



-Excerpt from *Regulation on the organisation and conduct of the admission competition undergraduate programmes and undergraduate programmes offered jointly within the University of Medicine and Pharmacy “Victor Babeș” Timisoara*

CHAPTER IV. METHODOLOGY FOR TYPE III ADMISSION TO UNIVERSITY STUDIES OF ROMANIAN CITIZENS (RO), FROM THE EUROPEAN UNION (EU), FROM THE EUROPEAN ECONOMIC AREA (EEA), FROM THE SWISS CONFEDERATION (CH), AS WELL AS BRITISH CITIZENS AND THEIR FAMILY MEMBERS, TO STUDY PROGRAMMES TAUGHT IN A FOREIGN LANGUAGE/ROMANIAN

IV. 1. General provisions

IV.1.1. In accordance with Order No. 3693/2024 of the Minister of Education approving the Framework Methodology for the organisation of admission to higher education in short-term, bachelor's, master's and doctoral university study cycles, based on university autonomy and public accountability, the Victor Babeș University of Medicine and Pharmacy in Timișoara is organising an admission competition for Romanian citizens, citizens of the European Union, the European Economic Area and the Swiss Confederation, as well as British citizens and their family members, as beneficiaries of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the EU and the EEA 2019/C 384 I/01 to study programmes taught in a foreign language/in Romanian with tuition fees payable in euros, under the conditions set out below.

IV.1.2. This methodology is intended for RO, EU, EEA and CH candidates who wish to study in programmes taught in a foreign language – English or French/Romanian – with tuition fees payable in euros.

IV.1.3. This methodology is the only official document regarding the organisation and conduct of the admission exam for RO, EU, EEA and CH candidates at the Victor Babeș University of Medicine and Pharmacy in Timișoara, for undergraduate/combined university studies, for study programmes taught in a foreign language/Romanian, for places with tuition fees payable in euros, and is supplemented by the provisions of subsequent normative acts.

IV.1.4. References appearing in various publications or communicated in other ways cannot replace the official ones and, consequently, do not bind the Victor Babeș University of Medicine and Pharmacy in Timișoara in any way.

IV.1.5. The university has no cooperation or representation agreement with agencies that act as intermediaries in the enrolment of candidates. Candidates who submit their applications through agents do not enjoy any advantages in terms of admission over candidates who apply on their own.

IV.1.6. By completing the online application form, candidates for the admission competition assume and declare that all contact details provided (email address, telephone number) belong to them and not to a third party (agent, agency, representative, etc.) and that they have access to all means of communication sent to the university (email, telephone number).

IV.1.7. The contact details (email address, telephone number) are associated with the candidates registered on the admission platform, not their intermediaries, the candidates being solely responsible for how they receive or do not receive the messages that the university sends to the email addresses they provide when registering on the admission platform.

IV.1.8. The Board of Directors has the right to bring this methodology into line with mandatory regulations.

IV.1.9. This methodology may be subject to further changes depending on the regulations of the Ministry of Education and Research, and candidates are required to keep themselves informed of any changes that may occur and to act accordingly.

IV.1.10. All communication between the university and candidates enrolled in the admission competition shall be in writing, in paper or electronic format. The status of the application file and the status of the candidate will be available in the candidate's account on the admission platform.



IV.1.11. The following candidates are eligible to participate in the admission competition for study programmes taught in a foreign language/Romanian for places with tuition fees payable in euros:

a. EU/EEA/EC citizens, graduates with a valid baccalaureate diploma or equivalent, regardless of the year of high school graduation, in accordance with Article 9 of Order M.E. 3102/2022).

b. Romanian citizens, graduates with a baccalaureate diploma obtained in Romania or equivalent, with a baccalaureate diploma or equivalent obtained in another country, subject to obtaining the equivalence of the diploma by CNRED, provided that a notarised statement is submitted to the file specifying the following:

- that they agree to study by paying the fee in euros;
- that they understand and agree that their financial status remains unchanged for the entire duration of their studies and can only be changed after passing a new entrance exam, taken under the conditions provided for candidates participating in the entrance exam for state-funded or fee-paying places in lei, following which they will begin their studies in the first year and only in study programmes in Romanian.

c. Foreign citizens who fall under the provisions of O.G. 194/2002, with a long-term residence permit in an EU country, may also apply for the admission competition.

IV.1.12. The above-mentioned candidates may choose a maximum of two study programmes taught in foreign languages/Romanian, according to the approved enrolment quota, from the following categories, as follows:

- a. 6-year bachelor's degree programmes (360 ECTS credits),
- b. bachelor's degree programmes with a duration of 5 years (300 ECTS credits) and 3 years (180 ECTS credits).

IV.1.13. The enrolment quota, i.e. the number of places/faculties/study programmes, shall be determined by the university management in accordance with the regulations of the Ministry of Education and shall be posted at a later date on the University's website.

IV.1.14. The university management establishes and approves the enrolment figures and study programmes available for each admission session in accordance with the legal regulations in force.

IV.1.15. If there are any places left after admission, they'll be redistributed by the management of UMF "Victor Babeș" in Timișoara, depending on the level of competition and the requests of the candidates who took part in one of the competitions organised by the university.

IV. 2. Calendar for the admission competition

IV.2. 1. Admission to type III undergraduate studies for Romanian citizens, citizens of the European Union, the European Economic Area and the Swiss Confederation to study programmes taught in a foreign language/in Romanian, British citizens and their family members, and foreign citizens who fall under the provisions of O.G. 194/2002, with a residence permit in Romania, paying tuition fees in euros, is organised according to the calendar approved by the University's Board of Directors, at the proposal of the Vice-Rector for International Relations.

