language of the study programme they choose and who can prove, with educational documents (university studies, secondary education, high school), that they have studied in that language;
- candidates who have studied and graduated from a secondary school with the same language of instruction as that of the study programme for which the candidate is applying, irrespective of the candidate's nationality or country of origin, and who can prove with school documents that they have studied in that language;
- candidates who hold an International Baccalaureate (IBDP / International Baccalaureate Diploma Programme, EB / European Baccalaureate Diploma, IGCE - International General Certificate of Education, GCE / General Certificate of Education - Advanced Level) in the language of their chosen programme of study;
- candidates who hold an International Certificate of Language Competence level B2 or

Medium of instruction	Language proficiency certificates accepted (minimum B2 level)
English	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by Michigan University: - ECCE / Examination for the Certificate of Proficiency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate: - minim 6 / „competent user” - Pearson LCCI Certificate in ESOL International Certificate TOEFL: - TOEFL iBT - TOEIC Trinity College London certificates: - ISE II - minimum pass in all skills
French	DELF DALF TCF
Romanian	Certificate of linguistic proficiency for Romanian language, minimum B2 level, issued by Romanian Education Ministry competent bodies/ Graduation certificate for the Romanian language preparatory year/study documents issued by Romanian educational institutions or from abroad, attesting at least 4 consecutive years of studies in Romanian.

above, according to the table below:

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IV.5.2. Only international language proficiency certificates, as listed in the table above, of candidates applying to a study programme in the language for which the certificate was issued will be considered.

IV.5.3. Candidates who must take the language test:

➤ candidates not covered by any of the provisions specified in sub-chapter. IV.5.1 of this methodology;

IV.5.4. The online language test will be organised in the form of a multiple choice test, according to the admission calendar, by the Modern Languages Department of the “Victor Babeș” University of Medicine and Pharmacy in Timisoara and marked with "passed" or "failed".

IV.5.5. Passing the language test is a compulsory and eliminatory condition for admission.

IV.5.6. “Victor Babeș” University of Medicine and Pharmacy, Timișoara does not organize language tests for the Romanian language.

IV.6. Running the competitive entrance exam

IV.6.1. Admission to studies depends on registration to the competitive entrance exam, participation in the on-site multiple choice test and passing the competitive entrance exam, organized according to the calendar.

IV.6.2. The competitive entrance exam consists of a multiple choice written test, comprising 50 biology questions out of a total of 500 guideline questions (which, together with the bibliography, will be posted on the university's website) but may also contain questions at first sight.

IV.6.3. The mark awarded ex officio (for attendance) is equivalent to 3.

IV.6.4. The 50 Biology questions marked with one mark/question solved completely (maximum 50 marks) correspond to mark 7.

IV.6.5. The mark for the multiple choice test is calculated by multiplying mark 7.00 by the ratio between the candidate's score and the maximum mark (50 points) plus 3.00 for attendance.

IV.6.6. Multiple choice test score = $3 + 7x(\text{multiple choice score})/50$.

For example: 50 points = mark 7.00

The candidate scores 40 points on the multiple choice test.

50.....7

40.....x (multiple choice test score)

Multiple choice test score = $\frac{40 \times 7}{50}$

50

Multiple choice test mark = $5.60 + 3.00$ (attendance mark) = 8.60

IV.6.7. The calculation formula for the final average of the competitive entrance exam is:

$$\frac{\text{Multiple choice test mark} + \text{baccalaureate average/equivalent}}{2}$$

2

IV.6.8. The final admission average is the arithmetic average between the grade of the multiple choice test and the baccalaureate average.

For example: 8.60 (multiple choice mark) + 8.30 (baccalaureate average/equivalent) = $16.9/2 = 8.45$ (final admission average).

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➤ When calculating the baccalaureate average, the grade obtained in the home country will be equated with the Romanian education grading system.

Examples:

1. An average of 3.3 obtained in the baccalaureate exam in Germany corresponds to a score of 82 - 85, which in turn corresponds to a score of 6.93 in the Romanian scoring system (the upper scoring threshold was considered).

2. An average of 13.80 obtained in the baccalaureate exam in France (or in any high school where the French system is used) corresponds to 6.90 in the Romanian system.

