

Cod: UMFVBT - REG/PD/PD/DFM/DFMD/DFMD/DFD/2/2025

Approval by H.C.A. no. 2/930/21.01.

Annex to H.S. no 3/1120/23.01.2025

Amended and supplemented by HCA nr. 11/10470/06.05.2025

Amended and supplemented by HS nr. 15412130/28.05.2025

Amended and supplemented by HCA nr. 15/13370/17.06.2025

Amended and supplemented by HS nr. 204/13800/25.06.2025

## ORGANISATION AND RUNNING RULES OF THE ADMISSION COMPETITION MASTER'S PROGRAMMES WITHIN THE UNIVERSITY OF MEDICINE AND PHARMACY "VICTOR BABEȘ" IN TIMISOARA

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Legal Office	Legal Counsellor, Dr Codrina Mihaela Levai	23.01.2025 28.05.2025 25.06.2025	
Aimed at the Senate Standing Committee for the revision of the Regulations and the University Charter	President, Prof. Dr Ioana Ionita	23.01.2025 28.05.2025 25.06.2025	
Date of entry into force:	23.01.2025 (Ed. II), 28.05.2025 (Rev.1), 25.06.2025 (Rev. 2)		
Date of withdrawal:			

### MASTER STUDIES

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## CAPITOLUL I. GENERAL PROVISIONS ON THE ORGANISATION AND CONDUCT OF ADMISSION

**I.1.** The rules for the organisation and conduct of the admission competition are based on:

- Higher Education Law no 199/2023, with subsequent amendments and additions,
- On the basis of H.G. no. 404/2006 on the organisation and conduct of master's degree studies,
- M.E. Order no. 3693/2024 on the organisation of admission to higher education in the undergraduate, bachelor, master and doctoral cycles of short university studies;
- Ministry of Education Order no. 5.552 of 16 July 2024 for the approval of the Methodology regarding the conditions of enrolment of Romanians from abroad and foreign citizens in accredited state, private and private denominational higher education institutions in Romania;
- M.E. Order no. 5.553 of 16 July 2024 on the approval of the Procedure for issuing letters of acceptance to study for Romanians from abroad for state and accredited private higher education, for places with tuition fees in lei;
- M.E. Order no. 5.655 of 23 July 2024, on the admission of foreign citizens to study at university and postgraduate levels, on study places with tuition fees in foreign currency,
- Decisions of the Senate of the "Victor Babes" University of Medicine and Pharmacy of Timisoara.

**I.2.** On the basis of university autonomy and public accountability, the "Victor Babes" University of Medicine and Pharmacy of Timisoara organises an admission competition for each Master's degree programme approved by the University Senate, within the accredited field, subject to their publication in the Government Decision on the approval of the Nomenclature of fields and specialisations / programmes of university studies and the structure of higher education institutions for the following academic year.

**I.3.** The tuition offer, i.e. the list of Master's programmes for which admission competitions are organised, is updated annually and constitutes Annex no. 1 to this Regulation.

**I.1.** "Victor Babes" University of Medicine and Pharmacy of Timișoara will inform the candidates about the conditions and documents necessary for enrolment, the admission examination calendar, the annual tuition offer, the way the examination will be held, the examination tests, the related subjects and bibliography, special facilities or conditions, the enrolment fees for the organisation of the admission, as well as other useful information for the candidates, by posting a notice at the institution's headquarters and by publishing it on its own website, [www.umft.ro](http://www.umft.ro), at least 6 months before the admission examination.

**I.2.** The enrolment figure, approved by the Senate of the UMF "Victor Babes" University of Timisoara for all master's degree programmes, in compliance with the approved enrolment capacity for each master's degree programme, will be posted on the university website and will include:

- study places/grants financed from the state budget, distributed separately, with the following destinations:
  - Statistically allocated places;
  - Places allocated to Romania's priority development areas;
  - Places allocated for young Roma people;
  - Places allocated to national minorities, for study programmes that do not exist in state higher education in the language of the respective minority;
  - Places allocated to the social protection system;
  - Places for people with disabilities.
- study places without tuition fees (with monthly scholarship/without monthly scholarship) allocated to Romanian citizens from abroad and/or foreign citizens, if applicable;
- fee-paying places:
  - In lei, for Romanian/EU/EEA/EEA candidates;
  - In lei for candidates who are Romanian citizens living abroad;

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- In foreign currency for foreign (non-EU) nationals.

**I.3.** (1) The "Victor Babes" University of Medicine and Pharmacy of Timisoara provides additional support adapted to the needs of candidates with locomotor disabilities and supports their access to the institution.

(2) The academic community will ensure a constructive and stimulating socio-educational climate for the integration of persons with disabilities/special educational needs, by cultivating optimal and non-discriminatory communication and relationships with them.

(3) In order to ensure equal opportunities and effective integration into social life, the "Victor Babes" University of Medicine and Pharmacy of Timisoara shall allocate a number of budgeted places within the approved enrolment figure, in compliance with the legal provisions and the enrolment capacity, for graduates with baccalaureate diploma from the following categories:

- a) national minorities, for study programmes which do not exist in state higher education in the language of the respective minority;
- b) social protection system;
- c) persons with disabilities.

If places are not filled, they will be redistributed to other candidates.

**I.4.** The amount of tuition fees for the first year of the Master's programmes, as set out in Annex no. I of the Regulation on the amount of tuition fees and in Annex no. 1 of this Regulation, shall be notified to candidates, in accordance with the legal provisions in force, by publication on the website [www.umft.ro](http://www.umft.ro).

**I.5.** All communication between the University and the candidates registered for the admission competition will be in writing, in written or electronic format, to the candidate's e-mail address and/or account.

**I.6.** (1) Admission to master's degree programmes is conducted in the language of the programme (Romanian/English).

(2) For admission to university study programmes taught in Romanian, the method of certification of language proficiency, in the case of candidates who do not present the documents required for enrolment, issued by Romanian or foreign educational institutions, teaching in Romanian, is provided for by this Regulation. By way of exception, for pupils who have studied in a language of international circulation or a language of national minorities, certification of oral communication skills in Romanian is provided by the baccalaureate diploma issued by authorised/accredited educational establishments in Romania.

(3) For admission to university study programmes taught in a language of international circulation (English), the procedure for certifying language proficiency in the case of candidates who do not present the study documents required for enrolment, issued by Romanian or foreign educational institutions teaching in that language, is provided for by this Regulation.

**I.7.** (1) Only graduates with a bachelor's degree or equivalent may participate in the admission competition.

(2) Applicants to the University Professional Master programme must be graduates with a bachelor's degree in fields related to the programme they are following, regulated by the admission conditions in this Regulation, Annex no. 2.

**I.8.** A person can only receive budget funding for one master's degree programme.

**I.9.** Graduates of 5 or 6-year bachelor study programmes who have studied on a state-funded place can be admitted to the master study programme only on a fee-paying place in lei, according to the legislation in force.

**I.10.** (1) Citizens of the countries of the European Union, the European Economic Area and the Swiss Confederation, as well as British citizens and members of their families, as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community 2019/C 384 I/01, may participate in the admission competition under the same conditions as those provided by law for Romanian citizens, including tuition fees.

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(2) Citizens of the European Union, the European Economic Area and the Swiss Confederation who hold a bachelor's degree obtained in a country other than Romania, must present the certificate of recognition of studies, issued by the specialised directorate of the Ministry of Education, when applying for the admission competition, the application file being previously stamped by the Prorectorate for International Relations of the university.

(3) The admission of foreign citizens and Romanians from abroad shall be carried out on the basis of the special methodologies elaborated by the Ministry of Education, as well as the provisions of this Regulation. Specific and/or derogatory regulations shall be laid down separately in this Regulation.

(4) Romanian citizens and citizens referred to in par. (1) and (3), declared admitted to the Master's degree programme, may enrol only on the basis of the bachelor's degree recognised in accordance with the methodologies elaborated by the specialised directorates of the Ministry of Education.

(5) For admission to all master's degree programmes taught in Romanian, citizens of the European Union and third-country nationals are required to provide proof of knowledge of Romanian, in accordance with this Regulation, in compliance with the methodologies for their enrolment in Romania, as appropriate.

## CAPITOLUL II. THE ORGANISATION AND CONDUCT OF ADMISSION TO MASTER'S DEGREE PROGRAMMES

### II.1. Admission committees

**II.1. 1.** (1) The heads of the faculties are responsible for the organisation and conduct of the admission competition.

(2) The Vice-Rector supervises the organisation and conduct of the admission process and intervenes in the resolution of exceptional situations, when necessary, together with the Central Admissions Commission.

(3) The deans of the four faculties of the university are members of the Central Admission Commission for admission to master's degree programmes, and the Vice-Rector for Teaching is the President of the Commission.

**II.1. 2.** At the level of each faculty that organises master's degree programmes, admissions committees are set up for each study programme, made up of: the chairperson (usually the programme coordinator), 2 (two) members and the committee secretary.

**II.1. 3. (1)** The composition of these commissions is established by the Rector's Decision, at the proposal of the coordinators of the Master's programmes, with the opinion of the Faculty Council and the approval of the Administrative Council, at least 15 days before the competition.

**(2)** The rector of the university, with the opinion of the dean of the faculty, approves changes in the composition of the admissions committees, for duly justified reasons.

**II.1. 4.** Admission committees have the following tasks:

- preparing tests for the written test;
- checking the correctness of the tests;
- producing the document with the correct answers to the questions ("Solutions.txt");
- keeping tests and answers secret until the correct answers are posted;
- ensuring that the correct answers to the questions are displayed on the website of the "Victor Babes" University of Medicine and Pharmacy of Timisoara, according to the Admission Calendar, after the finalisation of the admission contest;
- multiplication of competition forms and question booklets;
- checking that the candidates ranked last with equal marks have been eliminated on the basis of the criteria set out in this Regulation;

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- checking the identity of candidates when they enter the competition halls and their compliance with security rules;
- training candidates;
- are responsible for the actual organisation of the competition;
- are responsible, under their signature, for the correct calculation of each candidate's score and for completing the competition form with each candidate's score;
- ensuring that candidates' marks are centralised;
- packing and sealing the competition forms and handing them over to the secretariat;
- are responsible for the arrangements to be observed by candidates when they enter the hall on the day of the written test;
- ensuring the display of the results on the website of the "Victor Babes" University of Medicine and Pharmacy of Timisoara, on the day of the competition, after its finalisation;
- signing, through the President, the list of admission results published on the University website;
- are responsible for separating candidates who have obtained the same marks in the admission competition, by applying the tie-breaking criteria correctly;
- they are responsible for sending the Excel file with the results of the candidates in the halls to be centralised/imported into the computer software;
- approval of the standard application forms for candidates taking the admission competition for separate places;
- approval of applications for fee waivers.

**II.1. 5.** The secretary of the admissions committee has the following duties:

- **the lists of registered candidates are sent to** the secretariat of the master's programmes;
- the centralisation of candidates' marks;
- submitting, after the end of the competitive examination, the provisional results in electronic format to the secretariat of the Master's degree programmes, respectively the report signed by the programme coordinator.
- checking the results lists before they are posted on the university website.

**II.1. 6.** (1) The Appeals Settlement Committee, proposed by the Central Admissions Committee, is approved by the Administrative Board, and is constituted by decision of the Rector; it is composed of: 1 chairman, 2 members and a secretary.

(2) The Appeals Committee shall have the following tasks:

- centralising appeals,
- analysing and settling appeals;
- drawing up the final decision of the committee and communicating it for posting ~~at the University's headquarters and~~ on the University's website.

## **II.2. Timetable for the admission competition**

**II.2.1.** The competition for admission to all master's programmes is organised in a single session in September.

**II.2.2.** The timetable for the admission competition to master programmes is updated annually and constitutes Annex 3 to this Regulation.

## **II.3. Application procedure for the admission competition**

**II.3.1.** During the period established in the Admission Calendar, candidates will fill in the online



application form and upload the application documents (application file) in the admission IT platform, indicated on the university website [www.umft.ro](http://www.umft.ro), Admission Section, assuming their responsibility for the authenticity and correspondence between the digital/scanned and original documents, without exceeding the deadline set for the application.

