

-Excerpt from *Regulation on the organisation and conduct of the admission competition undergraduate programmes and undergraduate programmes offered jointly within the University of Medicine and Pharmacy "Victor Babes" Timisoara*

CHAPTER IV. METHODOLOGY FOR TYPE III ADMISSION TO UNIVERSITY STUDIES OF ROMANIAN (RO), EUROPEAN UNION (EU), EUROPEAN ECONOMIC AREA (EEA), SWISS CONFEDERATION (CH) AND BRITISH CITIZENS AND THEIR FAMILY MEMBERS, TO STUDY PROGRAMMES TAUGHT IN A FOREIGN/ROMANIAN LANGUAGE

IV. 1. General provisions

IV.1.1. In accordance with the Order of the Minister of Education no. 3693/2024 for the approval of the Framework Methodology on the organisation of admission to higher education in the cycles of short, bachelor, master and doctorate university studies, on the basis of university autonomy and with public accountability, the University of Medicine and Pharmacy „Victor Babes" of Timișoara is organising an admission competition for Romanian citizens, citizens of the European Union, from the European Economic Area and the Swiss Confederation, as well as British citizens and members of their families, as beneficiaries of the Agreement on the Withdrawal of the United Kingdom of Great Britain and Northern Ireland from the EU and EAEA 2019/C 384 I/01 to study programmes taught in a foreign language/ in Romanian, with tuition fee payment in euro, under the conditions set out below.

IV.1.2. The present methodology is addressed to candidates from RO, EU, EEA, CH wishing to study on study programmes taught in a foreign language - English or French/Romanian, on places with tuition fee payment in euro.

IV.1.3. The present methodology is the only official material related to the organisation and conduct of the entrance examination for candidates from RO, EU, EEA, CH within the "Victor Babes" University of Medicine and Pharmacy of Timișoara, for the Bachelor degree cycle/university studies offered in a combined cycle, for study programmes with teaching in a foreign language/Romanian for places with payment of the fee in euro and is supplemented by the provisions of subsequent normative acts.

IV.1.4. References appearing in various publications or those communicated in any other way cannot replace the official ones and, consequently, do not commit UMF „Victor Babes" in Timisoara.

IV.1.5. The University does not have any co-operation or representation agreements of any kind with agents who broker the enrolment of candidates. Candidates who send their applications through agents do not enjoy any advantage in terms of admission over candidates who apply on their own.

IV.1.6. By filling in the online application form, candidates to the admission competition assume and declare that all contact details provided (email address, telephone number) belong to them and not to a third party (agent, agency, representative, etc.) and that they have access to all means of communication transmitted to the university (email, telephone number).

IV.1.7. Contact details (e-mail address, telephone number) are associated with the candidates registered on the admissions platform, not with their intermediaries, and candidates are solely responsible for how they receive or do not receive the messages that the university sends to the e-mail addresses they provide when registering on the admissions platform.

IV.1.8. The Administrative Board has the right to harmonise this methodology with the mandatory normative acts.

IV.1.9. The present methodology may be subject to subsequent modifications according to the regulations of the Ministry of Education, and candidates are obliged to regularly inform themselves about any changes that may occur and to proceed accordingly.

IV.1.10. Any communication between the university and the candidates registered for the admission competition will be in writing, in written or electronic format. The status of the application file, i.e. the status of the candidate, will be reflected in the candidate account on the admission platform.

IV.1.11. The following candidates are eligible to participate in the admission competition for the study programmes with teaching in a foreign/Romanian language on the places with tuition fee payment in euro:

a. EU/EEA/EC citizens, graduates with a valid baccalaureate or equivalent, regardless of the year of graduation, according to art. 9 of the M.E. Order 3102/2022).

b. Romanian citizens, graduates with a baccalaureate diploma obtained in Romania or equivalent, with a baccalaureate diploma or equivalent obtained in another country, subject to obtaining the equivalence of the diploma by CNRED, provided that a notarised statement specifying the following is submitted with the application:

- that they agree to study for tuition in euro;
- that they understand and agree that their financial status remains unchanged for the entire duration of their studies and cannot be changed until they pass a new entrance examination, held under the conditions laid down for candidates taking the entrance examination for budgeted places or places with a fee in lei, following which they will begin their studies in the first year and only for study programmes in Romanian.

c. Foreign citizens who fulfil the provisions of O.G. 194/2002, with a residence permit in Romania, may also apply for admission.

IV.1.12. The above-mentioned candidates may opt for a maximum of two study programmes taught in foreign languages/Romanian language, according to the distribution of the approved tuition fee, from the following categories, as follows:

- a. 6-year Bachelor degree programmes (360 ECTS credits),
- b. 5-year (300 ECTS credits) and 3-year (180 ECTS credits) bachelor degree programmes respectively.

IV.1.13. The enrolment figure, i.e. the number of places/faculties/study programmes will be established by the University management in accordance with the regulations of the Ministry of Education and will be published on the University's website at a later date.

IV.1.14. The management of the university determines and approves the number of enrolments and study programmes available for each admission session in accordance with the legal regulations in force.