3. An average of 87 obtained in the baccalaureate exam in Italy corresponds to 8.70 in the Romanian system.

➤ For the candidates with educational documents issued in countries where the baccalaureate/equivalent exam average is not awarded, the overall average of the high school years will be considered instead of the baccalaureate average!

➤ In the case of baccalaureate diplomas issued in Morocco, the average obtained in the national examination will be considered.

IV.6.9. The final admission average is recorded with two decimals, without round-off.

IV.6.10. The final admission mark is minimum 5.00 (five).

IV.6.11. Answers written on the draft will not be evaluated.

IV.6.12. The subjects of the examination papers are decided based on the multiple-choice questions and the references posted on the university's website, but they may also contain questions at first sight.

IV.6.13. The examination is written. Questions have between 1 and 4 correct answers and are awarded 1 mark if all the correct answers are marked. If only some of the correct answers are marked, a proportional mark is awarded. In case of questions with only one correct answer, an incorrectly marked answer will result in the whole question being disqualified (0 marks).

IV.6.14. The marking system will be explained to candidates before the exam.

IV.6.15. Candidates are admitted to the examination room between 8.30 a.m. and 9.30 a.m. based on their identity card/passport (documents must be valid). Without these documents, candidates will not be admitted to the examination room.

IV.6.16. Starting 9.30 a.m., candidates may not enter the examination rooms.

IV.6.17. Candidates will only have access to the examination room to which they have been assigned.

IV.6.18. After entering the examination room, candidates will hand in materials that should not be left with them during the examination: books, notebooks, publications of any kind, blank or written papers, mobile phones, electronic watches, computers, laptops, tablets, any other type of communication equipment, cameras, bags. They will retrieve them after the test.

IV.6.19. Any type of verbal or non-verbal communication among candidates in the room, as well as any kind of attempt to cheat the admission competition, automatically leads to the exclusion of the candidates concerned from the room and to the definitive fail of the examination.

IV.6.20. Any misconduct (communication between candidates, copying, keeping in possession during the examination of any transmission device, cheating on identity, behaviour disturbing other candidates) is punishable by elimination from the examination.

IV.6.21. Candidates will have their hair pulled back so that their ears are visible, and those

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wearing hearing aids are asked to remove them during the exam to avoid the suspicion of radio communication.

IV.6.22. Candidates are allowed to carry one small bottle of drinks (water, soft drink, tea or coffee) or food (chocolate, biscuits, sandwiches) in transparent packaging, in reasonable quantities and for personal use only.

IV.6.23. Candidates must have a black or blue pen or ball point pen to fill in their personal data on the examination form.

IV.6.24. Starting 10.00 a.m. candidates will be given their question papers.

IV.6.25. Valid completion of the examination form by the candidate shall be done by completely blackening the ellipses corresponding to the answers considered correct, with the received marker/felt tip pen, without exceeding the margins; the ellipses corresponding to the answers considered wrong shall be left blank.

IV.6.26. No erasures or corrections will be allowed on the examination form as these may mislead the computerised evaluation system. Changes, erasures, or partially coloured ellipses will result in the cancellation of the mark for the question at issue, for which the candidate is solely responsible. In the event of incorrect completion, a new examination form may be requested once only.

IV.6.27. Filling in the new examination form does not extend the examination time for the candidate concerned.

IV.6.28. The entire responsibility for the correct completion of the examination form (personal data, complete blackening of the ellipses of the answers considered correct, absence of erasures and corrections, correspondence between the answers on the examination form and the answers written on the draft or in the examination booklet) lies with the candidate.

IV.6.29. Candidates who withdraw from the examination and give notice after the question papers have been distributed may not leave the room until 60 minutes after the time posted for the start of the examination. After leaving the room, no candidate will be allowed to return during the examination for any reason, except if a candidate has physiological needs, in which case he/she will be accompanied by 2 invigilators and a maximum absence from the room of 10 minutes will be accepted. Time absent from the room does not extend the duration of the test for that candidate.

IV.6.30. At the end of the examination time, candidates will hand over all examination materials to the invigilator, under signature.

IV.6.31. Electronic marking/grading (by scanning) will be carried out in the presence of the candidates.

IV.7. Results of the competitive entrance exam and classification of candidates

IV.7.1. The correct answers to the questions will be posted on the website of “Victor Babeș” University of Medicine and Pharmacy in Timisoara on the day of the exam, after the correction has been completed.