**II.3.2.** By filling in the online application form, candidates consent to the processing of their personal data for this purpose. The data collected in the application form for admission, for each candidate, are those provided for by M.E.N. Order no. 3714/2018 on the approval of the Regulation on the organisation, functioning and operation of the Single Matriculation Register of Universities in Romania.

**II.3.3.** Verification of the contents of the application file and validation of the enrolment by the university staff will take place during the period established in the Admission Calendar. Contact details:

- for the Faculty of Medicine: e-mail: [masterat@umft.ro](mailto:masterat@umft.ro);
- for the Faculty of Dental Medicine: e-mail address: [masterat@umft.ro](mailto:masterat@umft.ro)
- for the Faculty of Pharmacy: e-mail address: [master.farmacie@umft.ro](mailto:master.farmacie@umft.ro).

**II.3.4.** After filling in the application form and validating and validating their registration for the competition, candidates will receive a confirmation e-mail with details of the next steps, as set out in these Rules.

**II.3.5.** When applying, candidates can choose a maximum of two master's degree programmes.

**II.3.6.** Reports on the number of enrolled and validated candidates will be generated on a daily basis and will be available to all interested parties on the university website.

**II.3.7.** In order to ensure compliance with the specific legal conditions provided for the enrolment and admission of international candidates or candidates who have obtained their bachelor's degree outside Romania, the Prorectorate for International Relations of the University will give a prior endorsement, with the mention "The documents allow enrolment", to the files of the following categories of candidates:

- citizens of the countries of the European Union, the European Economic Area (Norway, Iceland, Liechtenstein) and the Swiss Confederation, as well as British citizens and members of their families, as beneficiaries of the Agreement on the Withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community 2019/C 384 I/01;
- Romanian nationals who obtained their bachelor's degree abroad;
- foreign citizens who fall under the provisions of O.G. no. 194/2002, with residence permit in Romania;
- foreign candidates (who do not have Romanian citizenship or the citizenship of another EU/EEA/Swiss Confederation, non EU/CCV);
- citizens running for the seats for Romanians living abroad.

**II.3.8.** The equivalence commissions at the level of each faculty are responsible for the equivalence of the marks obtained by the candidates in the examinations and subjects specified in the University's selection criteria in accordance with the Romanian marking system, until the deadline set for the validation of the applications, according to the Admission Calendar.

**II.3.9.** Before filling in the online application form in the admission platform, according to the regulations posted on the university's website [www.umft.ro](http://www.umft.ro), Admission Section, candidates should consider the following aspects:

- a. Your application file must be complete and contain all the necessary documents required in accordance with these Regulations (see section - Documents required for admission to the admission competition).
- b. All documents in the application file must be scanned and saved (preferably on the device on which the online application form is completed) so that they can be uploaded to the admissions platform when completing the online application form;
- c. Failure to upload the required documents in the online application form section will make it impossible to validate your application;

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- d. Failure to submit the required documents in electronic format and failure to submit the original documents in physical format by the deadlines specified will result in the loss of the place obtained through the competition;
- e. Once the enrolment period has closed, your choices and other information on the enrolment form cannot be changed.

## II.4. Documents needed to enrol for the admission competition

**II.4.1.** The application file and its uploading on-line by the candidates, with the assumption of responsibility by the candidates for the authenticity and correspondence between the digital/scanned and the original documents, will contain the **following scanned documents, front and back**, as appropriate:

**a. Baccalaureate;**

**b. Bachelor's degree** or equivalent. in the case of study documents issued by foreign educational institutions, a copy and a certified/sub-certified translation of the bachelor's degree/equivalent diploma (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy);

**c. Supplement to the Bachelor's degree;** in the case of study documents issued by foreign educational institutions, a copy and legalised/over-legalised translation (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy);

**d. Proof of completion of undergraduate studies**, in the case of graduates of the current academic year;

**e. Certificate from the university of graduation - for graduates of 5 or 6-year undergraduate degree programmes**, showing the financing regime for each year of study,

**f. Declaration on the candidate's own responsibility** that he/she has not received, has not received or is not currently receiving budget funding for another master's degree programme, respectively that he/she has not received funding from the state budget, in full/partially, for undergraduate degree programmes of 5 or 6 years duration, completed/not completed with a bachelor's degree examination, under the penalty provided for by the Criminal Code for the use of falsehood and false statements;

**g. Master's degree and diploma supplement/Acknowledgement of completion of studies** (graduates of the current year's graduating class) - for those who have graduated from another Master's degree programme;

**h. A certificate from the university you have graduated from - Master's studies**, showing the financing regime for each year of Master's studies;

**i. Certificate or Attestation of linguistic proficiency in Romanian** (minimum level B1), issued by authorised institutions of the Romanian Ministry of Education / **Attestation of graduation from the preparatory year programme / Romanian study documents** (diplomas and certificates) or study documents, school reports **attesting at least 3 consecutive years of studies in Romanian**, in a school or higher education institution of the national system in Romania. For candidates who have studied in a language of international circulation or in a language of national minorities, certification of oral communication skills in Romanian is provided by the baccalaureate diploma issued by authorised/accredited educational establishments in Romania;

**j. Certificate of language proficiency in English**, minimum level B2, or the documents provided for in this Regulation for the certification of language proficiency in English, for candidates opting for the study programme with English as the medium of instruction - Lasers in Dental Medicine, sent in PDF format and to the following e-mail address: ;masterat@umft.ro

**k. Identity card;**

**l. Birth certificate.** Foreign candidates must also submit a notarised translation of their birth certificate in Romanian;

**m. Marriage certificate/judgement or divorce certificate**, if applicable. Foreign candidates must also submit a notarised translation of the marriage certificate/judgement or divorce certificate in Romanian;

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**n. Medical certificate** with the mention "clinically healthy", issued by the family doctor, certifying that the person who is going to enrol for studies does not suffer from contagious diseases or other conditions incompatible with university studies; in the case of foreign candidates, the **medical certificate** attesting the aspects mentioned above, issued in the candidate's country of residence and translated into Romanian;

**o. Receipt of payment of the application fee** for the admission competition or the processing fee, as applicable;

**p. Supporting documents for those applying for exemption from the competition application fee:** copies of parents' death certificates (in the case of those orphaned by one/both parents), supporting documents proving that they come from a single-parent family; certificates proving that they come from residential homes or foster care; certificates proving that the legal guardians are teaching or auxiliary teaching staff, in active/pensioned status; certificates proving that the legal guardians are employed at UMF "Victor Babeș" in Timișoara, etc.;

- The application file of the *Romanian candidates for the places financed from the state budget, allocated separately* to special categories of candidates, will also contain the following documents:

**q. The standard application form for participation in the admission competition for Roma candidates**, addressed to the Admission Committee, as well as a recommendation issued by a legally established Roma organisation, showing that the candidate is a Roma;

**r. The standard application form for participation in the admission competition** for places allocated to baccalaureate graduates **from national minorities**, for study programmes that do not exist in state higher education in the language of the respective minority, addressed to the Admission Commission, as well as a recommendation issued by a legally constituted organisation of the respective minority, showing that the candidate belongs to that minority;

**s. The standard application form for participation in the admission competition for the places allocated to baccalaureate graduates from the social protection system**, addressed to the Admission Commission, as well as the supporting documents issued by the General Directorate for Social Assistance and Child Protection, showing that, at the date of enrolment in the competition, they belong to the category of young people from the special protection system who fall under the provisions of Article 62, paragraph 1 of Law 272/2004 on the protection and promotion of children's rights, republished;

**t. The standard application form participation in the admission competition for the places allocated to graduates with disabilities**, addressed to the Admission Committee, as well as the supporting documents (e.g. form A5 issued by the specialised doctor, based on the established diagnostic/Certificate of disability classification issued by the General Directorate for Social Assistance and Child Protection), showing that, at the date of enrolment for the competition, they belong to this category. These documents will be stamped by the University Medical Committee.

- The application file of *candidates who have obtained a bachelor's degree or equivalent abroad, of foreign candidates (non-EU/CPV), as well as of Romanian candidates from abroad*, will also contain the following documents:

**u. A certificate of recognition of bachelor studies** issued by the specialised directorate of the Romanian Ministry of Education, in the case of citizens of the Member States of the European Union, of the European Economic Area and of the Swiss Confederation, respectively for Romanian citizens with a bachelor degree or equivalent obtained in another country.

**v. Application for a letter of acceptance to study**, for candidates who are foreign nationals;

**w. Personal data protection statement** for foreign and Romanian candidates;

**x. Passport**, valid for at least 6 months from the beginning of the academic year - copy, for candidates who are foreign citizens and Romanians living abroad;

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**y. Notarised declaration that the candidate has no permanent residence/domicile on the Romanian territory**, for candidates who are foreign citizens and Romanian citizens from abroad;

**z. Declaration on own responsibility, based on the freely expressed will, of assuming the Romanian cultural identity**, according to the legislation in force (except for candidates from Moldova and those who have Romanian citizenship and reside abroad), for Romanian candidates from abroad;

**aa. Declaration on their own responsibility**, in the case of Romanian candidates from abroad on a tuition fee-free place of study, **that they have not previously benefited from tuition fee-free tuition**, with monthly grant/without tuition fee, without monthly grant, as the case may be, for the same level of studies.

**bb. Permanent residence documents/ID card** - certified copy and authorised translation into Romanian, for candidates who are foreign citizens and Romanians living abroad.

**II.4.3.** Candidates are responsible for ensuring that there are no discrepancies in the spelling of their name in the documents submitted. If this is not the case, you must provide a notarised declaration that your name is correct.

**II.4.4.4.** The application file will also contain the online application form for the admission competition; the application form, containing the data contained in these Regulations, automatically generated from the computer programme, will be listed and signed by the candidate and will be submitted in original, during the period of confirmation of the place, when registering for enrolment.

## **II.5. Application fee for the admission competition**

**II.5.1. The fee charged to the candidates for enrolment in the admission competition is 300 lei**, non-refundable, and is to be paid on the online admission platform (by credit card), either in cash or by bank transfer to the University's account opened at the Treasury of Timișoara: RO29TREZ62120F330800XXXX tax code: 4269215, with the following mention: ***"enrolment fee - name, surname, study programme"***

**II.5.2.** They are exempt from paying the enrolment fees:

- a. candidates up to the age of 26, orphans of one/both deceased parents and children from single-parent families;
- b. candidates up to the age of 26, orphans of both or one of their parents who have worked in the education system;
- c. candidates up to the age of 26 from residential homes or foster care;
- d. children up to the age of 26 of active or retired teachers and teaching assistants in the education system;
- e. children of staff employed at UMF "Victor Babes" in Timisoara, up to the age of 26;
- f. other special circumstances (*persons at risk of losing the ability to meet their daily living needs due to illness, disability, poverty*), with the approval of the programme admissions committee

**II.5.3.** Exemption from the competition application fee is granted only on the basis of the documents (proofs) provided by the candidates, showing that they fall into one of the categories listed above.

**II.5.4.** Exemption from the payment of application fees is approved by the admissions committee per programme, only for a single application, for any of the study programmes for which an admission competition is organised at UMF "Victor Babes" in Timisoara.

**II.5.5.** Applicants who are Romanian citizens from abroad on places without tuition fees are exempt from paying the application fee

**II.5.6.** The fee charged to foreign (non-EU/CPCV) citizen candidates for admission to the admission competition is levied in foreign currency (euro). The details of the amount and method of payment are set out separately in this Regulation, in the chapter on the specific arrangements for admission of this category of candidates.

## **II.6. Language competence**

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**II.6.1.** Participation in the admission process for study programmes where the learning process is conducted in Romanian is subject to having the necessary knowledge of Romanian.

**II.6.2.** Knowledge of the Romanian language, in order to participate in the admission process for study programmes taught in Romanian, can be proved by:

- a) presentation of the certificate of completion of the preparatory year programme;
- b) the presentation of Romanian study documents (diplomas and certificates) or study documents, school reports attesting at least three consecutive years of study in Romanian in a school or higher education institution of the national system in Romania. By way of exception, for candidates who have studied in a language of international circulation or a language of national minorities, certification of oral communication skills in Romanian is provided by the baccalaureate diploma issued by authorised/accredited educational establishments in Romania;
- c) the presentation of the Certificate or Attestation of language proficiency level B1 minimum, according to the Common European Framework of Reference for Languages, issued by the higher education institutions in Romania that have accredited the Romanian language preparatory year programme for foreign citizens, by the pre-university education institutions accredited for the Romanian language introductory course, the Romanian Language Institute or the Romanian Cultural Institute.