IV.2. 2. For study programmes where the number of candidates in the admission competition organised in the first session of the current year does not cover/occupy the number of places established for that programme, a second admission session shall be organised for the remaining unoccupied (vacant) places, in accordance with the calendar and enrolment quota approved by the university management for the second session, under the same conditions and with the same admissions committee as in the first session, at the proposal of the Vice-Rector for International Relations, or managed in accordance with the official decision of the university management.

IV. 3. Procedure for registering candidates for the admission competition

IV.3.1. During the period established according to the admission calendar, candidates will complete the online application form and upload the application documents (application file) on the university's website, Admission – Admission/International Admission, current year, assuming responsibility for the authenticity and correspondence between the digital/scanned documents and the originals, as well as the accuracy of the personal data entered (citizenship, date of birth, place of birth, etc.). Online registration forms that are not completed and files that are incomplete/not filled in by the deadline set in the admission calendar will not be validated.



IV.3.2. By completing the online application form, the candidate expresses their consent to the processing of personal data for this purpose and assumes responsibility for the accuracy of the information and data provided.

IV.3.3. When registering for the admission competition, candidates' options are limited to a maximum of 2 study programmes, specifying the option or options in order of preference (as applicable) from those available according to the number of places available. The candidate's option(s) and the final admission average obtained determine their ranking.

IV.3.4. In the online registration form, the candidate is required to specify exactly the two study programmes and languages of instruction for which they have opted.

IV.3.5. Candidates' registration for the admission competition by completing the registration form and uploading the registration documents (registration file) online is finalised according to the admission calendar. Unfinished online registration forms and incomplete and unfilled files by the deadline set in the admission calendar will not be validated. University staff will check the documents uploaded online and validate the registration of candidates with complete files.

IV.3.6. Only validated files will be considered; any other file status is not valid for participation in the admission competition.

IV.3.7. After the registration period has ended, the options, their order, and other information in the registration form cannot be changed.

IV.3.8. Contact details: Vice-Rectorate for International Relations: e-mail: international@umft.ro

IV.3.9. After completing the application form and registering for the competition, candidates will receive a confirmation email detailing the next steps, in accordance with this methodology.

IV.3.10. Candidates who apply for admission to several study programmes offered by UMF "Victor Babeș" in Timișoara, under type 3 admission, will upload the application documents (file) online only once, so that within the same admission session, candidates with dual citizenship (EU AND NON-EU) must choose one of these categories: EU or NON-EU.

IV.3.11. Candidates are responsible for the information regarding the email address provided to the university when registering on the online platform.

IV.3.12. Candidates must ensure that their email addresses comply with European Union requirements so that the university does not encounter errors in electronic communication (email addresses must be internationally accepted, e.g. Yahoo, Gmail, Hotmail, etc.). The university is not responsible for electronic messages that candidates do not receive.

IV.3.13. Access to the email address used by the candidate to register on the online admission platform is entirely the responsibility of the candidate, including password recovery.

IV.3.14. Applications for admission submitted to the university by means or channels other than those specified in this methodology, according to the established calendar, will not be considered.

IV.3.15. Candidates assume full responsibility for the accuracy of the information and authenticity of the documents uploaded, even if the documents were submitted through an agent/agency.

IV. 4. Documents required for enrolment in the admission competition

IV.4.1. The application file and its online upload to the platform by candidates, who assume responsibility for the authenticity and correspondence between the digital/scanned documents and the originals, shall contain **the following scanned documents, front and back**, as applicable:

Personal data protection statement – in accordance with the relevant documents posted on the website;

a. Application for the equivalence of the baccalaureate diploma/equivalents by CNRED – according to useful documents approved by the university management and displayed on the website and/or the Certificate/Attestation issued by CNRED;

b. High school diploma/equivalent diploma – in a certified/super-certified copy (Apostille from The Hague, Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and in an



authorised translation (if applicable) into Romanian, English or French;

c. High school transcript/equivalent – certified/super-certified copy (Apostille from The Hague, Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and in an authorised translation (if applicable) into Romanian, English or French;

d. Graduation certificate, an official document valid only for graduates who have not yet received their final baccalaureate/equivalent exam diploma, which explicitly states and reflects the passing of the baccalaureate/equivalent exam and the final results obtained by the candidate in this exam - in a certified/super-certified copy (Apostille from The Hague, Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and in an authorised translation (if applicable) into Romanian, English or French;

e. High school transcripts – in certified/super-certified copies (Apostille from The Hague, Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which they were issued, if this language differs from Romanian, English or French, and in a certified translation (if applicable) into Romanian, English or French; simple copies for high school transcripts issued in Romanian, French or English.

f. Birth certificate/equivalent – certified copy in the official/original language in which it was issued and certified translation (if applicable) into Romanian, English or French;

g. Marriage certificate (if applicable) – certified copy in the official/original language in which it was issued and authorised translation (if applicable) into Romanian, English or French;

h. Identity card or passport (valid) – copy (the identity card or passport uploaded by the candidate must reflect their category according to Chapter IV.1.8, letters a., b., c.).

i. Residence permit issued by the Romanian authorities – copy, in the case of foreign citizens who fall under the provisions of O.G. 194/2002, with a residence permit in Romania.

j. Medical certificate according to the model approved by the university – in accordance with the useful documents posted on the website, in Romanian, English or French, or containing all the information required according to the model medical certificate approved by the university; (including the mention Fit for studies in the field of medical sciences).