IV.1.15. In the case of unoccupied places, after the end of the admission procedure, the management of UMF "Victor Babeș" Timișoara is entitled to decide on the redistribution of places according to the level of competition and the requests of candidates who have participated in one of the competitions organised by the university

IV. 2. Timetable for the admission competition

IV.2. 1. The admission to undergraduate studies type III for Romanian citizens, citizens of the European Union, the European Economic Area and the Swiss Confederation to study programmes taught in a foreign language / in Romanian, British citizens and their family members, respectively foreign citizens who fall under the provisions of O.G 194/2002, with a residence permit in Romania, with payment of the tuition fee in euro, is organised according to the calendar approved by the University's Board of Administration, upon the proposal of the Vice-Rector for International Relations.

IV.2. 2. In the study programmes where the number of candidates in the admission competition organised in the first session of the current year does not cover/does not fill the number of places established for the programme in question, a second admission session is organised for the remaining places (vacancies), according to the calendar and the number of places approved by the university management for the second session, under the same conditions and with the same admission committee as in the first session, at the proposal of the Vice-Rector for International Relations or it is managed according to the official decision of the university management.

IV. 3. Application procedure for the admission competition

IV.3.1. During the period, set according to the admission calendar, candidates will fill in the online application form and upload the application documents (application file) on the university's website, Admission - Admission/International Admission, current year, taking responsibility for the authenticity and correspondence between the digital/scanned and original documents, as well as for the veracity of the personal data entered (nationality, date of birth, place of birth, etc. Online application forms that have not been finalised and incomplete/non-completed applications by the closing date set in the admission timetable will not be validated.

IV.3.2. By filling in the online application form, you consent to the processing of your personal data for this purpose and accept responsibility for the accuracy of the information and data provided.

IV.3.3. When applying for the admission competition, candidates' choices are limited to a maximum of 2 study programmes, specifying their choice, or choices in order of preference (if applicable), from those available according to the enrolment figure. Candidates' choice(s) and the final admission average obtained determine their classification.

IV.3.4. In the online application form, you must specify exactly which two study programmes and languages you have chosen.

IV.3.5. The registration of candidates for the admission competition by filling in the application form and uploading the application documents (application file) online is finalised according to the admission calendar. Online application forms that have not been finalised and incomplete application forms that have not been completed by the deadline date set in the admission timetable will not be validated. University staff will check the documents uploaded online and validate the enrolment of candidates with complete applications.

IV.3.6. Only validated applications will be taken into account, any other application status is not valid for participation in the admission competition.

IV.3.7. Once the enrolment period has closed, the options, their order and other information on the enrolment form cannot be changed.

IV.3.8. Contact: International Relations Prorektorat: e-mail: international@umft.ro

IV.3.9. After filling in the application form and validating and validating your registration for the competition, candidates will receive a confirmation e-mail and details of the next steps, as outlined in this methodology.

IV.3.10. Candidates who apply for more than one study programme offered by UMF "Victor Babeș" in Timisoara, within the type 3 admission, will upload online the application documents (application file) only once, so that within the same admission session, candidates with dual citizenship (EU AND NON-EU) must choose one of these categories: EU or NON-EU.

IV.3.11. Candidates are responsible for the e-mail address information provided to the university when registering on the online platform.

IV.3.12. Candidates must ensure that their e-mail addresses correspond to the requirements of the European Union, so that the university does not encounter errors when communicating electronically (e-mail addresses must be internationally accepted, e.g. yahoo, gmail, hotmail, etc.). The University accepts no responsibility for e-mails that candidates do not receive.

IV.3.13. Access to the e-mail address used by the candidate to register on the online admission platform is entirely the candidate's responsibility, including password recovery.

IV.3.14. Applications sent to the university by other means or by channels other than those provided for in this methodology, in accordance with the established timetable, will not be taken into consideration.

IV.3.15. Candidates assume full responsibility for the accuracy of the information and the authenticity of the uploaded documents even if the documents have been submitted through an agent/agency.

IV. 4. Documents needed to enrol for the admission competition

IV.4.1. The application file and its online uploading to the platform by the candidates, with the assumption of responsibility for the authenticity and correspondence between the digital/scanned and the original documents, will contain the following **scanned documents, front and back**, as appropriate:

- a. Personal data protection statement - as per useful documents posted on the website;
- b. Application for the equivalence of the baccalaureate/equivalent diploma by CNRED - according to useful documents approved by the university management and posted on the website and or the Certificate/Attestate issued by CNRED;
- c. Baccalaureate diploma/equivalent diploma - in a certified/super-certified copy (The Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and in a certified translation (if applicable) into Romanian, English or French;