**II.6.3.** For study programs in English, candidates must sit for the language test, organised by the Department of Modern Languages at the “Victor Babeș” University of Medicine and Pharmacy of Timișoara, within the period provided for in the Admissions Calendar, a test that will be marked by the teaching staff as “pass” or “fail”.

**II.6.4.** Passing the language test is a mandatory and eliminatory condition for registering for the admission competition.

**II.6.5.** By way of exception to the provisions of art. II.6.3, the categories of candidates for study programs taught in an internationally spoken language and who **do not have** to sit for the language test are the candidates who submit the necessary documents for enrolment issued by educational institutions in Romania or abroad, as follows:

- candidates who come from countries where the official language coincides with the language of instruction of the study program they opt for (English or French) and who prove, with school documents, that they were instructed in that language (have graduated from secondary school/high school/college/bachelor’s/master’s degree studies in the language of the study program they are applying for).
- candidates who have studied and graduated from a high school with the same language of instruction as that of the study program for which the candidate opts, regardless of the candidate’s citizenship or country of origin, and who prove, with school documents, that they were instructed in that language;
- candidates who hold an International Baccalaureate (IBDP / International Baccalaureate Diploma Programme, EB / European Baccalaureate Diploma, IGCE - International General Certificate of Education, GCE / General Certificate of Education – Advanced Level) in the language of the study programme they have selected;
- candidates who are holders of an International Certificate of Language Proficiency at minimum B2 level, according to the table below:

Language of study	Accepted language proficiency certificates (minimum B2)
English	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English

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	<p>Certificates issued by Michigan University:</p> <ul style="list-style-type: none"> <li>- ECCE / Examination for the Certificate of Competency in English</li> <li>- ECPE / Examination for the Certificate of Proficiency in English</li> </ul> <p>IELTS certificate</p> <ul style="list-style-type: none"> <li>- Pearson LCCI Certificate in ESOL International</li> </ul> <p>Certificate TOEFL:</p> <ul style="list-style-type: none"> <li>- TOEFL iBT</li> <li>- TOEIC</li> </ul> <p>Trinity College London certificates:</p> <ul style="list-style-type: none"> <li>- ISE II - minimum pass in all skills</li> </ul>
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II.6.6. The amount of the Romanian/English language proficiency test fee, organised by the “Victor Babeș” University of Medicine and Pharmacy of Timișoara, is 150 EUR, according to the provisions of its own Regulation on the amount of tuition fees and other fees.

## II.7. The Hague Apostille

**II.7.1.** Apostille is a certificate issued by the competent authorities of a signatory state to The Hague Convention for official documents drawn up in that country which are to be produced in the territory of another signatory state to the Convention.

**II.7.2.** The issue of the Apostille is carried out through the *competent authority* designated by the government of a country that is a signatory to the Convention.

**II.7.3.** Documents issued by countries which are not signatories to The Hague Convention must be legalised (documents which are not legalised will be rejected):

- a) the stamp of the foreign ministry of the country where the document was issued;
- b) the stamp of the Romanian embassy/consulate in the country (if Romania does not have an embassy in the country where the diploma was issued, candidates should apply to the embassy/consulate of the nearest country).

[http://www.mai.gov.ro/Info\\_Apostila/State%20semnatare.html](http://www.mai.gov.ro/Info_Apostila/State%20semnatare.html)

<https://www.hcch.net/en/instruments/conventions/status-table/?cid=41>

## II.8. Conditions and procedure for recognising foreign qualifications

**II.8.1.** Citizens of the European Union, the European Economic Area and the Swiss Confederation, their family members, holders of an EC long-term residence permit and British citizens and their family members, as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community 2019/C 384 I/01, who have not obtained certificates of previous studies issued by higher education institutions in Romania, **must submit, when applying for the admission competition, the certificate/certificate of recognition of studies** issued by the specialised directorate (CNRED) of the Ministry of Education.

**II.8.2.** In this regard, citizens wishing to pursue a Master's degree at UMFVBT may apply for the recognition of their diploma in order to obtain the certificate/ attestation of recognition of studies, as follows:

- either through our university (UMFVBT),
- either directly to the National Centre for the Recognition and Equivalence of Diplomas (more information can be found at: <http://cnred.edu.ro/#recunoastere-studii-cetateni-europeni-admitere-master-doctorat-DPPD>)

**II.8.3.** If the candidate wishes to obtain the attestation/certificate of recognition of studies, through UMFVBT, he/she shall submit, in electronic format, to the Prorectorate for International Relations, at least



30 days before the beginning of the admission application period, a file containing the following documents, to the e-mail address: international@umft.ro, at the Prorectorate for International Relations, at least 30 days before the beginning of the admission application period:

a. *Copy of personal identification documents:*

- valid passport/ID card - identity card or identity card;
- proof of change of name (if applicable), in copy (Romanian/English/French/Spanish/Italian) and legalised translation (for other languages);

b. *Application for equivalence of bachelor/master degree*

c. *Degree certificate = Bachelor's degree/equivalent for equivalence/recognition:*

- copy if the document of studies = bachelor's degree/equivalent; issued in Romanian
- legalised, super-legalised or Hague Apostille copy (where applicable) if the diploma is issued in English, French, Spanish, Italian;
- legalised, over-legalised copy or with The Hague Apostille and legalised translation (in original!? - if you submit your documents online?) into Romanian for documents issued in other foreign languages;
- a certified or super-certified copy or with The Hague Apostille and a certified translation of the certificate attesting that the current year's graduates have passed the bachelor's degree examination

d. *Diploma supplement/Matricol or any other study document showing the course of study - if the specialisation or field of study is not mentioned on the diploma:*

- a copy, if the document is issued in Romanian,
- legalised, over-legalised or with The Hague Apostille (where applicable) if the diploma of The licence is issued in English, French, Spanish, Italian;
- legalised, over-legalised or with The Hague Apostille (where applicable) and legalised translation (in original - only if the file is sent by courier or post to CNRED) into Romanian for documents issued in other foreign languages

**II.8.4.** The contact details of the Prorectorate for International Relations, for submitting the application at the university's headquarters, in person or by post, are:

"Victor Babes" University of Medicine and Pharmacy of Timisoara,

International Relations Prorectorate

2 Eftimie Murgu Square, 300041 Timișoara, Romania.

Tel: +40 256 434418, Fax: +40 256 220482.

E-mail: international@umft.ro

**II.8.5** (1) The evaluation of the documents and the issuing of the decision of the CNRED shall be carried out within a maximum of 30 working days from the date of registration of the complete file. This deadline may be extended accordingly in case of additional verifications or consultation of external experts.

(2) For more information, please consult the CNRED website: <https://www.cnred.edu.ro/ro/recunoastere-studii-cetateni-europeni-admitere-master-doctorat-DPPD-in-Romania>

**II.8.6.** (1) The candidate declared admitted to more than one university study programme opts for the study programme to be financed from the state budget, by submitting the original of the diploma/document of recognition of the diploma/document of recognition of the diploma/document of the previously graduated university study cycle. The aforementioned degree certificate may be returned to the holder from the second semester onwards, in which case a copy of the certificate, certified as "true copy" by the secretariat, remains on file.

(2) In the case of recognition documents issued online by the specialised directorates of the Ministry of Education, they shall be transmitted electronically to the secretariat of the master's degree studies by the candidate, within the deadline set by this Regulation until the end of the enrolment period.

(3) For enrolment, candidates who submit their recognition document electronically are required to submit an affidavit confirming the budgeted place.

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## II.9. Admission procedure

**II.9.1.** The entrance examinations and the admission procedure to the Master's programmes are approved by the present Regulation, at the proposal of the coordinators of the study programmes, in Annex no. 2 - Examinations; bibliography and thematic; addressability.

**II.9.2.** The subjects of the competitive examinations are established on the basis of the topics and bibliography posted on the university's website, approved in Annex no. 2 to the present regulation, at the proposal of the coordinators of the study programmes.

**II.9.3.** The assessment and marking criteria are laid down in this Regulation, taking into account the specificities of the field. The marking scales will be displayed during the admission competition.

**II.9.4.** The admission contest will be held on the date set in the Admission Contest Calendar, for each Master's degree programme, according to a time schedule posted in due time on the university website.

**II.9.5.** Candidates will be admitted to the competition hall on the basis of their identity card/passport (documents must be valid).

**II.9.6.** From the time set for the start of the competition, candidates are not allowed to enter the halls.

**II.9.7.** After entering the hall, candidates must hand in the following materials which must not be left with them during the competition: books, notebooks, publications of any kind, blank or written paper, mobile phones, electronic watches, computers, laptops, tablets, any other type of communication equipment, cameras, bags. They will retrieve them at the end of the test.

**II.9.8.** Any misconduct (communication between candidates, copying, keeping in possession during the competition any transmission device, cheating on identity, behaviour which disturbs other candidates) will be penalised by elimination from the competition. Candidates who report irregularities of any kind are entitled to inform the centre manager/competition committee immediately. No appeals concerning irregularities during the examination will be entertained after the competition has been completed.

**II.9.9.** For foreign (non-EU) citizen candidates, the admission competition will be organised by evaluation of applications. Candidates will be ranked in the order of the marks obtained by applying the selection criteria set out separately in the chapter on specific provisions for admission of this category of candidates.

## II.10. Admission results

**II.10.1.** The results of the admission competition will be made known to the candidates by posting them at the University's headquarters and on the University's own website, [www.umft.ro](http://www.umft.ro) and will be signed by the academic prorector, the **dean of the faculty** and the chair of the admission committee for each study programme, in the following stages, according to the admission calendar:

- a) Provisional results, generated after admission and posted according to the Admission Calendar;
- b) Results after any appeals have been resolved, for study programmes where there have been changes in average and classification,
- d) Results after the closing date for payment of tuition fees and enrolment, after the second stage of confirmation of places;
- e) Results after redistribution of places, if applicable.

**II.10.2.** Candidates are ranked in descending order of the marks (averages) obtained in the admission exam and within the limit of places approved for each study programme.

**II.10.3.** The minimum overall admission average for Master's degree programmes cannot be less than 6 (six).

**II.10.4.** The overall admission average is calculated to two decimal places without rounding.

**II.10.5.** In the case of equal last place averages, the following criteria will be used to decide between the

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candidates:

1. Written test mark
2. Licence exam grade
3. Average years of undergraduate studies

**II.10.6.** The lists contain the following categories of information:

- Successful candidates for budget-funded places, within the limit of the number of places allocated, where applicable;
- Candidates admitted to the fee-paying places, within the number of places allocated, where applicable;
- Unsuccessful candidates, where applicable.

## **II.11. Filing and settling appeals**

**II.11.1.** Any possible appeals against the results of the admission competition will be submitted, after the publication of the provisional results, in written form, to the University's Registrar's Office, room 1, or electronically, to the e-mail address [masterat@umft.ro](mailto:masterat@umft.ro) (for study programmes within the fields of Medicine and Dentistry), respectively to the e-mail address: [master.farmacie@umft.ro](mailto:master.farmacie@umft.ro) (for study programmes within the field of Pharmacy) on the date and time regulated according to the Admission Competition Calendar. Only appeals concerning one's own paper will be admitted.

**II.11.2.** The Appeals Committee is exclusively responsible for settling appeals

**II.11.3.** If there is a difference in the marks, the candidate will be awarded the mark resulting from checking the work in the disputed paper.

**II.11.4.** The decision of the appeals committee is final and will be communicated by a notice at the University's headquarters and on the website. For study programmes where there have been changes in classification, the lists of admitted and rejected candidates, by study programme, will be drawn up and displayed, containing the final and indisputable results.

**II.11.5.** Once the deadline for replying to appeals has expired, the result of the admission competition is final and cannot be changed.