k. Proof of language proficiency – copy (according to the chapter Language proficiency – Language test in this methodology).

l. Proof of payment of the language proficiency test fee (if applicable), in accordance with the Fees Regulation.

m. Notarised statement from Romanian citizens who wish to enrol in a study programme in English/French/Romanian, with payment of the fee in euros, stating that they wish to study on a fee-paying basis with payment of the fee in euros and that they are aware that their financial status will remain unchanged for the entire duration of their studies and can only be changed after passing a new entrance exam, held under the conditions set out for candidates taking the entrance exam for state-funded or fee-paying places in lei, after which they will begin their studies in the first year and only on study programmes in Romanian;

n. Proof of payment of the file processing fee, in accordance with the Fee Regulations (non-refundable in case of file processing, i.e. if the documents uploaded online have been verified);

o. For Italian citizens whose birth certificates do not include the full names of their parents, the application file shall also contain an official document showing the full names of the parents (certified copy and authorised translation into Romanian/English/French);

p. Notarised statement/official document proving that all documents uploaded by the candidate correspond to one and the same person, in case of discrepancies or differences in documents regarding the candidate's full name – only if the candidate's full name is not written identically in all documents submitted.

q. For family members of British citizens - a copy of the residence permit issued by the Romanian authorities in accordance with the legislation in force and the official document/proof that they are family members of British citizens (if this is not evident from the birth or marriage certificate) – certified copy and authorised translation into Romanian, English or French (if applicable).

IV.4.2. For information on the requirement for apostille or legalisation of documents issued by countries falling under this category, please contact the Ministry of Foreign Affairs or the Ministry of Education and Research in Romania (National Centre for the Recognition and Equivalence of Diplomas - CNRED) or visit the websites of the two institutions.

IV.4.3. For information on the minimum requirements for access to higher education in Romania and the list of



secondary school diplomas recognised by the Ministry of Education and Research, please consult Annex 8.

IV.4.4. In order to recognise and equate the diploma, the Ministry of Education and Research (CNRED) may request additional explanatory documents in addition to those mentioned above; for details, please contact CNRED.

IV.4.5. In the case of educational documents issued by educational institutions operating under the British system, predictive results are not accepted. The University only accepts educational documents containing the final grades obtained in the baccalaureate/equivalent (GCE) examination.

IV.4.6. In the case of educational documents issued in Israel, the graduation certificate is not accepted; it is mandatory to submit the final baccalaureate/equivalent diploma - Bagrut + PET.

IV.4.7. According to the current provisions of the Ministry of Education and the Romanian Government, documents issued in Romanian may be submitted in copy form. This provision does not apply to translations into Romanian from another language.

IV.4.8. Candidates who have subjects in their school records with names other than biology/chemistry but which correspond to biology/chemistry are required to submit a certificate issued by their high school/official document certifying that the subject(s) in question are equivalent to biology/chemistry.

IV.5. Language proficiency – Language test

IV.5.1. For study programmes in English/French/Romanian, candidates must take the online language test organised by the Department of Modern Languages at the Victor Babeș University of Medicine and Pharmacy in Timișoara, during the period specified in the admission competition calendar. The test will be marked by the teaching staff as "pass" or "fail". The results of the language tests will be recorded on the admission platform by the technical committee on the same day, after the language tests have been completed.

IV.5.2. The access links and login details for the language tests established and created by the Department of Modern Languages and Romanian Language together with the technical committee will be sent to candidates in the message received after the validation of the file.

IV.5.3. Passing the language test is a mandatory and eliminatory condition for enrolment in the admission competition.

IV.5.4. As an exception to the provisions of point IV.5.1, the categories of candidates for study programmes taught in an international language who **are not required** to take the language test are candidates who submit the necessary documents for enrolment issued by educational institutions in Romania or abroad, as follows:

- candidates who come from countries where the official language coincides with the language of instruction of the study programme they are applying for (English or French) and who prove, with school documents that they have attended courses in that language (they have completed secondary school/high school/college/bachelor's/or master's degree studies in the language of the study programme for which they are applying).
- candidates who have studied and graduated from a high school with the same language of instruction as the study programme for which the candidate is applying, regardless of the candidate's citizenship or country of origin, and who can prove, with school documents, that they have attended courses in that language;
- candidates who hold an International Baccalaureate (IBDP / International Baccalaureate Diploma Programme, EB / European Baccalaureate Diploma, IGCE - International General Certificate of Education, GCE / General Certificate of Education – Advanced Level) in the language of the study programme for which they have opted;
- candidates who hold an international language proficiency certificate with a minimum level of B2, according to the table below:

Language of study	Accepted language proficiency certificates (minimum B2)



English	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by Michigan University: - ECCE / Examination for the Certificate of Competency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate - Pearson LCCI Certificate in ESOL International TOEFL certificate: - TOEFL iBT - TOEIC Trinity College London certificates: - ISE II - minimum pass in all skills
French	DELFF DALF TCF
FRENCH/ ENGLISH	Language certificates, minimum level B2, stamped and signed by a Romanian university accredited to conduct and organise English/French language tests. .

IV.5.5. The language exam/competence taken as part of the baccalaureate exam is not accepted.

IV.5.6. Only international language proficiency certificates, as listed in the table above, of candidates applying for a study programme in the language for which the certificate was issued will be considered by the admissions committee.