TEACHING PRORECTORATE

P-ța Eftimie Murgu, nr. 2, code 300041, Timișoara, Romania
Tel: +40256220479; Fax: +40256490626
Email: prorektoratdidactic@umft.ro

www.umft.ro

d. Bacalaureate/equivalent transcript - certified/super-certified copy (The Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and in a certified translation (if applicable) into Romanian, English or French;

e. Graduation certificate, an official document valid only for graduates who have not received the final diploma of the bacalaureate/equivalent exam, which contains and explicitly reflects the passing of the bacalaureate/equivalent exam and the final results obtained by the candidate at this exam - in a certified/super-certified copy (Apostille from The Hague, Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and in a certified translation (if applicable) into Romanian, English or French;

f. School transcripts for high school years - in certified/super-certified copies (The Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which they were issued and in authorised translation (if necessary) into Romanian, English or French;

g. Birth certificate/equivalent - certified copy in the official/original language in which it was issued and authorised translation (if necessary) into Romanian, English, French;

h. Marriage certificate (if applicable) - certified copy in the official/original language in which it was issued and authorised translation (if applicable) in Romanian, English, French;

i. Identity card or passport (valid) -copy (the identity card or passport uploaded by the candidate should reflect his/her category as per chap. IV.1.8, points a., b., c.).

j. Residence permit issued by the Romanian authorities - copy, in case of foreign citizens who fall under the provisions of O.G. 194/2002, with residence permit in Romania.

k. Medical certificate according to the model approved by the university - according to the useful documents posted on the website, in Romanian, English or French or containing all the required information according to the model of medical certificate approved by the university; (including the mention Apt for studies in the field of medical sciences).

l. Proof of language proficiency - copy (according to chap. Language competence - Language test of this methodology).

m. Proof of payment of the language proficiency test fee (if applicable), in accordance with the Fees Regulation.

n. Notarised declaration by Romanian citizens wishing to enrol for a study programme in English/French/Romanian, with tuition fees in euro, stating that they wish to study on a financial basis with tuition fees in euro and that they are aware that their financial status remains unchanged throughout their studies and cannot be changed until they pass a new entrance exam, taken under the conditions laid down for candidates taking the entrance examination for budgeted places or places with a fee in lei, following which they will begin their studies in the first year and only for study programmes in Romanian;

o. Proof of payment of the processing fee, according to the Fees Regulation (non-refundable in case of processing of the file, i.e. if the documents uploaded online have been checked);

p. For Italian citizens whose birth certificates do not include the full name of the parents, the application file will also contain an official document showing the full name of the parents (certified copy and authorised translation into Romanian/English/French);

q. Notarised declaration/official document proving that all the documents uploaded by the candidate correspond to one and the same person, in case of discrepancies, differences in the documents regarding the full name of the candidate - only if the full name of the candidate is not written identically in all the documents submitted.

r. For family members of British citizens - a copy of the residence permit issued by the Romanian authorities in accordance with the legislation in force and the official document/proof that they are family members of British citizens (if this is not stated on the birth or marriage certificate)- certified copy and authorised translation into Romanian, English or French (if applicable).

IV.4.2. For information on the obligation to apostille or supralegalise documents issued by countries that fall under this scope, please contact the Romanian Ministry of Foreign Affairs or the Romanian Ministry of Education (National Centre for the Recognition and Equivalence of Diplomas - CNRED) or click on the links to the two institutions.

IV.4.3. For information on the minimum requirements for access to higher education in Romania and the list of high school diplomas recognised by the Ministry of Education, see Annex 8.

IV.4.4. The Ministry of Education (CNRED) may request additional, explanatory documents in addition to those

mentioned above in order to have the diploma recognised and recognised as equivalent; for details, please contact CNRED.

IV.4.5. In the case of study documents issued by educational establishments operating on the UK system, predictive results will not be accepted. The University will only accept study documents which contain the final marks obtained in the baccalaureate/ equivalent (GCE) examination.

IV.4.6. In the case of study documents issued in Israel, the certificate of graduation is not accepted; it is mandatory to submit the baccalaureate diploma/final equivalent-Bagrut +PET.

IV.4.7. In accordance with the current provisions of the Ministry of Education and of the Romanian Government, documents issued in the original in Romanian may be submitted in copies. This provision does not apply to translations into Romanian from another language.

IV.4.8. Candidates who have subjects in their school register with a name other than biology/chemistry but which correspond to biology/chemistry are required to submit a certificate issued by the secondary school/official document certifying that the subject/subjects in question are equivalent to biology/chemistry.

IV. 5. Language competence - Language test

IV.5.1. For study programmes in English/French/Romanian, candidates **must** take the online language test, organised by the Department of Modern Languages of the UMF „Victor Babeș” University of Timișoara, during the period specified in the Admission Calendar, which will be marked by the teachers with "admitted" or "rejected". The results of the language tests will be recorded in the admission platform by the technical committee on the same day, after the language tests have been finalised.

IV.5.2. The list of candidates who have to take the language test organised by the Department of Modern Languages and Romanian Language of the U.M.F. „Victor Babeș” of Timisoara will be posted on the university's website, on the date set according to the admission competition calendar. The access links and login details for the language tests established and created by the Department of Modern Languages and Romanian Language together with the technical committee will be sent to the candidates by e-mail through the admission platform.

IV.5.3. Passing the language test is a compulsory and disqualifying condition for admission.