**II.11.6.** As an exception to the provisions regarding the method of submission of appeals, in the case of candidates who are foreign citizens, any appeals will be submitted exclusively in electronic format, to the e-mail address: [masterat@umft.ro](mailto:masterat@umft.ro) (for study programmes in the fields of Medicine and Dentistry), respectively to the e-mail address: [master.farmacie@umft.ro](mailto:master.farmacie@umft.ro) (for study programmes in the field of Pharmacy).

## **II.12. Confirm your place**

### **Stage I**

**II.12.1.** During the period set in accordance with the admission competition timetable, candidates who have **been admitted** to the budgeted/fee-paying places are required to confirm their place, under penalty of losing the place obtained through the competition, in the event of failure to fulfil this obligation, by:

- a. paying the confirmation fee, the tuition fee, if applicable, and uploading the payment documents on the admission platform, choosing the optional and/or optional subjects and signing the study contract online in the admission platform, and
- b. submitting the original/copy of your application form to the secretariat.

### **Stage II**

**II.12.2.** On the date set in the Admissions Calendar for the start of the second stage of the confirmation

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of places, a report will be posted with the places remaining unfilled after the confirmation of places.

**II.12.3.** During the period established according to the Admission Calendar, a second stage will take place to confirm the place of the candidates with an average over 6 (six) who were initially declared "rejected" (pending), who have been placed, through the computerised admission application, in the order of the obtained admission averages, on the places that remain unfilled;

**II.12.4.** The remaining places will be distributed to the next candidates, in order of admission averages, through the computerised admission application, which will be communicated to the candidate's e-mail and account.

(2) Candidates will be required to confirm the place obtained, within the period set in accordance with the timetable for the admission competition, under penalty of forfeiting the place obtained in the competition, in case of failure to fulfil this obligation, by:

a. paying the confirmation fee, the tuition fee, if applicable, and uploading the payment documents on the admission platform, choosing the optional and/or optional subjects and signing the study contract online in the admission platform, and

b. submitting the original/copy of your application form to the secretariat.

**II.12.5.** The confirmation fee (registration) is **500 lei**, non-refundable and is payable on the online admission platform (by credit card), either in cash or by bank transfer to the University's account opened at the Treasury of Timisoara: RO29TREZ62120F330800XXXX tax code: 4269215, with the following mention: *"confirmation fee - name, surname, year of study, study programme"*

**II.12.6.** Applications of unsuccessful candidates or candidates who give up their place in the competition must be returned within 48 hours of the date of application. No fee will be charged.

**II.12.7.** For candidates who are foreign citizens (non-EU), by exception from the obligation to submit the original application file to the secretariat, the confirmation of place implies, under penalty of losing the place obtained through the competition, in case of failure to fulfil this obligation, the payment of the confirmation fee, the tuition fee, if applicable, and uploading the payment documents on the admission platform, respectively the choice of optional and/or optional subjects and the signing of the study contract, online, in the admission platform.

**II.12.8.** For foreign (non-EU/CPCV) candidates, the fee for the confirmation of place is charged in foreign currency (euro). Details of the amount and how to pay it are dealt with separately in this Regulation, in the chapter on specific provisions for admission of this category of candidates.

## **II.13. Tuition fees**

**II.13.1.** Candidates declared admitted to the master's degree programmes shall pay the tuition fee in the amount stipulated in the Fees Regulation, **in full, during the period of confirmation of the place**, either on the online admission platform (by card), or in cash or by bank transfer, to the University's account opened at the Treasury of Timisoara: RO21TREZ6212120F330500XXXX tax code: 4269215, with the following mention: *"tuition fee - name, surname, year of study, study programme"*

**II.13.2.** For foreign (non-EU/CPCV) candidates for places where the fee is payable in foreign currency, the details concerning the amount and the method of payment of the fee are regulated separately in this Regulation, in the chapter on specific provisions for admission of this category of candidates.

**II.13.3.** The proof of payment of the tuition fee (copy of the receipt/payment order) **must** be uploaded to the candidate's account by the deadline for payment of the tuition fee. Failure to pay the tuition fee by the deadline will result in the loss of the place obtained through the competition and the redistribution of the places thus released.

**II.13.4.** Successful candidates who fail to pay the tuition fee by the deadline are automatically deemed to have forfeited the place they have obtained by failing to turn up for the competition.

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## **II.14. Arrangements for enrolling successful candidates for enrolment**

**II.14.1.** In order to enrol, successful candidates have the following obligations:

- The obligation to pay the tuition fee in full, within the deadlines set out in this Regulation and in the Calendar of the admission competition, only by candidates admitted to the fee;
- The obligation to register for the first year of the master's degree programmes, by faculties, at the secretariat of the master's degree programmes, **within the deadline set for the confirmation of the place**, by submitting the application file for the admission competition to the faculty secretariat.

**II.14.2.** In order for the university staff to certify that the documents uploaded to the admission IT platform when registering for the competition are true in the original, the admitted candidates must submit the following documents in physical format to the secretariat, **in original/copy**, within the deadline stipulated in the previous article:

- a. Application form for admission**, completed online on the admission platform, signed by the candidate. By completing the online application form, candidates consent to the processing of their personal data for this purpose.
- b. Baccalaureate diploma** in copy and original, for certification of conformity with the original;
- c.** A copy of the **bachelor's degree or equivalent diploma** and the original, to certify conformity with the original; in the case of diplomas issued by foreign educational institutions, a copy and a certified/super-certified translation of the bachelor's degree/equivalent diploma (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy);
- d.** A copy of the original and a copy of **the supplement to the bachelor's degree certificate**, to certify conformity with the original; in the case of study documents issued by foreign educational institutions, a copy and a certified/super-certified translation of the same (Hague Apostille, Ministry of Foreign Affairs, Romanian Embassy);
- e. The certificate of recognition of bachelor studies** issued by the specialised directorate of the Romanian Ministry of Education, in the case of citizens of the Member States of the European Union, of the European Economic Area and of the Swiss Confederation, respectively for Romanian citizens with a bachelor degree or equivalent obtained in another country.
- f. Certificate from the university of graduation - for graduates of 5 or 6-year undergraduate degree programmes**, showing the funding scheme for each year of study
- g. Certificate of completion of undergraduate studies**, in the case of graduates of the current academic year;
- h. Declaration on the candidate's own responsibility** that he/she has not received or is not currently receiving funding from the state budget for another master's degree programme, respectively that he/she has not received funding from the state budget, in full/partially, for bachelor's degree programmes of 5 or 6 years' duration, completed/not completed with a bachelor's degree examination, under the penalty provided for by the Criminal Code for the use of falsehood and false statements;
- i. Declaration of sworn statement** confirming the budgeted place, in the case of candidates who submit electronically the recognition document issued online by the specialised directorate of the Ministry of Education;
- j. Master's degree and diploma supplement/Acknowledgement of completion of studies** (graduates from the current year's graduating class), in original and copy - for those who graduated from another Master's degree programme;
- k. A certificate from the university you have graduated from - Master's studies**, showing the financing regime for each year of Master's studies;

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- l. Identity card** in copy and original for certification of conformity with the original
- m. Birth certificate** in copy and original, for certification of conformity with the original. Foreign candidates must also submit a certified translation of the birth certificate in Romanian;
- n. Marriage certificate** in copy and original, for certification of conformity with the original; if applicable. Foreign candidates must also submit a legalised translation of the marriage certificate in Romanian;
- o. A medical certificate** with the mention "clinically healthy", issued by the family doctor, certifying that the person who is going to enrol in the studies does not suffer from contagious diseases or other conditions incompatible with university studies; in the case of foreign candidates, a **medical certificate** attesting the above-mentioned aspects, issued in the candidate's country of residence and translated into Romanian;
- p. Receipt of payment** of the application fee;
- q. Supporting documents for those who apply for exemption from the payment of application fees:** copies of parents' death certificates (in the case of those orphaned by both parents); certificates from the children's home (in the case of those in this situation); certificates proving the status of the legal supporters as teaching or auxiliary teaching staff, in active/ retired status; certificates proving the status of the legal supporters as staff employed at the UMF "Victor Babes" in Timisoara, etc.;
- r. Language proficiency certificate** for Romanian, (minimum level B1), issued by authorised institutions of the Romanian Ministry of Education, or the documents provided for in this Regulation for the certification of language proficiency in Romanian;
- s. Certificate of language proficiency - English**, (minimum level B2), or the documents provided for in this Regulation for the certification of language proficiency in English, where **applicable**;
- t. Receipt** showing **payment of the confirmation fee**;
- u. Proof of tuition fee payment** (copy of the receipt/payment order);
- v. The signed study contract**, in 2 copies;
- w. 2 passport photos**
- x. Dosage sachet**

● The application file of **Romanian candidates for the places financed from the state budget, allocated separately** to special categories of candidates, also contains the following documents:

**y. The standard application form** for participation in the admission competition for Roma candidates, addressed to the Rector of UMF "Victor Babes" Timisoara, as well as a recommendation issued by a legally constituted Roma organisation, showing that the candidate belongs to the Roma ethnic group;

**z. The standard application form for participation in the admission competition** for places allocated to baccalaureate graduates **from national minorities**, for study programmes that do not exist in state higher education in the language of the respective minority, addressed to the Admission Commission, as well as a recommendation issued by a legally constituted organisation of the respective minority, showing that the candidate belongs to that minority;

**aa. The standard application form for participation in the admission competition for the places allocated to baccalaureate graduates from the social protection system**, addressed to the Admission Commission, as well as the supporting documents issued by the General Directorate for Social Assistance and Child Protection, showing that, at the date of enrolment in the competition, they belong to the category of young people from the special protection system who fall under the provisions of Article 62, paragraph 1 of Law 272/2004 on the protection and promotion of children's rights, republished;

**bb. The standard application form participation in the admission competition for the places allocated to graduates with disabilities**, addressed to the Admission Committee, as well as the supporting documents (e.g. form A5 issued by the specialised doctor, based on the established diagnostic/Certificate of disability classification issued by the General Directorate of Social Assistance and Child Protection), showing that, at the date of enrolment for the competition, they belong to this category. These documents will be stamped

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by the University Medical Committee.

- The application file for *foreign (non-EU/CPV) and Romanian candidates from abroad* also contains the following documents:

**cc. Letter of acceptance to study**, for candidates who are foreign citizens and Romanians living abroad;

**dd. Personal data protection declaration** for foreign and Romanian candidates;

**ee. Passport**, valid for at least 6 months from the beginning of the academic year - copy, for candidates who are foreign citizens and Romanians living abroad;

**ff. Notarised declaration that the candidate does not have a permanent residence/domicile on the Romanian territory**, for candidates who are foreign citizens and Romanian citizens from abroad;

**gg. Declaration on own responsibility, based on the freely expressed will, of assuming the Romanian cultural identity**, according to the legislation in force (except for candidates from Moldova and those who have Romanian citizenship and reside abroad), for Romanian candidates from abroad;

**hh. Declaration on their own responsibility**, in the case of Romanian candidates from abroad on a tuition fee-free place of study, **that they have not previously benefited from tuition fee-free tuition**, with monthly grant/without tuition fee, without monthly grant, as the case may be, for the same level of studies.

**ii. Permanent residence documents/ID card** - certified copy and authorised translation into Romanian, for **candidates who are** foreign citizens and Romanians living abroad.

**II.14.3.** For admitted candidates who are foreign citizens (non-EU/CPCV) and Romanian citizens from abroad, the deadline for provisional enrolment and registration is separately set out in the Admission Calendar. Details concerning provisional enrolment for registration are regulated by the present Regulation, in the chapters concerning the specific provisions for these categories of candidates.

**II.14.4. The documents requested in original** are returned to the candidate after certification of the original by the university staff. In accordance with the current provisions of the Ministry of Education and the Romanian Government, documents issued in the original in Romanian may be submitted in copies. This provision does not apply to translations into Romanian from another language.

**II.14.5. The candidate declared admitted to a place financed from the state budget shall submit to the secretariat of master's studies the original bachelor's degree, the certificate of graduation from bachelor's studies, the original certificate/certificate of recognition of the bachelor's degree.** Failure to submit the original of the bachelor's degree diploma/attestation or the certificate of recognition of the degree, through the sole fault of the candidate declared admitted, within the deadline set by the present Regulation, will result in the loss of the place financed from the state budget.

**II.14.6.** The enrolment of students declared admitted after the admission contest is made by decision of the Rector of UMF "Victor Babeș" in Timisoara.