IV.7.2. The lists/results posted on the university's website, indicating the number of the online application form validated by the admission commission, which will replace the candidate's identification data (first and last name), in accordance with the provisions of the Ministry of

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Education on the protection of personal data and anonymisation of candidates, are generated according to the following criteria:

- a) the order of the options stated in the candidate's online registration form, in compliance with: “*the option prevails over the score*”;
- b) the descending order of the candidates final scores, in conformity with the university regulations (by applying the established formula and the differentiation criteria if there are candidates with equal final scores, after appeals and validations).

IV.7.3. The classification of candidates will be made according to the order of the options indicated in the online registration form, in the descending order of the final admission scores, within the available places approved for each degree programme. An applicant may be admitted to a maximum of one undergraduate degree programme.

IV.7.4. The admission of candidates to all undergraduate degree programmes taught in a foreign language/Romanian, on the places put out to competition for Romanian/EU/EEA/CH citizens, is based on the general principle "the option prevails over the score".

For example:

Candidate A has chosen Medicine in English (first option), and Dental Medicine in English (second option) and his/her final admission score is 10.

Candidate B has chosen Dental Medicine in English (first option) and Medicine in English (second option) and his/her final score is 9.

Candidates will be assigned to the first option, in the order of their final admission scores.

There is a possibility that "your place" will be taken by someone with a lower average than yours, based on the principle "the option prevails over the score", as follows: candidate A has the admission average 10.00 and the Dental Medicine in English option in 2nd place on the application form, and candidate B has an admission average of 9.00 and Dental Medicine in English in 1st place on the application form. Hence candidate B has priority in the allocation for the Dental Medicine in English option, being his/her first option, even if A has a higher average than B.

If a candidate has an average of 8 and all the places in his/her first option have been filled by candidates with higher averages than his/hers, and if there are still vacant places in his/her second option, he/she will be allocated to his/her second option.

IV.7.5. If, after candidates ranking, there are several candidates with equal scores on the last place, their classification will be made according to the following criteria, upon the case:

- the arithmetic average of the grades obtained in Biology during the high school years;
- the arithmetic average of the grades obtained in Chemistry during the high school years;
- the arithmetic average of the averages of the high school years.

IV.7.6. The results will be as follows, depending on the competitive entrance exam stage:

- Provisional results, issued on the day of the competitive entrance exam ;
- Results after settling possible appeals, for the programmes where ranking was changed,
- Results after confirmation stage,
- Results after enrollment closure deadline established in this methodology – November 29th 2023.

IV.7.7. The *numerus clausus* assigned per degree programme, approved by the University Senate and legislation, cannot be exceeded.

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IV.8. Appeals against examination results and settlement procedures

IV.8.1. Possible appeals regarding the results of the competitive entrance exam should be submitted to the University Registrar's Office, Room 1 or by e-mail to admission@umft.ro, on July 28th 2023, by 12:00 p.m. (Romanian time).

IV.8.2. The settlement of appeals is the exclusive responsibility of the Central Admission Board, which will examine and resolve appeals only in the presence of the contestants, on the same day on which they were submitted, starting at 14:00 hrs.

IV.8.3. The Committee's decision is final, and it will be posted on the university site on July 28th 2023.

IV.8.4. If there are differences in marks, the candidate will be awarded the mark resulting from the verification of the contested paper.

IV.8.5. No appeals based on ignorance of the admission rules will be admitted.

IV.8.6. After any appeals have been resolved, lists of admitted and rejected candidates will be drawn up and displayed by programme of study, containing the final and indisputable results, for those programmes where changes in classification have taken place.

IV.8.7. Once the deadline for resolving and replying (by posting) to appeals has expired, the result of the competitive entrance exam is final and cannot be changed.

IV.9. Confirmation of the place

IV.9.1. During the period July 29th - August 1st 2023, until 2 p.m. (Romanian time), successful candidates following the admission competition organized by "Victor Babeș" University of Medicine and Pharmacy, Timișoara in July 2023, must confirm their place, by paying the confirmation fee of 300 euros/confirmed option and uploading the proof of payment on the admission platform, under penalty of losing the place obtained through the competition, in case of non-compliance with this obligation.