IV.5.4. By way of exception to the provisions of point. IV.5.1, the categories of candidates for study programmes taught in a language of international circulation who **do not have to** take the language test are candidates who present the necessary documents for enrolment issued by Romanian or foreign educational institutions as follows:

- candidates from countries where the official language is the same as the language of the programme of study (English or French) and who can provide proof, with school documents, that they have studied in that language (secondary school/college/university undergraduate/graduate studies in the language of the programme of study for which they are applying).
- candidates who have studied and graduated from a secondary school with the same language of instruction as the language of the programme of study for which the candidate is applying, irrespective of the candidate's nationality or country of origin, and who can provide documentary evidence that they studied in that language;
- candidates who hold an International Baccalaureate (IBDP / International Baccalaureate Diploma Programme, EB / European Baccalaureate Diploma, IGCE - International General Certificate of Education, GCE / General Certificate of Education - Advanced Level) in the language of the programme of study for which they have opted;
- Applicants who hold an International Certificate of Language Competence level B2 or higher, as indicated in the table below:

Language of study	Language proficiency certificates accepted (minimum B2)
English	Cambridge ESOL certificates: - FCE / First Certificate in English

	<ul style="list-style-type: none"> - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by Michigan University: <ul style="list-style-type: none"> - ECCE / Examination for the Certificate of Competency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate <ul style="list-style-type: none"> - Pearson LCCI Certificate in ESOL International TOEFL certificate: <ul style="list-style-type: none"> - TOEFL iBT - TOEIC Trinity College London certificates: <ul style="list-style-type: none"> - ISE II - minimum pass in all skills
French	DELF DALF TCF

IV.5.5. Only the international certificates of language proficiency, as listed in the table above, of candidates applying to a programme of study in the language for which the certificate has been issued will be taken into consideration by the admissions committee.

IV.5.6. Candidates applying for admission to Romanian-language study programmes must submit one of the following documents:

- Language proficiency certificate for Romanian, minimum level B1, issued by authorised institutions of the Romanian Ministry of Education, in the case of ;
- Attestation of completion of the preparatory year of Romanian;
- study certificates issued by educational institutions in Romania or abroad, taught in Romanian, for at least 3 consecutive years.

IV.5.7. Are exempted from the obligation to submit one of the documents referred to in item. IV.5.6., candidates for study programmes in Romanian language who present the documents required for enrolment, issued by educational institutions in Romania or abroad, as follows:

- a) Romanian study documents (diplomas and certificates) or study documents, school reports attesting at least 4 consecutive years of studies in Romanian, in an accredited school, with Romanian teaching;
- b) certificates or attestations of language proficiency of at least level B1, according to the Common European Framework of Reference for Languages, issued by accredited higher education institutions in Romania that organise the preparatory year of Romanian language for foreign citizens, by the Romanian language, literature, culture and civilisation lecturers in Romanian language, literature, culture and civilisation in universities abroad / Romanian Language Institute or by the Romanian Cultural Institute.

IV.5.8. The University Department of Modern Languages and Romanian of our institution organises Romanian/English/French language tests according to the timetable and under the conditions set by the representatives of this department and which will be reflected in the fee regulations, timetable and admission methodology.

IV. 6. Organisation of the admission competition

IV.6.1. Admission to studies is conditional on enrolment in the admission competition, fulfilment of language requirements, participation in the placement test and passing the entrance examination organised in accordance with the admission calendar, the enrolment figures and the study programmes available for which the candidate has opted.

IV.6.2. The entrance exam consists of a written test in the form of a grid test, which consists of 50 biology questions out of a total of 500 questions posted on the university website.

IV.6.3. The mark awarded automatically (for attendance) is equivalent to grade 3.

IV.6.4. The 50 Biology questions marked with one point/question solved completely (maximum score 50 points) correspond to mark 7.

IV.6.5. The mark for the grid test is calculated by multiplying the mark of 7.00 by the ratio between the candidate's score and the maximum mark (50 points) plus the mark of 3.00 for attendance.

IV.6.6. Grid test mark = $3 + 7 \times (\text{grid score}) / 50$.

Example: 50 points = mark 7.00

You score 40 marks in the grid test.

50.....7

40.....x (grid test score)

Grid test mark = $\frac{40 \times 7}{50}$

50

Grid test mark = $5.60 + 3.00$ (mark awarded for attendance) = 8.60

IV.6.7. The formula for calculating the final average of the admission competition is:

Grid test mark + baccalaureate average/equivalent

2

IV.6.8. The final admissions average is the arithmetic average of the grid test grade and the baccalaureate average.

Example: 8.60 (grid test mark) + 8.30 (baccalaureate/ equivalent) = $16.9/2 = 8.45$ (final admission average).

When calculating the baccalaureate average, the grade obtained in the country of origin will be equated with the Romanian system.

Example:

1. An average of 3.3 in the German baccalaureate exam corresponds to a score of 82 - 85, which in turn corresponds to 6.93 in the Romanian scoring system (the upper scoring threshold is taken into account).

2. An average of 13.80 in the baccalaureate exam in France (or at any secondary school where the French system is applied) corresponds to 6.90 in the Romanian system.

3. An average of 87 in Italy corresponds to 8.70 in Romania.

For candidates with school-leaving certificates issued in countries which do not award an average in the baccalaureate/ equivalent exam, the general average of the secondary school years will be taken instead of the baccalaureate average!

In the case of a baccalaureate diploma issued in Morocco, the average obtained in the national exam will be taken into account.

IV.6.9. The final admission average is expressed to two decimal places, without rounding.