IV.5.7. Candidates enrolled in the admission competition for study programmes in Romanian are required to submit one of the following documents:

- Certificate of language proficiency in Romanian, minimum level B1, issued by universities or institutions authorised by the Romanian Ministry of Education;
- Certificate of completion of the preparatory year in Romanian;
- educational documents issued by educational institutions in Romania or abroad, with teaching in Romanian, for at least 3 consecutive years.

IV.5.8. Candidates for study programmes in Romanian who submit the necessary educational documents for enrolment, issued by educational institutions in Romania or abroad, are exempt from the obligation to submit one of the documents referred to in point IV.5.6. as follows:

a) Romanian educational documents (diplomas and certificates) or educational documents, school records attesting to at least 4 consecutive years of study in Romanian, in an accredited educational institution, with instruction in Romanian;

b) certificates or attestations of language proficiency at a minimum level of B1, in accordance with the Common European Framework of Reference for Languages, issued by accredited higher education institutions in Romania that organise preparatory courses in Romanian for foreign citizens, by departments of Romanian language, literature, culture and civilisation at universities abroad/the Romanian Language Institute or the Romanian Cultural Institute.

IV.5.9. The Department of Modern Languages and Romanian Language of our institution organises tests for Romanian/English/French according to the schedule and conditions established by the representatives of this department, which will be reflected in the fee regulations, schedule and admission methodology.



IV.6. Conduct of the admission competition

IV.6.1. Admission to studies is conditional upon registration for the admission competition, fulfilment of the language requirements, participation in the multiple-choice test and passing the admission exam – admission competition organised according to the admission calendar, the number of places available and the study programmes available for which the candidate has opted.

IV.6.2. The admission exam consists of a written test in the form of a multiple-choice test to assess knowledge, which includes 50 questions in biology from a total of 500 questions posted on the university's website.

IV.6.3. The score awarded automatically (for attendance) is equivalent to a grade of 3.

IV.6.4. The 50 biology questions scored with one point per question answered correctly (maximum score 50 points) correspond to a grade of 7.

IV.6.5. The mark for the multiple-choice test is calculated by multiplying the mark 7.00 by the ratio between the candidate's score and the maximum score (50 points), to which is added the mark 3.00 awarded for attendance.

IV.6.6. Multiple-choice test mark = $3 + 7 \times (\text{multiple-choice score}) / 50$.

Example: 50 points = grade 7.00

The candidate scores 40 points on the multiple-choice test.

50.....7

40.....x (multiple-choice test score)

Multiple-choice test score = $\frac{40 \times 7}{50}$

50

Multiple-choice test score = $5.60 + 3.00$ (attendance score) = 8.60

IV.6.7. The formula for calculating the final average for the admission competition is:

$$\frac{\text{Multiple-choice test score} + \text{baccalaureate/equivalent average}}{2}$$

2

IV.6.8. The final admission average is the arithmetic average between the multiple-choice test score and the baccalaureate average.

Example: 8.60 (multiple-choice test score) + 8.30 (baccalaureate/equivalent average) = $16.9/2 = 8.45$ (final admission average).

When calculating the baccalaureate average, the grade obtained in the country of origin will be converted to the Romanian education grading system.

Examples:

1. An average of 3.3 obtained in the baccalaureate exam in Germany corresponds to a score of 82–85, which in turn corresponds to a grade of 6.93 in the Romanian grading system (the upper scoring threshold was taken into account).

2. An average of 13.80 obtained in the baccalaureate exam in France (or at any high school where the French system is used) corresponds to a grade of 6.90 in the Romanian system.

3. An average of 87 obtained in the Italian baccalaureate exam corresponds to a grade of 8.70 in the Romanian system.

For candidates with educational documents issued in countries where no average mark is awarded for the baccalaureate exam/equivalent, the overall average mark for the high school years will be taken into account instead of the baccalaureate average!

In the case of a baccalaureate diploma issued in Morocco, the average obtained in the national exam will be taken into account.

IV.6.9. The final admission average is expressed to two decimal places, without rounding.

IV.6.10. The minimum final admission average for undergraduate studies cannot be less than 5.00 (five).

IV.6.11. Answers written on rough paper will not be evaluated.

IV.6.12. The exam topics are determined based on multiple-choice questions and the bibliography posted on the university's website.



IV.6.13. The exam is written. The questions have between 1 and 4 correct answers and receive 1 point if all correct answers are marked. If only some of the correct answers are marked, a proportional score is awarded. An incorrect answer will result in the cancellation of the entire score for the question, in the case of questions with one correct answer (score 0).

IV.6.14. The scoring system will be explained to candidates before the exam.

IV.6.15. Candidates may enter the examination room between 8.30 and 9.30 a.m. on presentation of their identity card/passport (which must be valid) and their competition card (in printed or electronic form). Candidates will not be admitted to the examination room without these documents.

IV.6.16. From 10.00 a.m. onwards, candidates will not be allowed to enter the examination rooms.

IV.6.17. Candidates will only have access to the room to which they have been assigned.

IV.6.18. Upon entering the room, candidates will hand over any materials that must not remain in their possession during the exam: books, notebooks, publications of any kind, blank or written papers, mobile phones, electronic watches, calculators, laptops, tablets, any other type of communication device, cameras, bags. They will retrieve them after the test is over.

IV.6.19. Any type of verbal or non-verbal communication between candidates in the room, as well as any attempt to cheat in the admission exam, will automatically result in the exclusion of the candidates in question from the room and the definitive failure of the exam.