IV.9.2. Payment of the confirmation fee is not a guarantee for the admission of candidates, as it depends on the number of places available and approved by the university/study programmes and the management of places as decided by the university management.

IV.9.3. Candidates may pay the confirmation fee for a maximum of two study programmes, the same ones they opted for in their online application form.

IV.9.4. The proof of payment of the confirmation fee, which is not uploaded on the admission platform according to the established calendar, is not considered as confirmation of the place.

IV.9.5. From July 29th to August 1st 2023, 14:00 hrs. (Romanian time), unsuccessful candidates, who have participated in the multiple choice test and obtained a final admission average above 5.00, can confirm their place by paying the confirmation fee of 300 euro/confirmed option (600 euro for two confirmed options) and uploading the proof of payment on the admission platform, in case a place becomes vacant.

IV.9.6. The fee is non-refundable even if no vacancy occurs.

IV.9.7. The filling of vacancies by unsuccessful candidates will be done in chronological order of payment of the confirmation fee, in the order of their choices and final admission averages.

IV.9.8. If, **after September 1st 2023**, vacancies remain, admitted candidates who have not confirmed or rejected candidates who have not paid the confirmation fee within the period set

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out in the calendar (July 29th – August 1st 2023) will have the opportunity to confirm a vacancy within 48 hours (Romanian time) from the time the vacancy is announced by email. Unsuccessful candidates will be notified according to the order of their choices, i.e. according to their final admission average.

IV.9.9. The remaining free places will be distributed to the next candidates who have paid the confirmation fee, in the order of their choices and admission averages, automatically, via the online admission platform fact that will be communicated to the candidate's e-mail and account.

IV.10. Provisions regarding enrollment fees, confirmation of place, tuition and registration

IV.10.1. Amount of fees:

- The file processing fee / admission session = EUR 200 (non-refundable if the file has been processed and the uploaded documents have been verified).
- English / French language test fee = EUR 50.
- Place confirmation fee / option / degree programme = EUR 300, non-refundable.
- Tuition fee, studies / year of study / degree programme = EUR 8000 (deadline - November 29th 2023).
- Registration fee = RON 100, paid cash at the university cashier's office, on the final enrollment to studies.

IV.10.2. Details of the Beneficiary's Bank:

Beneficiary: “Victor Babeș” University of Medicine and Pharmacy in Timișoara.

Beneficiary's address: Timișoara, Piața Eftimie Murgu Nr. 2, Cod 300041.

Beneficiary's Bank: BANCA TRANSILVANIA.

Beneficiary's bank address: Timișoara, Str. Palanca nr. 2, Piața Unirii, Timișoara, Romania.

IBAN: RO53BTRL03604202A6896600 (Account in Euro)

SWIFT: BTRLRO22

IV.10.3. The proof of payment must contain the candidate's full name (first and last name) and the type of payment made - file processing, place confirmation, tuition fee.

IV.10.4. If the fees are paid by other persons and not by the candidate, there is a possibility that the receiving bank may request additional information and personal data (via the university's Finance-Accounting Service, e.g. identity card/passport, etc.) of the persons who made the payment/transfer and their consent to process their personal data for verification by the bank (Annex 1 - agreement on processing of personal data, if applicable).

IV.10.5. It is the candidate's responsibility to ensure that his/her proof of payment contains all the required information so that it can be properly processed by the university's Financial Accounting Service.

IV.10.6. Tuition fee information can only be obtained from the university's Financial Accounting Service, contab@umft.ro

IV.10.7. The tuition fee does not change during an academic year.

IV.10.8. The amount of the tuition fee does not change until the end of the university study programme if there are no situations that exceed the duration of tuition provided by law.

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IV.10.9. Admitted candidates failing to pay the tuition fee within the deadline, are *ex officio* considered to have given up their seat, by no show.

IV.10.10. The tuition fee must be paid before enrolment.

IV.11. Enrollment procedure for candidates admitted to undergraduate degree studies

IV.11.1. Candidates who have been declared admitted after passing one of the competitive entrance exams organized by "Victor Babeș" University of Medicine and Pharmacy, Timișoara and who have obtained the Certificate of Equivalence issued by the CNRED (Ministry of Education), can enrol to undergraduate studies.

IV.11.2. The University manages the submission of files to the CNRED:

<https://www.cnred.edu.ro/en/preuniversity-studies> , <https://www.cnred.edu.ro/fr/etudes-preuniversitaires>).