IV.6.10. The minimum final average for admission to undergraduate studies cannot be lower than 5.00 (five).

IV.6.11. Answers written in draft will not be evaluated.

IV.6.12. The examination papers are based on multiple-choice questions and the bibliography posted on the university website.

IV.6.13. Questions have between 1 and 4 correct answers and receive 1 mark if all the correct answers are marked. If only some of the correct answers are marked, a proportional mark is awarded. An incorrectly marked answer leads to the cancellation of the entire question mark in the case of questions with 1 correct answer (mark 0).

IV.6.14. The marking system will be explained to candidates before the exam.

IV.6.15. Candidates are admitted to the examination room between 8.30 and 9.30 a.m. on the basis of their identity card/passport (documents which must be valid) and their competition pass (in printed or electronic format). Without these documents, candidates will not be admitted to the examination centre.

IV.6.16. Candidates are not allowed in the halls from 10.00 onwards.

IV.6.17. Candidates will have access only to the room to which they have been allocated.

IV.6.18. After entering the examination room, candidates will hand over the materials that must not be left with them during the examination: books, notebooks, publications of any kind, blank or written paper, mobile phones,

electronic watches, computers, laptops, tablets, any other type of communication equipment, cameras, bags. They will retrieve them at the end of the test.

IV.6.19. Any type of verbal or non-verbal communication between candidates in the hall, as well as any attempt to defraud the admission competition, will automatically lead to the exclusion of the candidates concerned from the hall and to the definitive loss of the examination.

IV.6.20. Any misbehaviour (communication between candidates, copying, possession of any transmission device during the examination, cheating on identity, behaviour which disturbs other candidates) will be penalised by disqualification.

IV.6.21. Candidates will pull their hair back so that their ears are visible, and those wearing hearing aids are asked to remove them during the exam to avoid suspicion of radio communication.

IV.6.22. Candidates are allowed to carry one bottle of drink (water, soft drink, tea or coffee) or food (chocolate, biscuits, sandwiches) in transparent packaging, in reasonable quantities and for personal use only.

IV.6.23. Candidates will be provided with a black or blue coloured pen or pencil to fill in their personal details on the examination form.

IV.6.24. Starting at 10.00, candidates are given their question booklets.

IV.6.25. Candidates must fill in the examination form in a valid manner by completely blacking in the ellipses corresponding to the answers considered correct with the ink received, without exceeding the margins; the ellipses corresponding to the answers considered incorrect will be left white.

IV.6.26. No erasures or corrections to the examination form are permitted as they may mislead the computerised evaluation system. Any alterations, erasures or partially coloured ellipses will invalidate the mark for the question in question, for which the candidate is solely responsible. In the event of incorrect completion, a new examination form may be requested only once.

IV.6.27. Completing the new examination form does not extend the examination time for the candidate.

IV.6.28. It is the candidate's full responsibility to fill in the examination form correctly (personal details, complete blacking of the ellipses of answers considered correct, absence of erasures and corrections, correspondence between the answers on the examination form and the answers given on the paper or in the examination book).

IV.6.29. Candidates who withdraw from the examination and announce this after the distribution of the question papers may not leave the examination centre until 60 minutes after the time posted for the start of the examination. After leaving the room, no candidate will be allowed to return for any reason during the examination, except where a candidate has physiological needs, in which case he/she will be accompanied by 2 invigilators and a maximum of 10 minutes' absence from the room will be accepted. Time absent from the room does not extend the duration of the test for that candidate.

IV.6.30. At the end of the examination time, candidates must hand in all examination materials to the chairperson under their signature.

IV.6.31. Electronic marking (by scanning) will be carried out in the candidates' presence.

IV. 7. Admission results and ranking of candidates

IV.7.1. The correct answers to the questions will be posted on the website of the "Victor Babeș" University of Medicine and Pharmacy of Timișoara, on the day of the exam, after the correction is finalised.

IV.7.2. The lists/results posted on the university website, indicating the number of the online application form related to the file validated by the admissions committee, which will replace the identification data of the candidate (name and surname), in accordance with the provisions of the Ministry of Education on the protection of personal data and anonymisation of candidates, are generated in compliance with the following criteria:

- a) The order of the options expressed in the online application form, respecting the criterion "option beats average";
- b) The descending order of the final admission averages obtained by the candidates according to the university's requirements (application of the established formula, application of the tie-breaking criteria in the case of candidates with equal final admission marks, after appeals, after confirmations).

IV.7.3. Candidates will be ranked according to the order of the options expressed in the application form, in descending order of the final admission average, within the limit of the number of places approved for each study programme.

IV.7.4. The admission of candidates to all bachelor degree programmes taught in a foreign language/Romanian language, on the places open to Romanian/EU/EEA/CH citizens, is based on the general principle "option beats average".

For example:

Candidate A has opted for Medicine in English (first option) and Dentistry in English (second option) and obtains the final admission average 10.

Candidate B opted for Dentistry in English (first option) and Medicine in English (second option) and obtains the final admission average 9.

Candidates will be allocated to the first option in the order of their final admission marks.