IV.6.20. Any misconduct (communication between candidates, copying, possession of any transmission equipment during the exam, identity fraud, behaviour that disturbs other candidates) will be punished by elimination from the exam.

IV.6.21. Candidates must tie their hair back so that their ears are visible, and those wearing hearing aids are asked to remove them during the exam to avoid suspicion of radio communication.

IV.6.22. Candidates are allowed to bring a small bottle of drink (water, soft drink, tea or coffee) and food (chocolate, biscuits, sandwiches) in transparent packaging, in reasonable quantities and for personal use only.

IV.6.23. Candidates will have a black or blue pen or pencil with them to fill in their personal details on the exam form.

IV.6.24. Starting at 10:00 a.m., candidates will be given their question booklets.

IV.6.25. The exam form must be completed validly by the candidate by completely blackening the ellipses corresponding to the answers considered correct, using the marker provided, without going beyond the margins; the ellipses corresponding to the answers considered incorrect shall be left blank.

IV.6.26. No erasures or corrections are allowed on the exam form, as these may mislead the computerised evaluation system. Changes, erasures or partially coloured ellipses will result in the cancellation of the score for the question in question, with the candidate bearing sole responsibility in this case. In case of incorrect completion, another exam form may be requested once.

IV.6.27. Completing the new exam form does not extend the exam time for the candidate concerned.

IV.6.28. The candidate is fully responsible for completing the exam form correctly (personal details, completely blacking out the circles for the answers considered correct, no erasures or corrections, correspondence between the answers on the exam form and the answers written on the draft paper or in the exam notebook).

IV.6.29. Candidates who withdraw from the exam and announce this after the distribution of the question booklets may only leave the room 60 minutes after the scheduled start of the exam. After leaving the room, no candidate is allowed to return during the exam for any reason, except in the case of physiological needs, in which case the candidate will be accompanied by two invigilators and will be allowed to be absent from the room for a maximum of 10 minutes. The time spent outside the room does not extend the duration of the exam for that candidate.

IV.6.30. At the end of the examination time, candidates shall hand over all examination materials to the room supervisor, against signature.

IV.6.31. Electronic correction (by scanning) will be carried out in the presence of the candidates.

IV. 7. Admission competition results and candidate ranking



IV.7.1. The correct answers to the questions will be posted on the website of the Victor Babeș University of Medicine and Pharmacy in Timișoara on the day of the exam, after the correction has been completed.

IV.7.2. The lists/results displayed on the university's website, indicating the online registration number corresponding to the file validated by the admissions committee, which will replace the candidate's identification data (name and surname), in accordance with the provisions of the Ministry of Education regarding the protection of personal data and the anonymisation of candidates, are generated in accordance with the following criteria:

- a) The order of the options expressed in the candidate's online registration form, respecting the criterion "option beats average";
- b) The descending order of the final admission averages obtained by candidates according to the university's requirements (application of the established formula, application of the tiebreaker criteria in the case of candidates with equal final admission scores, after appeals, after confirmations).

IV.7.3. Candidates will be ranked according to the order of options expressed in the registration form, in descending order of final admission average, within the limit of the number of places approved for each study programme.

IV.7.4. The admission of candidates to all bachelor's degree programmes taught in a foreign language/Romanian, for places open to Romanian/EU/EEA/CH citizens, is based on the general principle of "option beats average".

For example:

Candidate A opted for Medicine in English (first choice) and Dentistry in English (second choice) and obtained a final admission average of 10.

Candidate B opted for Dentistry in English (first choice) and Medicine in English (second choice) and obtained a final admission average of 9.

Candidates will be assigned to their first choice in order of their final admission scores.

It is possible that your place may be taken by someone with a lower average than yours, based on the principle that "the option beats the average", as follows: candidate A has an admission average (10) and the option of Dentistry in English in second place on the registration form, and candidate B has an admission average of 9.00 and English-language Dentistry in first place on the registration form, candidate B has priority in the allocation for the English-language Dentistry option, as it is their first choice, even though A has a higher average than B.

If a candidate has an average of 8 and all places for their first choice have been taken by candidates with higher averages than theirs, if there are still places available for their second choice, they will be allocated to their second choice.

IV.7.5. If, for the last place, there are several candidates with the same final admission average, they will be ranked based on the following criteria, as applicable:

- o the arithmetic mean of the marks obtained in biology during high school;
- o the arithmetic mean of the marks obtained in chemistry during high school;
- o the arithmetic mean of the averages for the years of high school.

IV.7.6. Depending on the stage of the admission competition, the results will be as follows:

- Provisional results, generated on the day of the admission competition;
- Results after resolving any appeals, for study programmes where there have been changes in classification;
- Results after each confirmation stage, reflecting the status of the candidate;
- Results after the end of the provisional registration period specified in the admission calendar, the list of candidates admitted and enrolled in the first year.

IV.7.7. The lists will be displayed with the registration number/code, which will replace the candidate's first and last name.

IV. 8. Submission and resolution of appeals

IV.8.1. Any appeals regarding the results of the admission competition shall be submitted to the University Registry, Room 1, according to the dates set out in the admission calendar.

IV.8.2. The resolution of appeals is the exclusive responsibility of the appeals committee, which will analyse and



resolve appeals only in the presence of the appellants, on the same day they were submitted. The committee's decision is final and will be communicated by posting it on the university's website.

IV.8.3. If differences in grading are found, the candidate will be awarded the final average resulting from the verification of the contested test.

IV.8.4. Appeals based on ignorance of the Admission Regulations will not be accepted.