IV.11.3. The document issued by the CNRED on the equivalence and recognition of academic documents is compulsory for the enrollment of the candidates declared admitted after passing the competitive entrance examinations.

IV.11.4. For the enrolment, successful candidates must submit the following documents arranged in a folder envelope, to the secretariat of the Vice-rectorate for Internationalisation by the deadline - **November 29th 2023**:

- (1). Declaration on the protection of personal data - Annex 1;
- (2). Baccalaureate diploma or equivalent - original and 2 certified and legalised copies in the official issuance language, plus 2 certified translations into Romanian;
- (3). The graduation certificate (official document valid, only for 2023 high school graduates, who have not received the final diploma) of the baccalaureate/equivalent exam containing and explicitly reflecting the passing of the baccalaureate/equivalent exam and the final results obtained by the candidate in this exam – original, certified/legalized copy (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official issuance language and certified translation (if applicable) into Romanian, English or French;
- (4). Notarized statement - only for candidates who submit the document specified in subchapter IV.11.4 point (3) - by which he/she assumes submission to the university of the baccalaureate diploma in original, in 2 certified, legalized copies, in 2 authorized translations into Romanian upon issuance by the respective high school. The deadline is set according to the issuing country.
- (5). Transcript of records of the baccalaureate/equivalent - original and 2 certified and legalized copies into the issuance language, plus 2 certified copies in Romanian;
- (6). Transcript of grades obtained during high school - certified and legalized copy (of each sheet of transcript) in the official language of the country where the diploma was issued and certified translation (of each sheet of transcript) into Romanian/English/French;
- (7). Birth certificate - certified copy and certified translation into Romanian;
- (8). Identity card/passport – copy;
- (9). Marriage certificate (if applicable) - certified copy and certified translation into Romanian;
- (10). Medical certificate in English/French/Romanian, as per Annex 3;
- (11). 4 ID-type photographs;
- (12). Proof of payment of tuition fee 8000 Euro;

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- (13). International Certificate of linguistic proficiency – copy;
- (14). Notarized declaration from Romanian nationals willing to enrol in a Romanian/English/French language study programme with payment of the fee in Euro, stating that they wish to study in a fee-based programme in Euro and acknowledging that their financial status remains unchanged for the entire duration of schooling; the respective financial status can only be changed after passing a new competitive entrance exam, taken under the conditions laid down for candidates taking the admission exam for the budgeted places or for places with a fee in RON, following which they will begin their studies in the first year and only in the Romanian language programmes;
- (15). Notarial declaration/official document certifying that all documents uploaded by the candidate match the very same person; in case of discrepancies, differences in documents related to the candidate's full name (only if applicable, i.e. if the full name is not the same throughout the submitted documents); to attend the degree programme as fee-based self-funding students;

IV.11.5. The documents submitted by candidates from the EU, EEA, CH, admitted to undergraduate degree programmes in Romanian / English / French will be analysed by the Vice-Rectorate for Internationalisation, which will draw up the Decision of acceptance to studies, duly approved and signed by the rector of the university;

IV.11.6. To enroll in the first year and sign the university study contract (in duplicate), the admitted RO/EU/EEA/CH citizens must present to the secretariats of the faculties a copy of the Decision of acceptance to studies, within the enrollment deadline and according to the organisational decisions of each secretariat - within each study programme -, during the public opening hours: Monday-Friday, between 12.00 p.m. – 3 p.m. The Decision of acceptance to studies copy must be accompanied by copies of the following documents:

- certificate of studies abroad - document issued by CNRED;
- certificate of language proficiency for English or French or Romanian;
- official supporting documents showing exemption from taking the language test, where applicable;
- copy of identity card/passport;
- proof of payment of the tuition fee;
- proof of payment of the registration fee.

IV.11.7. The decision of acceptance to studies is valid until the date of drawing up the enrollment decisions and the final enrollment of the students, after the transmission by the Vice-rectorate of Internationalisation of the complete files of the admitted RO/EU/EEA/CH citizens to the secretariats of the faculties.

IV.11.8. The admitted candidates failing to enroll in the first year within the set-up deadline (November 29th 2023) are considered, *ex officio*, to have given up studentship, by failure to appear.

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