There is a possibility that "your place" will be taken by someone with a lower average than yours, based on the "option beats average" principle, as follows: candidate A has the admission average (10) and the option Dental Medicine in English in 2nd place in the application form, and candidate B has the admission average 9.00 and Dentistry in English in 1st place in the enrolment form, candidate B has priority in the distribution for the option Dentistry in English, being the first option, even if A has a higher average than B.

If a candidate has an average of 8 and all the places in his/her first choice have been filled by candidates with higher averages than his/her own, if there are still places available in his/her second choice, he/she will be allocated to his/her second choice.

IV.7.5. If, in the last place, there is more than one candidate with the same final admission average, the following criteria will be used to decide between them, as appropriate:

- the arithmetic average of the marks obtained in biology during the secondary school years;
- the arithmetic average of the marks obtained in chemistry throughout the secondary school years;
- the arithmetic average of the average of the average grades of your high school years.

IV.7.6. Depending on the stage of the admission competition, the results will be as follows:

- Provisional results, generated on the day of the entrance exam;
- Results after any appeals have been resolved, for study programmes where there have been changes in classification,
- Results after each confirmation step, reflecting the status of the candidate,
- Results after the closing date for provisional enrolment provided in the admission calendar, the list of candidates admitted and enrolled in year 1.

IV.7.7. The lists will be displayed with the number/code of the enrolment form, which will replace the candidate's surname and forename.

IV. 8. Filing and settling appeals

IV.8.1. Any appeals regarding the results of the admission contest should be submitted to the University Registrar's Office, Room 1, according to the dates set out in the admission calendar.

IV.8.2. The decision on the appeals is the exclusive competence of the Appeals Committee, which will analyse and settle the appeals only in the presence of the appellants, on the same day they were submitted, The decision of the Committee is final and will be communicated by posting it on the University's website.

IV.8.3. If there is a difference in marks, the candidate will be awarded the final average resulting from the verification of the work in the disputed paper.

IV.8.4. Appeals based on a lack of knowledge of the Admission Regulations will not be accepted.

IV.8.5. Once any appeals have been resolved, for study programmes where there have been changes in classification, the lists of admitted and rejected candidates, by study programme, will be drawn up and displayed, including the final and uncontested final admission averages.

IV.8.6. Once the deadline for resolving and replying (by posting) to appeals has expired, the final admission averages are definitive and cannot be changed.

IV. 9. Confirm your place

Stage I

IV.9.1. During the period specified in the admission calendar for the confirmation of the place, the candidates declared **admitted** following the admission contest organised by UMF "Victor Babeș" in the current year sessions, **have the obligation to** confirm their place by paying the confirmation/option fee, as well as an advance of 50% of the tuition fee and uploading the proof of payment on the admission platform, under penalty of losing the place obtained through the competition, in case of failure to fulfil these obligations; as a result, an admitted candidate who has not confirmed his/her place and has not paid the advance of 50% of the tuition fee within the period set out in the admission timetable will be considered as rejected and will automatically appear, according to the order of the choices and the final admission average, on the list of rejected candidates who have not confirmed their place and have not paid the advance of 50% of the tuition fee.

IV.9.2. The advance of 50% of the tuition fee is **non-refundable** in the case of admitted candidates who have confirmed their place and subsequently withdraw from their studies/resign their place obtained through the competition//do not complete their enrolment by the deadline set in the admission calendar. Exempted from this provision are candidates who do not obtain the equivalence of the baccalaureate diploma from CNRED in due time or who are subsequently admitted to a place of study financed from the Romanian State budget or with a fee in lei (following the promotion of an admission contest in our university, type I, II or type III contest - RDP category only). Any other exceptional situations proven by official documents require the express approval of the university management for the reimbursement of the 50% advance of the tuition fee.

IV.9.3. During the period of the admission calendar related to the first stage of confirmation of place, **unsuccessful candidates** who participated in the grid test and obtained the final admission average above 5.00, **may** confirm their place by paying the confirmation fee per option and uploading the proof of payment on the admission platform, in the event of a vacancy; in this case, the payment of the confirmation fee is not a guarantee for the admission of rejected candidates (on the waiting/reservation list), as this depends on the number of places available/vacated and approved by the university/study programmes, respectively on the management of places as decided by the university management.

IV.9.4. If a place becomes vacant, the unsuccessful candidate who has confirmed their place within the periods set out in the admission calendar has 48 hours to pay the 50% tuition fee deposit and the deposit of 50% of the tuition fee to keep their place. Failing this, the list rolls to the next candidate on the list.

IV.9.5. Candidates can pay the confirmation fee for a maximum of two study programmes, the same ones they opted for in the online application form.

IV.9.6. Proof of payment of the confirmation fee, which is not uploaded to the admissions platform according to the established timetable, will not be considered as confirmation of place.

IV.9.7. The place confirmation fee is **non-refundable** even if no places are available.

IV.9.8. Confirmation of place on the admission platform includes the choice of optional subjects by the candidate, one of which becomes compulsory/semester. The optional subjects will be included in the study contract/attached to the candidate's study contract and cannot be changed later.

IV.9.9. After the I confirmation stage, a candidate's status can be:

- Admitted confirmed;
- Rejected confirmed (pending);
- Rejected unconfirmed - admitted and rejected candidate who did not confirm at stage I.