**II.14.7.** Once the enrolment is approved, students are entered in the Single Enrolment Register (SER) under a unique number, valid for the entire period of enrolment in the specialisation(s)/ specialisations/ programme(s)/ degree programme(s) to which they have been admitted.

**II.14.8.** Following the admissions competition, a candidate can be admitted and enrolled as a student in a maximum of two master's degree programmes.

**II.14.9.** After enrolment, the secretariat of the Master's programme generates and publishes the final lists of candidates declared admitted and enrolled.

## **II.15. Admission of special categories of candidates**

**II.15.1.** Graduates with baccalaureate diplomas from among national minorities, for study programmes that do not exist in state higher education in the language of the respective minority, are guaranteed a number of budgeted places, under the conditions of the law, according to the Ministry of Education's Notice

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on the distribution of the enrolment figure for master's degree studies for admission to studies, the approved enrolment figure and these Regulations. The option(s) of enrolment of candidates from national minorities on separate places on the study programme(s) within the two types of admissions excludes their possibility to apply for the other places put up for competition, for other purposes, financed from the state budget/fee-paying.

**II.15.2.** Graduates belonging to the Roma minority have a guaranteed number of budgeted places, under the conditions of the law, according to the Ministry of Education's Notice on the distribution of the enrolment quota for master's degree studies for admission to studies, the approved enrolment quota and the present Regulation. The option(s) of enrolment of candidates belonging to the Roma minority on separate places in the study programme(s) within the two types of admission excludes the possibility for them to apply for the other places put up for competition, for other purposes, financed from the state budget/fee.

**II.15.3.** Baccalaureate graduates from the social welfare system benefit from a number of guaranteed budgeted places, in accordance with the law, the approved enrolment figures and the present Regulation. The option(s) of enrolling the candidate - a baccalaureate graduate from the social welfare system in the separate places excludes the possibility of applying for the other places in the competition, for other purposes, financed from the state budget/fee-paying. In order to be able to exercise their option for the separate places, candidates must, on the date of enrolment for the admission competition, provide proof that they belong to the category of young people from the special protection system who fall under the provisions of Article 62, paragraph 1 of Law 272/2004 on the protection and promotion of the rights of the child, republished.

**II.15.4.** Graduates with a baccalaureate with disabilities have the possibility to opt for enrolment in the admission competition for separate, budgeted places, by attaching to the online application documents (enrolment file) a standard application form, respectively the supporting documents (e.g. A5 form issued by the specialised doctor on the basis of the established diagnostic / Disability classification certificate issued by the General Directorate of Social Assistance and Child Protection), showing that, at the date of enrolment for the competition, they fall into this category, documents which will be stamped by the University Medical Committee. The option(s) of enrolling the candidate - graduate with a baccalaureate diploma excludes the possibility of applying for the other places in the competition, for other purposes, financed from the state budget/fee-paying.

## **II.16. Distribution of the remaining free places**

**II.16.1.** At the end of the admission session, the **remaining places** will be redistributed according to the following algorithm:

- Within the same faculties to other study programmes, if there are candidates who can slide. The decision to redistribute these places rests with the faculty management and is notified to the Admissions Committee.
- If there remain places in a faculty that cannot be filled as described in (a), then these are reported to the Rector, who will redistribute them **to those faculties** that have candidates who could slide.
- By redistribution, candidates slide strictly according to their admission average.

**II.16.2.** Candidates admitted following the distribution of the remaining places will have to confirm their place in accordance with the provisions of these regulations, within 48 hours from the date of the notification of the distribution of places, under penalty of forfeiting the place thus obtained. Payment will be made either on the online admission platform (by credit card) or by bank transfer to the University's account opened at the Timisoara Treasury: RO21TREZ6212120F330500XXXX tax code: 4269215, with the following mention: *"tuition fee - name, surname, year of study, study programme"*.

**II.16.3.** The results after the distribution of the remaining places will be published on the university website.

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## CAPITOLUL III. SPECIFIC PROVISIONS FOR THE ADMISSION OF ROMANIAN CANDIDATES FROM ABROAD

**III.1.** In accordance with Art. (2) of Law No 299/2007 on support for Romanians living abroad, republished, with subsequent amendments and additions, I belong to the category of Romanians living abroad:

- a) persons belonging to Romanian national minorities, linguistic minorities or autochthonous ethnic groups or belonging to the Romanian cultural and ethnic Romanian filon, existing in the neighbouring states of Romania and in other states, who assume their Romanian ethnic, linguistic and cultural identity towards the Romanian authorities, regardless of the ethnonym used;
- b) Romanian emigrants, regardless of whether or not they have kept their Romanian citizenship, their descendants, as well as Romanian citizens domiciled or residing abroad;
- c) ethnic persons who recognise themselves to be of Romanian origin, living outside the borders of the country, registered as another minority in the state of residence, who assume, through self-identification, their belonging to the Romanian cultural and identity space.

**III.2.** On the basis of these regulations and within the tuition fees approved by the Senate of the University, Romanians from abroad may be enrolled, subject to the tuition capacity:

- **for tuition fees in lei,**
- **tuition-free tuition, but with scholarships,**
- **on tuition-free tuition but no grant.**

**III.3.** The tuition fee for tuition places in lei is the same as for Romanian citizens.

**III.4.** Romanian candidates from all over the world on places without tuition fees are exempt from paying the competition application fee and the fee for confirming their place.

**III.5.** The timetable for the admission competition, the application procedure, the documents required for enrolment, information concerning language proficiency and the conduct of the admission competition are set out in this Regulation, Chapter II.

**III.6.** In order to ensure that the specific legal conditions for the enrolment and admission of Romanian candidates from abroad are met, the Prorectorate for International Relations of the University will previously endorse their files with the mention "The documents allow enrolment".

**III.7.** Candidates are ranked in descending order of the marks (averages) obtained in the admission examination and within the limit of places approved for each study programme, by categories of places, as appropriate, according to the enrolment figures approved by the University Senate.

### **III.8. Arrangements for enrolling successful candidates for enrolment**

**III.8.1.** Romanians from abroad may be enrolled in master's degree programmes if they fulfil the following conditions, where applicable:

- a) have passed the admission competition in accordance with this Regulation and have confirmed their place;
- b) have a letter of acceptance to study, issued by the specialised directorate of the Ministry of Education;
- c) submit original copies of the documents and copies or notarised translations of them in Romanian
- d) submit all documents required by this Regulation;
- e) hold a certificate of language proficiency in Romanian, minimum level B1, according to the Common European Framework of Reference for Languages, issued by the pre-university educational establishments organising the introductory course in Romanian, higher education institutions in Romania that have accredited the study programme for the preparatory year of Romanian language for foreign citizens, by the Romanian language, literature, culture and civilisation lecturers of Romanian language,

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literature, culture and civilisation in higher education institutions abroad or by the Romanian Language Institute. Romanians living abroad are exempt if they present Romanian educational documents (diplomas and certificates) or study documents, school transcripts attesting at least three consecutive years of studies in Romanian;

- f) present a valid passport with an entry visa for study purposes, or a valid identity document allowing residence in Romania, as the case may be;
- g) produce a sworn statement that they have not previously received tuition fees-free tuition fees, with monthly grant/without tuition fees, without monthly grant, as applicable, for the same level of studies.;
- h) provide proof of tuition fees.

**III.8.2.** In order to be provisionally enrolled, respectively for the registration, respectively for the certification by the university staff of the conformity with the original, of the documents uploaded in the admission IT platform, the admitted candidates must submit the following documents in physical format, in **original/copy**, to the secretariat of the Prorectorate of International Relations, in **original/copy**, at the following documents:

- a. Application form for the admission competition, signed by the candidate; this is downloaded from the account created by the candidate on the admission platform;
- b. Personal data protection statement;
- c. Baccalaureate diploma or equivalent - legalised/super-legalised copy (depending on the issuing country) in the official language of the country where the diploma was issued and certified translation into Romanian;
- d. **Bachelor's degree or equivalent** - certified/super-certified copy (depending on the issuing country) in the official language of the country where the degree was issued and certified translation into Romanian;
- e. **Supplement to the bachelor's degree** - certified copy in the official language of the country where the degree was issued and authorised translation into Romanian;
- f. Passport, valid at least 6 months from the start of the academic year - copy;
- g. Permanent residence/ID card - certified copy and authorised translation into Romanian;
- h. Birth certificate - certified copy and authorised translation into Romanian;
- i. Marriage certificate, if applicable - certified copy and authorised translation into Romanian;
- j. Declaration on own responsibility that he/she has never benefited from a place of studies with financing from the Romanian state budget (scholarship or exemption from school fees) for the level of studies requested;
- k. Affidavit stating that the candidate does not have a permanent residence/domicile in Romania;
- l. Declaration on own responsibility, based on freely expressed will, of assuming the Romanian cultural identity, according to the legislation in force, (except for candidates from Moldova and those who have Romanian citizenship and reside abroad);
- m. Language proficiency certificate for Romanian language, minimum level B1, issued by authorised institutions of the Romanian Ministry of Education / Certificate of graduation of the preparatory year of Romanian language / certificates of studies issued by educational institutions in Romania or abroad, with Romanian language teaching, at least 4 consecutive years.
- n. Medical certificate
- o. Proof of payment of tuition fees (copy of the receipt/payment order), in the case of candidates for places with tuition fees in lei;
- p. **The signed study contract**, in 2 copies;
- q. 4 passport-size photos;
- r. Dosage sachet.

**III.8.3.** Original study documents issued in countries which are parties to the Convention Abolishing the Requirement of Super authentication for Foreign Official Documents, adopted at The Hague on 5 October 1961 (Hague Apostille Convention), must be endorsed by the competent authorities of the issuing countries

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with The Hague Apostille.

**III.8.4.** Original study documents issued in countries that are not party to The Hague Apostille Convention will be authenticated by the Ministry of Foreign Affairs of the issuing country.

**III.8.5.** The names of Romanians living abroad will be taken into account, both for the enrolment and for the issuing of the documents for the completion of studies (diploma, diploma supplement), according to the data entered in the passport, respectively the identity card issued by the Romanian authorities (for Romanians living abroad who have their domicile or residence abroad)

**III.8.6.** After checking and approving the candidates' files, the secretariat of the Prorectorate for International Relations will send to the Ministry of Education and Research the list of candidates admitted to the Master's degree programmes, according to the requested templates.

**III.8.7.** After receiving the letters of acceptance from the Ministry of Education and Research, the Prorectorate for International Relations issues the Decision of admission to studies, valid until the date of the enrolment decisions.

**III.8.8.** Enrolled students must sign the study contract by the deadline date set for enrolment and registration, according to the Admissions Calendar. Failure to sign the study contract will result in forfeiture of the right gained through the competition.

**III.8.9.** Admitted candidates are enrolled by decision of the rector.

**III.8.10.** In case of suspicion, the University may request the D.G.R.R.I.A.E. of the Ministry of Education to check the study documents.

## **CAPITOLUL IV. SPECIFIC PROVISIONS FOR THE ADMISSION OF FOREIGN NATIONALS COMING FROM THIRD COUNTRIES (CPV/NON-EU) TO STUDY IN A STUDY PROGRAMME ON THEIR OWN EXCHANGE REGIME**

### **IV. 1. General provisions**

**IV.1.1.** Foreign candidates are eligible to participate in the admission contest for the master's degree programmes at UMFVBT, with payment of the fee in foreign currency (CPV) (according to art. 2 lit. a) of GEO no. 194/2002, republished, with subsequent amendments: a foreigner is a person who is not a Romanian citizen, a citizen of another Member State of the European Union or of the European Economic Area or a citizen of the Swiss Confederation) and who have graduated with a bachelor's degree or its equivalent, regardless of the year of graduation, according to the minimum requirements for access to higher education in Romania.

**IV.1.2.** The enrolment figure, i.e. the number of places/faculties/study programmes will be established by the university management, in accordance with the regulations of the Ministry of Education and Research, and will be published on the university's website. The management of the university determines and approves the number of places and study programmes available for each admission session, in accordance with the legal regulations in force.