IV.8.5. After resolving any appeals, for study programmes where there have been changes in classification, lists of admitted and rejected candidates will be drawn up and posted, by study programme, containing the final, definitive and indisputable admission averages.

IV.8.6. After the deadline for resolving and responding (by posting) to appeals has expired, the final admission averages are final and cannot be changed.

IV. 9. Confirmation of place

Stage I

IV. 9. 1 During the period specified in the admission calendar for the first stage of place confirmation, candidates declared **admitted** following the admission competition organised by UMF "Victor Babeș" in the current year's sessions **are required** to confirm their place by paying the confirmation fee and a 50% advance on the tuition fee, uploading proof of payment to the admission platform and choosing optional subjects, under penalty of losing the place obtained through the competition if these obligations are not fulfilled; as a result, an admitted candidate who has not confirmed their place and has not paid the 50% advance of the tuition fee within the period established in the admission calendar will be considered rejected and will automatically appear, according to the order of options and the final admission average, on the list of rejected unconfirmed candidates (they have not uploaded proof of payment of the place confirmation fee on the admission platform).

IV.9.2 Admitted candidates who have confirmed their place and paid only the confirmation fee, without uploading the 50% advance payment of the tuition fee on the admission platform, will appear on the list of confirmed rejected candidates, according to the order of their choices and final admission averages.

IV.9.3 During the first stage of place confirmation, **rejected candidates** who participated in the admission competition and obtained a final admission average above 5.00 **may** confirm their place by paying the confirmation fee per option, uploading the proof of payment on the admission platform and choosing the optional subjects, in the event of a place becoming available; in this case, payment of the confirmation fee does not guarantee admission for rejected candidates, who are placed on the waiting list - confirmed rejects. The admission of confirmed rejected candidates depends on the number of places available/vacant/managed according to the decision of the university management and their position on the list, according to the order of options and final admission averages. IV.9.4 Rejected candidates who confirmed their place in the first stage have priority in the next confirmation stage over rejected candidates who did not confirm their place.

IV.9.5 Candidates who have not obtained a final admission average of at least 5 (five) are not entitled to confirm a place and are permanently excluded from the lists.

After stage I of confirmation, a candidate's status may be:

- Confirmed admission;
- Confirmed rejected (on hold);
- Unconfirmed rejected - admitted and rejected candidate who did not confirm in stage I.

Stage II

IV. 9.6 If, after stage I of confirmations, there are still places available (vacancies) during the period established in the admission calendar for stage II, **candidates who confirmed in stage I of confirmations (confirmed rejected)** will have the opportunity to secure a place by paying and uploading proof of payment for the 50% advance payment of the tuition fee within 48 hours of receiving an automatic notification to the email address with which the candidate created their account on the admission platform. Receipt of the notification depends on



the candidate's position on the list of confirmed rejections (depending on the order of options and final admission averages).

IV. 9.7 If, after stage I of confirmations, there are still places available (vacancies) and the list of confirmed rejections has been exhausted, during the period established in the admission calendar for stage II, **candidates who did not confirm in stage I of confirmations (unconfirmed rejections)** will have the opportunity to confirm a place by paying and uploading proof of payment for the place confirmation fee and for the 50% advance payment of the tuition fee within 48 hours of receiving an automatic notification to the email address with which the candidate created their account on the admission platform. Receipt of the notification depends on the candidate's position on the list of unconfirmed rejections (depending on the order of options and final admission averages).

IV.9.8 In stage II of place confirmation, the lists may run a maximum of 2 times every 48 hours until the list of rejected candidates who have confirmed their place is exhausted, and a maximum of 2 times until the list of rejected candidates who have not confirmed their place is exhausted.

IV. 9.9 In stage II of place confirmation, the lists of rejected candidates may run a maximum of 2 times consecutively, every 48 hours, for the same candidate only if they are the only candidate on the list.

IV. 9.10 If the candidate is not the only one on the list and during the first round did not pay the 50% advance on the tuition fee within the 48 hours available, did not complete the confirmation of the place within the established period, depending on the option and average, they will move to the end of the list to which they belong (confirmed rejected candidates / unconfirmed rejected candidates). In this situation, the list moves on to the next candidate, even if the next candidate has a lower final admission average.

IV. 9.11 If the rejected candidate is not the only one on the list, they may be considered in the second round for 48 hours, depending on the order of options and admission average, only if there is a vacancy after the list of candidates who were positioned ahead of them after the first round has been exhausted.

IV.9.12 Candidates for whom the lists have been run twice in this stage of place confirmation lose their place and will be automatically excluded from the competition if they have not confirmed their place and have not paid the 50% advance payment within the established periods.

Provisions regarding seat confirmation

IV. 9.13 Confirmation of the place by the admitted candidates involves the payment and uploading on the admission platform (My Profile - confirmations - pay fees) of both proofs of payment (confirmation of the place + 50% advance payment of the tuition fee) within the period set for the first stage of place confirmation.

IV. 9.14 Confirming the place on the admission platform also includes the candidate's choice of optional subjects (accessing the account on the online admission platform, confirmations, confirm place), one of which becomes compulsory/semester. The optional subjects will be included in the study contract/annex to the candidate's study contract and cannot be changed later. The confirmation process is incomplete without completing this step.

Proof of payment of the confirmation fee, i.e. the 50% advance payment of the tuition fee, which is not uploaded to the admission platform, according to the established calendar, is not considered confirmation of the place.

On the admission platform, my profile - confirmations - confirms the place, each proof of payment must be uploaded accordingly to the right place - tuition fee to tuition fee or advance payment, confirmation to place confirmation, in order to be taken into account.