Stage II - Confirming your place

IV.9.10. If, after the first stage of confirmations, there are still vacant places (vacancies), during the period established in the admission calendar, the **candidates who did not confirm in the first stage of confirmations**

(unconfirmed rejected) will have the possibility to confirm a vacant place, within 48 hours (Romanian time) and pay 50% of the tuition fee in advance, from the moment of the announcement of the vacancy on the email address and/or on the candidate's account on the admission platform, respecting the order of the options, respectively the final admission averages.

IV.9.11. If the list of unsuccessful candidates who have not confirmed their place includes only one candidate in this situation, the list will be repeated a maximum of 2 (two) times every 48 hours. If, even after the second run of the list at 48 hours, the candidate has still not confirmed his/her place and has not paid the 50% deposit of the tuition fee, the place will be managed according to the official decisions of the University management.

IV.9.12. Candidates who have been rejected for not having sat the grid test (written test) - admission competition - or not having obtained a final admission average of at least 5 (five) are not entitled to confirm their place.

IV.9.13. Candidates who have formally withdrawn (in writing, by e-mail) from the admission competition/ have withdrawn their application or withdrawn their place will be permanently excluded from the roll and will not be considered at any stage of the competition.

IV.9.14. Rejected candidates will fill the vacancies/vacancies in the order of their choices and final admission averages, with priority being given to rejected candidates who have confirmed their place in the first stage.

IV.9.13 Candidates who have opted for two study programmes and have been admitted and confirmed their place in both programmes are obliged to choose within 48 hours from the moment of admission, according to the current provisions, the final study programme they wish to enrol in and to officially withdraw from the platform from the option that is no longer of interest or to decide whether to keep their place in both options under the conditions specified in this methodology.

IV. 10. Provisions concerning enrolment, place confirmation, tuition and enrolment fees

IV.10.1. The fees are set out in the Fees Regulations approved by the university.

IV.10.2. All proofs of payment of fees in euro that have not been paid on the admissions platform are uploaded by the candidate to the platform by the deadlines set in the calendar.

IV.10.3. Types of taxes:

- Application/admission processing fee (non-refundable if the application has been processed and the documents uploaded online have been checked by university staff)
- Romanian/English/French language test fee -150 euro
- Confirmation fee for place/option/study programme: 300 euro, non-refundable.
- Tuition fee/study year/study programme must be uploaded by the admitted candidates on the online platform by the application deadline. The advance of 50% of tuition fee/admitted candidate who has confirmed his/her place/study programme - non-refundable as per Chap. IV.9.2. of this methodology.
- Enrolment fee: 100 lei, payable in cash at the university cashier's office, upon final enrolment.
- Fees **set in euros** can be paid by bank transfer to the university's account or by card through the admissions platform.

IV.10.4. Beneficiary bank details:

Beneficiary: "Victor Babeș" University of Medicine and Pharmacy "Victor Babeș" of Timișoara.

Beneficiary address: Timișoara, Piața Eftimie Murgu Nr. 2, Code 300041.

Beneficiary bank: BANCA TRANSILVANIA.

Address of the beneficiary's bank: Timisoara, Str. Palanca nr. 2, Piața Unirii, Timisoara, Romania.

IBAN: RO53BTRL03604202A6896600 (Euro Account)

SWIFT: BTRLRO22

IV.10.5. Proof of payment must contain the candidate's full name (surname and forename) and the type of payment made - file processing, place confirmation, tuition fee.

IV.10.6. If the fees are paid by other persons and not by the candidate, there is a possibility that the receiving bank may request additional information and personal data (through the Financial - Accounting Service of the university,

e.g. identity card/passport etc.) of the persons who made the payment/transfer and their consent to process their personal data for verification by the bank (useful documents posted on the website - agreement on processing personal data, if applicable).

IV.10.7. The candidate is responsible for ensuring that his/her proof of payment contains all the required information and uploading the proof of payment to his/her candidate account (online platform) so that it can be processed accordingly by the university's Financial Accounting Service.

IV.10.8. All details regarding fees and tuition fees can be obtained exclusively from the university's Financial - Accounting Service, contab@umft.ro.

IV.10.9. The amount of tuition fees does not change during an academic year.

IV.10.10. The amount of the tuition fee remains unchanged until the end of the university study programme, unless the duration of tuition provided for by law is exceeded.

IV.10.11. Successful candidates who fail to pay the tuition fee (as approved by the university management) by the deadline will automatically forfeit the place obtained through the competition as they are deemed to have forfeited their place by non-attendance.

IV.10.12. The tuition fee must be paid before enrolling and proof of payment must be uploaded by the candidate to his/her account on the online admission platform.

IV.10.13. The nominal/study programme/candidate category report regarding the payment of tuition fees and containing the situation of candidates admitted and provisionally enrolled in year 1 will be generated from the platform with the advice of the Financial Accounting Department and sent to the Deans' Offices and the Prorectorate for International Relations before the date set in the calendar for the posting of the results of the candidates provisionally enrolled in year 1.