**IV.1.3.** The timetable for the admission competition, the application procedure and the documents required for enrolment, as well as information on language proficiency, are set out in this Regulation in Chapter

**IV.1.4.** In order to ensure that the specific legal conditions required for the enrolment and admission of foreign candidates are met, the Prorectorate for International Relations of the University will previously endorse their files with the mention "Documents allowing enrolment".

**IV.1.5.** For information on the obligation to apostille or supralegalise documents issued by countries that fall under this scope, please contact the Romanian Ministry of Foreign Affairs or the Romanian Ministry of Education and Research (National Centre for the Recognition and Equivalence of Diplomas - CNRED).

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**IV.1.6.** In case the university is unclear about the study documents submitted by the candidates, the university will ask for the official point of view of the Ministry of Education-DGRIAE. As a consequence, the Ministry of Education and Research may request additional documents in addition to those mentioned above.

## IV. 2. Organisation of the admission competition

**IV.2.1.** For Master's programmes, the admission competition for foreign (non-EU/CPCV) candidates will take the form of a paper-based competition.

**IV.2.2.** Candidates will be ranked in the order of their final admission average (score obtained).

**IV.2.3.** The final admission average consists of the mark obtained in the bachelor's degree/equivalent exam or the average of the years of study in countries that do not have a bachelor's degree/equivalent exam, plus the marks awarded by the school.

**IV.2.4.** The mark awarded is equivalent to a 3.00 grade, according to the Romanian marking system.

**IV.2.5.** The maximum mark obtained in your home country in the baccalaureate/equivalent examination is equivalent to a grade 7, plus 3 points automatically.

**IV.2.6.** The undergraduate average will be calculated by the equivalence of the mark obtained in the country of origin according to the Romanian marking system by the Equivalence Commission of each faculty.

**IV.2.7.** The minimum final admission average for master's degree programmes cannot be lower than 6.00 (six), according to the Romanian grading system and is expressed to a maximum of two decimal places, without rounding.

**IV.2.8.** Any appeals must be submitted exclusively in electronic format, to the e-mail address: masterat@umft.ro (for study programmes in the fields of Medicine and Dentistry), respectively to the e-mail address: master.farmacie@umft.ro (for study programmes in the field of Pharmacy), within the deadline set by the Admission Calendar, Annex no. 3 to this Regulation.

## IV.3. Provisions concerning enrolment, confirmation, tuition and registration fees

### IV.3.1. Types of taxes:

- File processing fee (non-refundable in case the file has been processed, i.e. if the documents uploaded online have been checked): €200, non-refundable;
- Romanian/English language test fee -150 EUR;
- Place/option/programme confirmation fee: 300 euro, non-refundable;
- Tuition fee (tuition)/year of study/study programme must be uploaded on the admissions platform by the application deadline, within the deadline for place confirmation;
- Enrolment fee: 100 lei, to be paid in cash at the university cashier's office upon enrolment.

**IV.3.2.** The amount of tuition fees is set out in the Regulation on the amount of tuition fees and other fees at UMFVBT, respectively in Annex no. 1 to this Regulation.

### IV.3.3. Beneficiary bank details:

Beneficiary: "Victor Babeș" University of Medicine and Pharmacy "Victor Babeș" of Timisoara.

Beneficiary address: Timișoara, Piața Eftimie Murgu Nr. 2, Code 300041.

Beneficiary bank: BANCA TRANSILVANIA.

Address of the beneficiary's bank: Timișoara, Str. Palanca nr. 2, Piața Unirii, Timisoara, Romania.

IBAN: RO53BTRL03604202A6896600 (Euro Account)

SWIFT: BTRLRO22

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**IV.3.4.** Proof of payment must contain the candidate's full name (surname and forename) and the type of payment made - file processing, place confirmation, tuition fee.

**IV.3.5.** If the fees are paid by other persons and not by the candidate, there is a possibility that the receiving bank may request additional information and personal data (through the University's Financial - Accounting Service, e.g. identity card/passport etc.) of the persons who made the payment/transfer and their consent to process their personal data for verification by the bank.

**IV.3.6.** The necessary tuition fee information can be obtained exclusively from the University's Financial - Accounting Service, [contab@umft.ro](mailto:contab@umft.ro).

**IV.3.7.** Proof of tuition fee payment (copy of the receipt/payment order) must be uploaded in the online admission platform.

#### **IV.4. Application procedure for enrolment of candidates admitted to master's degree programmes**

**IV.4.1.** Foreign nationals may be enrolled for a Master's degree if they fulfil the following conditions, where applicable:

- a) have passed the admission competition organised in accordance with this Regulation;
- b) have a letter of acceptance to study, issued by the specialised directorate of the Ministry of Education;
- c) present the original of the study documents, as well as copies or certified translations of them, in Romanian or in a language of international circulation, in accordance with this Regulation;
- d) hold the certificate of language proficiency in Romanian, minimum level B1, according to the Common European Framework of Reference for Languages, issued by the pre-university educational establishments organising the introductory course in Romanian, higher education institutions in Romania that have accredited the study programme for the preparatory year of Romanian language for foreign citizens, by the Romanian language, literature, culture and civilisation lecturers of Romanian language, literature, culture and civilisation in higher education institutions abroad or by the Romanian Language Institute. Foreign citizens are exempted from this programme if they present Romanian study documents (diplomas and certificates) or study documents, school reports attesting at least three consecutive years of studies in Romanian;
- e) present the foreign language proficiency certificate, as requested by the higher education institution, if they have been admitted to a study programme organised in a foreign language. Foreign nationals who come from countries where the official language is the language of the course and who can prove with school documents that they have followed the course in the language of the language of the university programme are exempt;
- f) present a valid passport with an entry visa for study purposes;
- g) provide proof of payment of tuition fees, where applicable.

**IV.4.2.** The University, through the Prorectorate for International Relations, manages the submission of applications to the Ministry of Education - DGRIAE in order to obtain the Letter of Acceptance for studies.

**IV.4.3.** The documents submitted by admitted third-country candidates (non-EU, EEA, CH, non-EU countries) will be analysed by the University's International Relations Prorectorate, which will draw up the Admission Decision approved and signed by the Rector of the University;

**IV.4.4.** In order to be provisionally enrolled, respectively matriculation, and in order for the university staff to certify that the documents uploaded in the admission IT platform are true and in **original/copy**, the admitted candidates must submit the following documents in physical format to the secretariat of the Prorectorate of International Relations, **in original/copy**:

- (1) Personal Data Protection Statement - as per the form posted on the university website;
- (2) Baccalaureate diploma/equivalent diploma - in original, certified or super-certified copy (The Hague

Apostille/Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and certified translation (if applicable) in Romanian/English/French;

(3)**Bachelor's degree or equivalent** - certified/super-certified copy (depending on the issuing country) in the official language of the country where the degree was issued and certified translation into Romanian;

(4)**Supplement to the bachelor's degree** - certified copy in the official language of the country where the degree was issued and certified translation into Romanian;

(5)Birth certificate/equivalent - certified copy and authorised translation into Romanian;

(6)Passport (valid at least 6 months from the start of the academic year) - copy;

(7)Identity card / Document proving permanent residence abroad - certified copy and authorised translation into Romanian/English/French in the case of documents issued in a language other than one of these three;

(8)Marriage certificate (if applicable) - certified copy and authorised translation into Romanian;

(9)Medical certificate according to the model approved by the university or containing all the information according to the model approved by the university and available on the university's website, in Romanian, English or French;

(10)4 passport photos;

(11)Proof of tuition fee payment - copy;

(12)International certificate of language proficiency - copy (if applicable) or the documents provided for in this Regulation for the certification of language proficiency;

(13)Notarised declaration/official document proving that all the documents uploaded by the applicant correspond to one and the same person, in case of discrepancies, differences in the documents regarding the full name of the applicant - if applicable (only if the first name and/or surname is not written identically in all the documents submitted);

(14)Copy of study visa / residence permit - if applicable.

**IV.4.5.** Original study documents issued in countries which are parties to the Convention Abolishing the Requirement of Super authentication for Foreign Official Documents, adopted at The Hague on 5 October 1961 (Hague Apostille Convention), must be endorsed by the competent authorities of the issuing countries with The Hague Apostille.

**IV.4.6.** Original study documents issued in countries that are not party to The Hague Apostille Convention will be authenticated by the ministry of foreign affairs of the issuing country.

**IV.4.7.** The names of foreign citizens will be taken into account, both for the enrolment and for the issuing of the documents of completion of studies (diploma, diploma supplement), according to the data entered in the passport

**IV.4.8.** After checking and approving the candidates' files, the secretariat of the Prorectorate for International Relations will send to the Ministry of Education and Research the list of candidates admitted to the Master's degree programmes, according to the requested templates.

**IV.4.9.** After receiving the letters of acceptance from the Ministry of Education and Research, the Prorectorate for International Relations issues the Decision of admission to studies, valid until the date of the enrolment decisions.

**IV.4.10.** Enrolled students must sign the study contract by the deadline date set for enrolment and registration, in accordance with the Admission Calendar. Failure to sign the study contract will result in forfeiture of the right gained through the competition.

**IV.4.11.** Admitted candidates are enrolled by decision of the rector.

**IV.4.12.** In case of suspicion, the University may request the D.G.R.R.I.A.E. of the Ministry of Education to check the study documents.

## CAPITOLUL V. FINAL PROVISIONS

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**V.1.** The present regulation is the only official document regarding the organisation and conduct of the admission examination within the "Victor Babes" University of Medicine and Pharmacy "Victor Babes" of Timisoara, for the cycle of master's degree studies and is complemented by the provisions of subsequent normative acts, as well as by the Methodologies for the admission of foreign candidates, approved by the University Senate.

**V.2.** After enrolment, final lists are generated and displayed, with the candidates declared admitted and enrolled.

**V.3.** In order to enrol, candidates admitted to the places financed from the state budget must submit the original of the original diploma/document of recognition of the bachelor's degree/certificate to the secretariat of the faculty by the date set by the present regulation. The attestation is valid only for candidates who have passed the bachelor's degree examination in the current academic year. The above-mentioned degree certificate may be returned to the holder from the second semester onwards, in which case a copy of the certificate, certified "true copy" by the Faculty secretariat, remains on file.

**V.4.** A master's degree programme may operate with a minimum of ten (10) students.

**V.5.** In exceptional and justified cases, derogations from these regulations may be approved by the Rector's decision, with the approval of the University's Administrative Council.

**V.6.** The Board of Directors of the university has the right and the obligation to harmonise these Regulations with Ministry of Education Orders issued up to the date of the admission contest.

**Art. 1.** This Regulation was approved at the meeting of the University Senate on 23.01.2025, amended and completed in the meeting of 28.05.2025, 25.06.2025, date on which it enters into force.

## CAPITOLUL VI. ANNEXES

Annex no. 1 - Tuition fees

Annex no. 2 - The competition tests; bibliography and topics; addressability

Annex 3 - Timetable for the competition

**Rector,**

**Prof. Dr Octavian Marius CREȚU**

*The holograph signature is affixed on the original version of the document which is kept in the University Senate archives. This act shall have the same legal force as the original document.*

Annex no. 1 - Code: UMFVBT - REG/PD/DFM/DFMD/DFD/2/2025 - 01

**TUITION -**  
**Admission competition for master's degrees, September 2025 session**

Nr. crt.	Field of study	Study programme ***	Teaching language	Duration of studies	Number of credits transferable	Tuition fee/year	
						RON	EURO (Non-EU/CPV)
1	<b>Medicine</b>	Health and social services management*	Romanian	1 year	60	4000	2500
		Modern applications of laboratory medicine in personalised healthcare*	Romanian	2 years	120	4000	
		In-depth clinical and community nutrition studies*	Romanian	2 years	120	4000	
		Prevention and recovery in cardiopulmonary disorders*	Romanian	2 years	120	4000	
		Health education management*	Romanian	2 years	120	4000	
		Legal liability of healthcare professionals*	Romanian	2 years	120	4000	
		Recovery techniques in neurological disorders*	Romanian	2 years	120	4000	
		Complementary and alternative therapies*	Romanian	2 years	120	4000	
		Toxicology and addiction medicine*	Romanian	2 years	120	4000	
		Axiology applied in the process of growth and development in children and adolescents*	Romanian	2 years	120	4000	
2	<b>Pharmacies</b>	Cosmetology and dermopharmacy*	Romanian	2 years	120	4000	2500
		Pharmaceutical industry*	Romanian	2 years	120	4000	
		Pharmacovigilance and clinical trial monitoring*	Romanian	2 years	120	4000	
		Toxicology of psychotropic drugs and plants*	Romanian	2 years	120	4000	
		Applied phytotherapy*	Romanian	2 years	120	4000	
3.	<b>Dental Medicine</b>	Lasers in dentistry**	English	2 years	120	6000	

\*) Master's degree programmes of the university structure classified by ARACIS in the professional master's degree category

\*\*) Master's degree programmes within the university structure classified by ARACIS in the research master's degree category

\*\*\*) For all master's degree programmes within the university structure:

- geographical location of the programme: Timisoara;

- form of education: IF (full-time education)

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## COMPETITION TESTS; BIBLIOGRAPHY AND SUBJECTS; ADDRESSABILITY

### A. MEDICINE

#### A. 1. Health and social services management

The admission competition consists of a written test from the competition bibliography.