IV. 9.15 The 50% advance payment of the tuition fee is non-refundable in the case of admitted candidates who have confirmed their place and who subsequently withdraw from their studies/give up their place obtained through competition/do not complete their enrolment by the deadline set in the admission calendar. Exceptions to this provision are candidates who do not obtain the certificate of recognition of studies from the Ministry of Education and Research or who are subsequently admitted to a place of study financed from the Romanian State budget or with a fee in lei (following the promotion of an admission competition within our university, type I, II or III competition - only the RDP category). Any other exceptional situations proven by official documents require the express approval of the university management for the reimbursement of the 50% advance payment of the tuition fee, in accordance with the university's fee regulations.



The place confirmation fee is non-refundable even if no places become available.

IV. 9. 16 Candidates may pay the confirmation fee for a maximum of two study programmes, the same ones they chose in the online application form.

IV. 9.17 Candidates who are admitted and confirm their place for their first choice cannot pay the confirmation fee for their second choice, as they are automatically excluded from it.

IV. 9.18 Candidates who confirm their place for both options but are admitted to their second option remain on the waiting list of rejected candidates confirmed for their first option, provided that, when a place becomes available, they upload to the platform proof of payment for the 50% advance on the tuition fee (already paid for option 2) + the difference, if applicable, within 48 hours of receiving the automatic notification to the email address with which they created their account on the admission platform.

IV. 9.19 Candidates who have officially withdrawn (in writing, by email to international@umft.ro) from the admission competition/have withdrawn their application/place will be permanently excluded from the lists and will no longer be considered at any stage of the competition.

IV, 9.20 Vacant places left by rejected candidates will be filled in order of preference and final admission scores, depending on their position on the list, with priority given to rejected candidates who confirmed their place in stage I.

IV. 9.21 Candidates cannot be admitted to both options simultaneously.

IV. 10. Provisions regarding registration, place confirmation, tuition and enrolment fees

IV.10.1. The amount of the fees can be found in the Fee Regulations approved by the university.

IV.10.2. All proof of payment of fees in euros that have not been paid on the admission platform must be uploaded by the candidate to the platform by the deadlines set in the calendar.

IV.10.3. Types of fees:

- Application processing fee/admission session (non-refundable in case of application processing, i.e. if the documents uploaded online have been verified by university staff)
- Romanian/English/French language test fee - 150 euros
- Confirmation fee for place/option/study programme: €300, non-refundable.
- Tuition fees, studies/year of study/study programme must be uploaded by admitted candidates on the online platform by the registration deadline. 50% advance payment of tuition fees/admitted candidate who has confirmed their place/study programme - non-refundable, according to the admission methodology and the Fees Regulations.
- Registration fee: 100 lei, payable in cash at the university cashier's office upon final enrolment in studies.
- Fees **set in euros** can be paid by bank transfer to the university's account or by card via the admission platform.

IV.10.4. Beneficiary bank details:

Beneficiary: Victor Babeș University of Medicine and Pharmacy in Timișoara.

Beneficiary address: Timișoara, Piața Eftimie Murgu No. 2, Code 300041.

Beneficiary bank: BANCA TRANSILVANIA.

Beneficiary bank address: Timișoara, Str. Palanca nr. 2, Piața Unirii, Timisoara, Romania.

IBAN: RO53BTRL03604202A6896600 (Euro account)

SWIFT: BTRLRO22

IV.10.5. The proof of payment must contain the candidate's full name (first and last name) and the type of payment made – file processing, place confirmation, tuition fee.

IV.10.6. If the fees are paid by other persons and not by the candidate, the recipient bank may request additional information and personal data (through the university's Financial-Accounting Service, e.g. identity card/passport, etc.) of the persons who made the payment/transfer and their consent to the processing of their personal data for



verification by the bank (useful documents displayed on the website – consent to the processing of personal data, if applicable).

IV.10.7. The candidate is required to ensure that their proof of payment contains all the requested information and to upload the proof of payment to their candidate account (online platform) so that it can be processed accordingly by the university's Financial and Accounting Department.

IV.10.8. Certificates regarding the payment of tuition fees or the organisation of the admission competition can be requested and obtained exclusively from the university's Financial and Accounting Department, at the following e-mail address: contab@umft.ro.

IV.10.9. The amount of the tuition fee does not change during an academic year.

IV.10.10. The amount of the tuition fee does not change until the completion of the university study programme, unless the duration of study provided for by law is exceeded.

IV.10.11. Admitted candidates who do not pay the tuition fee (as approved by the university management) by the set deadline automatically lose their place obtained through the competition because they are considered to have given up this place by not showing up.

IV.10.12. The tuition fee must be paid before enrolment, and proof of payment must be uploaded by the candidate to their account on the online admission platform.

IV.10.13. The nominal report/study programme/candidate category regarding the payment of tuition fees and containing the status of candidates admitted and provisionally enrolled in year 1 will be generated from the platform with the approval of the Financial Accounting Department and sent to the dean's offices and the Vice-Rectorate for International Relations prior to the date set in the calendar for the display of the results of candidates provisionally enrolled in year 1.

IV. 11. Procedure for the enrolment of candidates admitted to undergraduate studies, for the purpose of registration

IV.11.1. Candidates who have been declared admitted following an admission competition organised by the Victor Babeș University of Medicine and Pharmacy in Timișoara for study programmes with tuition fees payable in euros for citizens referred to in Chapter IV.1.8, letters a, b, c and who have obtained the Certificate/Equivalence Certificate (mandatory documents) issued by CNRED (Ministry of Education and Research), may enrol in undergraduate studies.