IV. 11. Application procedure for enrolment of candidates admitted to undergraduate programmes

IV.11.1. Candidates who have been admitted after having passed an admission competition organised by the U.M.F. „Victor Babeș” of Timișoara for study programmes with tuition fee payment in euro for citizens referred to in chap. IV.1.8, letters a, b, c and who have obtained the Attestation/Adever attestation of equivalence (mandatory documents) issued by CNRED (Ministry of Education), may enrol for undergraduate studies.

IV.11.2. The University can manage the forwarding of files to CNRED.

IV.11.3. The Ministry of Education (CNRED) reserves the right to refuse any incomplete file and not to issue the Certificate of Recognition if the documents submitted by the candidate do not comply with the requirements and provisions of CNRED.

IV.11.4. The document issued by the CNRED on the equivalence and recognition of qualifications is compulsory for the enrolment of candidates who have passed the admission competitions.

IV.11.5. In order to issue the provisional admission decision, the admitted candidates must physically present themselves at the Prorectorate for International Relations, during the period established in the admission calendar, in order to fill in the application form and to submit the complete application file with the following documents in letter format:

- (1). Personal data protection statement - as per relevant documents posted on the website
- (2) Online application form signed and dated.
- (3) CNRED (Ministry of Education) certificate/attestation in original for candidates who obtained it on their own.
- (4). Baccalaureate diploma/ equivalent - in original, in 2 certified copies, certified in the original language in which it was issued, in 2 authorised translations into Romanian;
- (5). Graduation certificate (the official document valid only for high school graduates who have not received the final diploma) of the baccalaureate/ equivalent exam containing and explicitly reflecting the passing of the baccalaureate/ equivalent exam and the final results obtained by the candidate in this exam - in a certified/super-certified copy (Apostille from The Hague, Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and in a certified translation (if applicable) into Romanian;
- (6). Notarised declaration - only for candidates who submit the document specified in subchapter IV.11.4, point (5) - by which they undertake to submit to the university the baccalaureate diploma in original, in 2 certified,

certified copies, in 2 authorised translations into Romanian immediately after obtaining it from the issuing secondary school. The deadline depends on the issuing country.

(7). the baccalaureate/equivalent transcript - in original, in 2 certified copies, legalised, supralegalised in the original language in which it was issued, in 2 authorised translations into Romanian;

(8). The matriculation records for the secondary school years - in a certified, super-certified copy (of each matriculation record) and in a certified translation into Romanian/English/French (of each matriculation record);

(9). Birth certificate/equivalent - certified copy and authorised translation into Romanian;

(10) Valid identity card/passport - copy;

(11). Marriage certificate (if applicable) - certified copy and authorised translation into Romanian;

(12). Medical certificate in English/French/Romanian according to the model in the useful documents posted on the university website;

(13). 4 passport photos;

(14) Proof of payment of tuition fees;

(15). International Language Proficiency Certificate - copy;

(16). Notarised declaration by Romanian citizens wishing to enrol in a Romanian/English/French language study programme, with tuition fee in euro, stating that they wish to study in a financial regime with tuition fee in euro and that they are aware that their financial status remains unchanged throughout their studies and cannot be changed until they pass a new entrance exam, taken under the conditions laid down for candidates taking the entrance examination for budgeted places or places with a fee in lei, following which they will begin their studies in the first year and only for study programmes in Romanian.

(17). Notarised declaration/official document proving that all the documents uploaded by the candidate correspond to one and the same person, in case of discrepancies, differences in the documents regarding the full name of the candidate - only if the full name is not written identically in all the documents submitted.

IV.11.6. For RO/EU/EEA/SEE/CH candidates admitted to study programmes taught in English/French/Romanian who submit the documents, according to Chap. IV.11.4 and the admission timetable, at the Prorectorate of International Relations of the university, the provisional decision of admission to studies is drawn up by the Prorectorate of International Relations, which is approved and signed by the rector of the university.

IV.11.7. In order to enrol for the first year and sign the university study contract (in duplicate), RO/EU/EEA/CH citizens and British citizens and their family members admitted to the first year of the programme of study will have to present to the secretariats of the faculties, within the deadline set for the enrolment of students and according to the organisational decisions of each secretariat, the following documents during the public opening hours of each programme of study.

- A copy of the admission decision, accompanied by copies of the following documents:
 - Certificate of studies abroad - document issued by CNRED;
 - language certificate for Romanian, English or French;
 - official documentary evidence of exemption from the language test, where applicable;
 - copy of identity document (identity card/passport);
 - proof of tuition fee payment (as decided by the university);
 - proof of payment of the registration fee.

IV.11.8. The decision of admission to studies is valid until the date of the enrolment decisions and the final enrolment of the students, after the Prorectorate for International Relations has forwarded the complete files of the admitted RO/EU/EEA/EEA/CH citizens to the secretariats of the faculties.

IV.11.9. Admitted candidates who do not enrol in the first year, do not pay the tuition fee by the deadline established in the admission calendar and do not upload the proof of payment of the tuition fee on the online platform, are considered, ex officio, to have withdrawn and have definitively given up the place obtained through the admission competition and the status of admitted candidate, by not complying with the provisions, procedures and deadline for enrolment and are not considered as students of the "Victor Babeș" University of Medicine and Pharmacy of Timisoara.