The general admission average will be calculated as the arithmetic average of the average of the bachelor's degree examination, the average for the years of study and the mark obtained in the written test.

**Bibliography:** Vlădescu C. (coordinator), *Sănătate publică și management sanitar*, Editura Cartea Universitară, Bucharest, 2004, *Law no. 95/2006 on health reform*, published in the Official Journal of Romania no. 372/28.04.2006, with subsequent amendments and additions.

**Eligibility:** graduates of: medicine, dentistry, pharmacy, biology, chemistry, economics, law, etc., with a bachelor's degree ~~from the first cycle of university studies~~, with a bachelor's degree or equivalent of long university studies, obtained until the first graduation of the first promotion of bachelor's degree studies.

#### A. 2. Prevention and recovery in cardiopulmonary diseases

The admission competition includes a written test.

The general admission average will be calculated as the arithmetic average between the average of the bachelor's degree exam, the average of the years of study, the grade obtained in the written exam and the grade according to the origin of the graduate (graduate of UMF "Victor Babeș" Timisoara - 10, graduate of a medical or rehabilitation faculty from another university - 9, graduate of another faculty - 8).

In the case of equal averages on the last place financed from the state budget, the following marks will be used to decide between the candidates:

- Written test mark
- Licence exam grade

**Bibliography:** Gaiță D., Avram C., *Cardiovascular Recovery - between concepts and practice*, Brumar Publishing House, Timișoara, 2007, chapters I, II, III and IV (pp. 9-96); Tudorache V., Oancea C., Bertici N., Fira-Mlădinescu O., *Evaluation of respiratory diseases from the perspective of medical recovery*, Eurobit Publishing House, Timișoara, 2011, general part, pp. 5-44 and special part on respiratory rehabilitation, pp. 103-150.

**Eligibility:** Graduates with a bachelor's degree in the following specialisations: Balneofiziokinetoterapie și Recuperare, Kinetoterapie și Motricitate Specială, Fiziokinetoterapie, ~~General Medicine~~, General Medical Assistance, Nutrition and Dietetics.

#### A. 3. In-depth studies in clinical and community nutrition

The admission competition consists of a written test - a 20-question grid test.

The arithmetic average of the average of the years of study, the mark of the bachelor's degree examination and the mark indicating the graduate's origin (10 - for candidates who graduated from the Nutrition and Dietetics study programme; 8 - for candidates who graduated from another study programme) will be added to the admission average.

The general admission average will be calculated as the arithmetic average of the written test mark and the average of the 3 marks obtained according to the candidate's official documents.

**Bibliography:** A. Sima, A. Vlad, R. Timar, M. Roșu, B. Timar, *Physiological Human Nutrition. Macronutrients*, Lito UMFVBT, 2013; A. Sima, A. Vlad, R. Timar, M. Roșu, B. Timar, *Noțiuni de nutriție umană fiziologică*, Editura Solness Timișoara, 2014, pag. 9-85, 241-246, 269-275.

#### MASTER STUDIES

P-ța Eftimie Murgu, nr. 2, code 300041, Timișoara, Romania  
Tel: 0256295157  
Email: masterat@umft.ro  
www.umft.ro

**Eligibility:** graduates with a bachelor's degree in the following specialisations: Nutrition and Dietetics, Medicine, Dentistry, Pharmacy, Food Chemistry, Balneofiziokinetoterapie, Biology, General Medical Assistance, graduates of bachelor's level of other fields of study.

#### **A. 4. Modern applications of laboratory medicine in personalised healthcare**

The admission competition consists of a written test and a practical knowledge test (basic skills for working in the clinical laboratory).

The overall admission average will be calculated as the arithmetic average of the written and practical tests.

**Bibliography:** Anghel Andrei, *Lucrări practice de chimie și biochimie medicală*, Victor Babes Publishing House, Timișoara, 2019, ISBN: 978-606-786-138-9.

**Eligibility:** graduates with a bachelor's degree in fields related to the programme they are following: graduates with a bachelor's degree in the following medical specialisations: medicine, clinical laboratory, general nursing and other specialists with a bachelor's degree who work/can work in the clinical laboratory of medical analysis and anatomopathology (biochemists, chemists, biologists, cytologists.)

#### **A. 5. Health education management**

The admission competition consists of a written test - Grid test, consisting of 20 questions, in the form of an admission-type marking.

**Bibliography:** Ramona Amina Popovici, *Elemente de management și aspecte legislative medico-farmaceutice*, Mirton Publishing House, Timișoara, 2016; Ramona Amina Popovici, Mihaela Codrina Levai, Angela Codruța Podariu, Laura Rusu, Alin Faur, *Particularități ale comunicării în medicină*, Mirton Publishing House, Timișoara, 2016; *Law no. 95/2006 on health reform*, published in the Official Journal of Romania no. 372/28.04.2006, with subsequent amendments and additions.

**Eligibility:** graduates with a bachelor's degree in the following specialisations: undergraduate medical programmes, Medicine, Dentistry, Pharmacy, Dental Prophylaxis Assistant, General Medical Assistant, Pharmacy Assistant, Balneophysiokinetotherapy and Recovery, Physiotherapy and Special Motor, Physiokinetotherapy, Nutrition and Dietetics, graduates of bachelor's level of other fields of study.

#### **A. 6. Legal liability of healthcare professionals**

The admission competition consists of a written test - Grid test, consisting of 20 questions, with an admission-style marking format.

**Bibliography:** Ramona Amina Popovici, *Elemente de management și aspecte legislative medico-farmaceutice*, Mirton Publishing House, Timisoara, 2016; The course of the discipline *Legal Aspects of the Profession, Social and Health Legislation*, *Law no. 95/2006 on the reform in the health sector*, published in the Official Journal of Romania no. 372/28.04.2006, with subsequent amendments and additions.

**Adresabilitate:** Organised in four semesters, the Master's programme is aimed at graduates with a bachelor's degree from the faculties of medicine, dentistry, pharmacy and other undergraduate fields who wish to specialise in a field that is increasingly necessary in today's medical realities.

#### **Recovery techniques in neurological disorders**

The admission competition will consist of a written test - grid test.

The admission average will be calculated as the arithmetic average of the average of the licence exam and the mark obtained in the grid test of each candidate.

**Bibliography:** Nemeș D, Amărică E, Suciu O, Popa D, Cațan L, Surducă D. Physiotherapy in neurological disorders. LITO UMFT 2010

Chapters:

- Ischaemic stroke (pages 58-80)

MASTER STUDIES

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ARACIS - 2027 | IAAR (WFME, EQAR, ENQA) - 2026 | EBA (UK) - 2026

ISO 9001:2015 ISO 45001:2018

- Haemorrhagic stroke (pages 80-84)
- Low back pain (pages 201-212)

**Eligibility:** graduates with a bachelor's degree in the following specialisations: Balneo – physio-kineto-therapy and Recovery, General Medicine, General Medical Assistance, Kineto-therapy and Special Motor.

### **Complementary and alternative therapies**

The admission competition consists of a written test - grid test.

The admission average will be calculated as the arithmetic average between the average of the licence exam and the mark obtained in the grid test of each candidate.

### **Bibliography :**

Barbara Krumhardt, I. Edward Alcamo, Human Anatomy and Physiology, Barron`s, Barron`s Publishing University Press, Târgu Mureș, 2022, 596 pages, ISBN 978-973-169-728-4

Capitols:

- Introduction to anatomy and physiology
- Nerve tissue and organisation of the nervous system
- Bones and joints

**Eligibility:** graduates with a bachelor's degree in the following specialisations: Medicine, Dentistry, Pharmacy, General Medical Assistance, Pharmacy Assistance, Balneofiziokinetoterapie și Recuperare, Nutrition-Dietetics.

### **Toxicology and addiction medicine**

Admission is based on a 10-question written examination on the subjects specified in the competition bibliography, with candidates being ranked in descending order of average.

Candidates admitted to the written test will be admitted to a motivational interview, which is eliminatory.

### **Admission criteria:**

The minimum pass mark after the written test is 6,00 (six).

The admission criterion for budget-funded study places is the mark obtained after the evaluation of the interview test, with candidates being ranked in descending order of marks, provided they pass the interview. Failure to pass the interview will result in the candidate's rejection.

**Bibliography:** Cristina Adriana Dehelean, Dorina Gheorgheosu Gheorgheosu, Daniela Ionescu, Noțiuni de toxicologie generale, Editura "Victor Babeș" , Timișoara, 2013, ISBN 978-606-8456-14-0

**Adresabilty:** Organised in four semesters, the Master's programme is aimed at graduates with a bachelor's degree from the faculties of medicine and pharmacy and other bachelor's degree fields (general nursing, psychology) who wish to specialise in a field that is increasingly necessary in today's medical realities.

### **A.10. Axiology applied in the process of growth and development in children and adolescents\***

The admission competition consists of a written test - grid test

The admission average will be calculated as the arithmetic average between the average of the licence exam and the mark obtained in the grid test of each candidate.

### **Bibliography:**

1. Treatise on Paediatrics - Scientific Coordinator Prof. Dr. Doina Anca Pleșca, Medichub Media Publishing House 2021, Section 1/Chapter 1 "Growth and Development", page 1-13

2. Tratado de Pediatrie - Coordinators Prof. PhD Florea Iordachescu, Prof. PhD Adrian Georgescu, Prof. PhD Igrith Miron, Prof. PhD Otilia Mărginean, Editura ALL 2019, Section 13 " Endocrine diseases and metabolic disorders " pag 1081-1095, pag1125-1136

**Eligibility:** graduates with a bachelor's degree in medicine, resident doctors, specialists, primary family practitioners, resident doctors, specialists, paediatric primary paediatricians, resident doctors, specialists, neonatology primary neonatology, school doctors

## B. PHARMACY

### B. 1. Cosmetology and Dermopharmacy

The admission competition will consist of two tests:

a. Theoretical test from the course subjects of the specialised disciplines (pharmacology, pharmaceutical technology and toxicology).

The theory test will consist of 25 multiple-choice questions from the examination bibliography and will be worth 50% of the average of the admission test (points out of 100)

b. The interview will have a weight of 50% of the average of the entrance exam (amount of points out of 100) and will test experience in the field, previous short training in the field and aspects related to the motivation for choosing the Master's programme.

#### **Addressability:**

The Master is addressed to graduates with a bachelor's degree who are interested in an in-depth knowledge of the area of specialisation in cosmetology and dermopharmacy: pharmacists, licensed pharmacy assistants, graduates of medical cosmetics and cosmetic product technology, physicians, chemists and chemical engineers, biologists and biochemists.

#### **Bibliography:**

1. Dehelean CA, Gheorgheosu D, Ionescu D. Notiuni de toxicologie generala. Chap 3. Noțiuni de toxicocinetică (pp. 59-64, 65-67, 74-75), Editura Victor Babes Timisoara, 2013.

2. Cristea AN. Treatise on Pharmacology, First Edition (Chap IX.1. Non-steroidal anti-inflammatory drugs (NSAIDs) and specific anti-rheumatic drugs - pag. 617-635, Chap. IX.2. Antiallergic medication - pag. 639-645; Chap XII.1. Corticosteroids pag.723-749), Ed. Medical, 2005

3. Popopovici I, Lupuleasa D. Pharmaceutical Technology, Vol I, 4th Edition (Chap. XI. Liquid pharmaceutical forms for cutaneous applications - p. 433-441), Ed. Polirom, 2017.