IV.11.2. The university may handle the submission of files to CNRED.

IV.11.3. The Ministry of Education and Research (CNRED) reserves the right to reject any incomplete file and not to issue the Certificate/Attestation of recognition if the documents submitted by the candidate do not meet the requirements and provisions of CNRED.

IV.11.4. The document issued by CNRED regarding the equivalence and recognition of academic qualifications is mandatory for the enrolment of candidates declared admitted after passing the admission competitions.

IV.11.5. In order to issue the provisional decision of admission to studies, admitted candidates are required to physically present themselves at the Vice-Rectorate for International Relations, during the period established in the admission calendar, to personally complete the application form and submit the complete file with the following documents in printed format:

- (1). Declaration on personal data protection – according to the useful documents posted on the website
- (2) Signed and dated online registration form.
- (3) The original CNRED (Ministry of Education and Research) certificate/attestation for candidates who have obtained it on their own.
- (4). Baccalaureate diploma/equivalent – original + certified or super-certified copy in the language in which it was issued + a certified translation into Romanian;
- (5). Certificate of completion (valid official document, only for high school graduates who have not yet received their final diploma) of the baccalaureate exam/equivalent exam, which explicitly states and reflects the passing of the baccalaureate exam/equivalent and the final results obtained by the candidate in this exam - in a



certified/super-certified copy (Apostille from The Hague, Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and in an authorised translation (if applicable) into Romanian;

(6). Notarised statement – only for candidates who submit the document specified in subchapter IV.11.4 point (5) – whereby they undertake to submit to the university the original baccalaureate diploma, in 2 certified copies, super-certified, in 2 authorised translations into Romanian immediately after obtaining it from the issuing high school. The deadline is set according to the issuing country.

(7). High school transcript/equivalent – original + certified or super-certified copy in the language in which it was issued + a certified translation into Romanian;

(8). Transcripts for the years of secondary school – in certified/super-certified copies (Apostille from The Hague, Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which they were issued, if this language differs from Romanian, English or French, and in an authorised translation (if applicable) into Romanian, English or French; simple copies for high school transcripts issued in Romanian, French or English.

(9). Birth certificate/equivalent – certified copy and certified translation into Romanian;

(10). Valid identity card/passport – in copy;

(11). Marriage certificate (if applicable) – certified copy and certified translation into Romanian;

(12). Medical certificate in English/French/Romanian according to the template in the useful documents posted on the university website;

(13). 4 passport-type photos;

(14). Proof of payment of tuition fees;

(15). International language proficiency certificate – copy;

(16). Notarised statement from Romanian citizens who wish to enrol in a study programme in Romanian/English/French, with payment of the fee in euros, stating that they wish to study on a fee-paying basis with payment of the fee in euros and that they are aware that their financial status will remain unchanged for the entire duration of their studies and can only be changed after passing a new entrance exam, held under the conditions set out for candidates taking the entrance exam for state-funded or fee-paying places in lei, after which they will begin their studies in the first year and only on study programmes in Romanian.

(17). Notarised statement/official document proving that all documents uploaded by the candidate correspond to one and the same person, in case of discrepancies or differences in documents regarding the candidate's full name – only if the full name is not written identically in all documents submitted.

IV.11.6. For RO/EU/EEA/CH candidates admitted to study programmes taught in English/French/Romanian who submit the documents, in accordance with Chapter IV.11.4 and the admission calendar, to the Vice-Rectorate for International Relations of the university, a provisional decision on admission to studies is drawn up by the Vice-Rectorate for International Relations, which is approved and signed by the rector of the university.

IV.11.7. For enrolment in the first year and signing of the university study contract (in two copies), RO/EU/EEA/CH citizens and British citizens and their family members who have been admitted shall submit to the faculty secretariats, within the deadline set for student enrolment and according to the organisational decisions of each secretariat, within each study programme, during office hours:

- A copy of the provisional decision to admit them to studies issued by the Vice-Rectorate for International Relations;
- a certificate of studies completed abroad – document issued by CNRED;
- language proficiency certificate for Romanian, English or French;
- official documents proving exemption from the language test, where applicable;
- copy of identity document (identity card/passport);
- proof of payment of tuition fees (as decided by the university);
- proof of payment of the registration fee;
- Study contract printed by the candidate in 2 copies - the final study contract can be downloaded from the account created by the candidate on the admission platform (My Profile - Confirmations - View contract).



IV.11.8. The decision to admit the candidate to the programme is valid until the date of the enrolment decisions and the final enrolment of students, after the Vice-Rector's Office for International Relations has sent the complete files of the admitted RO/EU/EEA/CH citizens to the faculty secretariats.

IV.11.9. For admitted candidates who do not enrol in the first year, do not pay the tuition fee by the deadline set in the admission calendar and do not upload proof of payment of the tuition fee on the online platform, they shall be deemed to have withdrawn and definitively renounced the place obtained through the admission competition and their status as admitted candidates, by failing to comply with the provisions, procedures and enrolment deadline, and shall not have the status of students of the Victor Babeș University of Medicine and Pharmacy in Timișoara.

IV.11.10. Students admitted and enrolled in the first year of study are required to register with the I.G.I. (General Immigration Inspectorate) in Timișoara (tm.igi@mai.gov.ro) in order to obtain a registration certificate (CNP - personal identification number) or a residence permit.