The bibliography can be found at the Toxicology and Drug Industry, Faculty of Pharmacy, Department II.

### **B.2. Pharmacovigilance and monitoring of clinical trials\***

The admission competition will consist of two tests:

a. Theoretical test from the topics below:

1. Medicament, Title XVIII, according to the provisions of the Law no. 95 of 14 April 2006 on health reform, republished

2. General provisions on clinical trials in accordance with Regulation (EU) No 536/2014 of the European Parliament and of the Council of 16 April 2014

The theory test will consist of 25 multiple-choice questions from the examination bibliography and will be worth 50% of the average of the admission test (points out of 100)

b. The interview will have a weight of 50% of the average of the entrance exam (amount of points out of 100) and will test experience in the field, previous short training in the field and aspects related to the motivation for choosing the Master's programme.

#### **Addressability:**

The MSc is addressed to graduates with a bachelor's degree who are interested in an in-depth knowledge of the area of specialisation in pharmacovigilance and clinical studies: pharmacists, physicians, licensed pharmacy assistants, chemists and chemical engineers, biologists and biochemists.

### **Bibliography:**

1. Law No. 95 of 14 April 2006 on health reform, republished

2. Regulation (EU) No 536/2014 of the European Parliament and of the Council of 16 April 2014

*\* If, by the date of the admission competition, the Government Decision for the authorisation to operate will be published, an admission competition will be organised under the conditions set out in this Regulation.*

### **B.3. Pharmaceuticals\***

The admission competition will consist of two tests:

a. Theoretical test from the topics below:

1. Physico-chemical principles in drug formulation and manufacturing.

2. Implications of the characteristics of medicinal substances and excipients on the formulation and preparation of medicinal products.

3. Industrial drug manufacturing technologies.

The theory test will consist of 25 multiple-choice questions from the examination bibliography and will be worth 60% of the average of the admission test (points out of 100)

b. The interview will have a weight of 40% of the average of the admission exam (amount of points out of 100) and will test experience in the field, previous short training in the field and aspects related to the motivation for choosing the Master's programme.

### **Addressability:**

The master's programme is addressed to graduates of the faculties of pharmacy, medicine, biology, biochemistry, biotechnology, chemistry, physics, engineering, as well as to pharmacy assistants with a bachelor's degree.

The master's programme is addressed to graduates with a bachelor's degree who wish to successfully develop their professional career in the pharmaceutical industry, in areas such as:

- research and development of innovative new molecules
- industrial manufacture of medicinal products
- production of medicinal substances and excipients
- quality control of medicines
- quality assurance in the pharmaceutical industry
- registration of medicines
- clinical triage and post-marketing surveillance
- drug manufacturing management.

### **Bibliography:**

1. Sorin E. Leucuța: Industrial Pharmaceutical Technology, Dacia Publishing House, Cluj - Napoca, 2007.

2. Ioan Tomuță, Alina Porfire, Marcela Achim, Sonia Iurian, Dana Hales, Lucia Tefas, Tibor Casian, Rareș Iovanov. Industrial pharmaceutical technology. Pharmaceutical development of generic drugs, Risoprint Publishing House, Cluj-Napoca, 2020.

3. Good Manufacturing Practice guidelines for medicinal products for human use -

<https://www.anm.ro/medicamente-de-uz-uman/legislatie/hotarari-ale-consiliului-stiintific/>

The bibliography can be found at the Pharmaceutical Technology Department, Faculty of Pharmacy, Department II.

Contact person : Conf. univ. univ. dr. Șuta Maria, email: [suta.lenuta@umft.ro](mailto:suta.lenuta@umft.ro)

*\* If, by the date of the admission competition, the Government Decision authorising the authorisation to operate has been published, an admission competition will be organised in accordance with the conditions laid down in these Regulations.*



#### **B.4. Applied Phytotherapy**

The admission competition will consist of two tests:

- Theoretical test: in the form of a multiple-choice test containing 25 questions with multiple answers from the examination topics, weighing 50% of the average grade of the admission examination (out of a total of 100 points)
- Interview: aims to assess the interest in specialising in the field of phytotherapy, along with the candidate's motivation for choosing this master's degree program, weighing 50% of the average grade of the admission examination (out of a total of 100 points)

#### **Topics and Bibliography:**

- Danciu C, Avram Ș, Pavel IZ – Farmacognozie - Partea I (Cap. II. Extracția substanțelor din plante - pag. 11-30; Cap. XIII. Flavonoide – pag 171-185), Editura Victor Babeș, 2015
- Avram S, Danciu C, Pavel IZ -Farmacognozie - Partea a II-a (Cap. 2. Carotenoide – pag. 13-24; Cap. 3. Aetherolea: Uleiuri volatile – pag. 30-49), Editura Victor Babeș, 2017
- Stănescu U (editor), Hăncianu M, Gîrd CE, Farmacognozie. Produse vegetale cu substanțe bioactive (Cap. 4.1.1.2. produse vegetale care conțin acizi fenolici sau benzochinone - pag. 123-132; Cap. 4.1.2.2. Produse vegetale care conțin derivați ai unor acizi fenilacrilici și /sau depside – pag. 141-150), Editura Polirom, Iași, 2020

**The Bibliography is available at the Department of Pharmacognosy - Phytotherapy, Department II, Faculty of Pharmacy, “Victor Babeș” University of Medicine and Pharmacy of Timișoara**

**Contact: Assoc. Prog. Avram Ștefana, PhD [stefana.avram@umft.ro](mailto:stefana.avram@umft.ro)**

#### **Addressability:**

The master's degree program “Applied Phytotherapy” is intended for graduates with a bachelor's degree who wish to deepen, from a scientific and applied perspective, the use of medicinal plants for therapeutic purposes. The program is aimed at all those interested in integrating phytotherapy into professional practice, contributing to the research and development of phytotherapeutic products and promoting the responsible use of plant resources in health. Thus, the program is intended for: graduates with a bachelor's degree in pharmacy, pharmaceutical assistance, medical cosmetics and cosmetic product technology, as well as graduates with a bachelor's degree in related fields such as: medicine, general medical assistance, balneo-physiotherapy and recuperation, nutrition and dietetics, dental medicine, dental prophylaxis assistance, biology, chemistry, agronomic sciences, veterinary medicine, food technology or other specialisations in the field of health and life sciences relevant to the application of phytotherapy.

#### **B.5. TOXICOLOGY OF PSYCHOTROPIC DRUGS AND PLANTS**

The admission competition will consist of two tests:

**a. The theoretical test** will include 25 multiple-choice questions from the examination bibliography and will weight 50% of the average grade of the admission examination (out of a total of 100 points).

#### **Bibliography:**

1. Cristina A. Dehelean, Dorina Gheorgheosu, Daniela Ionescu, Noțiuni de toxicologie generală, Ed. Victor Babeș, Timișoara, 2013 (Cap. 3. Noțiuni de toxicocinetică, pag.: 59-96; Cap. 4. Noțiuni de toxicodinamie. Toxicitatea la nivel de organ, pag.: 97-144)
2. Dorina Coricovac, Cristina Dehelean, Iulia Pînzaru, Alina Moacă. Noi aspecte în ceea ce privește utilizarea plantelor toxice. Editura Victor Babeș, Timișoara, 2018 (Cap. 3. Specii de plante toxice, pag.: 69-117)

3. Daniela Saveta Popa. Curs de Toxicologie, Editura Medicală Universitară „Iuliu Hațieganu” Cluj Napoca 2004 (partea I Toxicologie generală, Cap. 6. Factorii care influențează toxicitatea, pag.: 41-45; Cap. 7. Tratatamentul intoxicațiilor, pag.: 46-52; partea a II-a Toxicologie specială, Cap. 5. Substanțe toxicomanogene, pag.: 112-125)

**b. The interview** will weight 50% of the average grade of the admission examination (out of a total of 100 points) and will test the motivation for choosing the master's program.

**Addressability:**

This master's degree program is intended for graduates with a bachelor's degree who are interested in deepening this specialisation. Thus, due to its interdisciplinary nature, the master's degree is aimed at a broad target group, suitable for graduates of the Faculties of Medicine, Pharmacy, Chemistry, Biochemistry and Law.

## C. DENTAL MEDICINE

### C. 1. Lasers in dentistry (Teaching language: English)

1. The admission competition includes an interview with each candidate.

The interview will analyse the following aspects:

- the reasons for choosing this Master's programme, based on further interests in the field (e.g. undergraduate, dissertation, doctoral work in a similar field).
- language communication skills (English), on a scientific topic proposed by the candidate (e.g. the topic of their bachelor's, dissertation or doctoral thesis).

## **TIMETABLE FOR THE ADMISSION COMPETITION FOR MASTER'S PROGRAMMES, SEPTEMBER 2025 SESSION**

### **COMPETITION ENTRY**

- between **12 September - 18 September 2025, 14.00** - candidates fill in the online application form and upload their documents (application file);
- between **12 September - 19 September 2025, 1.00 p.m.** - verification of the contents of the application file and validation of the enrolment by the university staff;
- on **19 September 2025** - the display of the nominal lists regarding the distribution of the candidates by halls, on the university website [www.umft.ro](http://www.umft.ro), Section Admission to Master's Programmes;
- on **19 September 2025** - posting of the time schedule of the admission competition for each master's degree programme, on the date set according to this Calendar;

**SITTING FOR LANGUAGE PROFICIENCY TESTS** at the **Department of Modern Languages of the University – English** (for candidates in study programs taught in English) / **Romanian** (for candidates in study programs taught in Romanian who have not submitted Romanian study documents or other documents required by this Regulation to prove knowledge of the Romanian language)

- during: **9-17 September 2025;**

### **ORGANISATION OF THE ADMISSION COMPETITION**

- on **22 September 2025;**

### **PUBLICATION OF PROVISIONAL RESULTS**

- between **22 and 23 September 2025, 10.00**, after the end of the admission competition, depending on when the marking and entering of marks in the computer system is completed;

### **LODGING AND SETTLING ANY APPEALS**

- on **23 September 2025, between 11.00 - 14.00** - submission of appeals;
- on **23 September 2025, after 2.00 p.m.** - the deadline for settling appeals;
- on **24 September, by 9.30 a.m.** - the answers to the appeals will be posted;

### **CONFIRMATION OF PLACE, PAYMENT OF TUITION FEES AND ENROLMENT<sup>1</sup> IN YEAR I**

#### **STAGE I - successful candidates**

- between **24 September 2025, 10.00 - 26 September 2025, 10.00;**
- on **26 September 2025** - display a report of the places remaining unfilled after the first stage of confirmation of places;

**STAGE II - candidates initially declared "rejected" (pending), with an average above 6 (six), in the order of the admission averages obtained, for the places remaining unfilled**

- between **26 September 2024, 11.00 - 30 September, 11.00;**

<sup>1</sup> The registration of successful candidates for enrolment (submission of the application file to the secretariat) takes place on working days during the specified period.

**CONFIRMATION STAGE - candidates initially declared "rejected" (pending), with an average above 6 (six), in the order of the options expressed and the admission averages obtained, on the places remaining unfilled, after distribution of the places remaining vacant, as appropriate, with the approval of the university management**

- **within 48 hours of notification of the obligation to confirm the place;**

**PUBLICATION OF RESULTS, AFTER TUITION AND ENROLMENT FEES HAVE BEEN PAID**

- **on 30 September 2025** - publication of the results of the admission competition for master's degree programmes, after verification of tuition fees payment.

**PROVISIONAL ENROLMENT AND ENROLMENT OF ADMITTED AND CONFIRMED CANDIDATES, FOREIGN CITIZENS (NON-EU/EU/ECPC) / ROMANIANS FROM ABROAD**

- **between 01 October - 31 October 2025** - provisional registration of admitted and confirmed candidates, foreign citizens (Non-EU) and Romanians living abroad, at the secretariat of the Prorectorate for International Relations (on working days in the period)

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MASTER STUDIES

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ISO 9001:2015 ISO 45001:2018