

METHODOLOGY

ON THE RECOGNITION OF DOCTORAL DEGREES AND THE TITLE OF DOCTOR OF SCIENCE OR IN A PROFESSIONAL FIELD, OBTAINED ABROAD WITHIN THE FRAMEWORK OF THE “VICTOR BABEȘ” UNIVERSITY OF MEDICINE AND PHARMACY IN TIMIȘOARA

	Position, Surname and first name	Date	Signature
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CAPITOLUL I. GENERAL PROVISIONS

Art. 1. This Methodology is based on the following provisions: Ministry of Education Order No. 7.234 of 10 October 2024 approving the Methodology on the recognition of doctoral degrees and the title of Doctor of Science or in a professional field obtained abroad, as subsequently amended and supplemented, Article 5(4)(i) and (k) (4)(i) and (k) of the Higher Education Act No. 199/2023, as subsequently amended and supplemented, Order of the Minister of Education No. 5.760/2024 approving the Regulations on the organisation and functioning of the National Commission for the Accreditation of Titles, Diplomas and University Certificates (CNATDCU), Order of the Minister of Education No. 4.002/2024 approving the list of prestigious universities in other countries, Order of the Minister of Education and Research No. 4.241/2020 on measures to improve the efficiency of services provided by the National Centre for the Recognition and Equivalence of Diplomas, Law No. 164/2021 on the acceptance of the Global Convention on the Recognition of Qualifications in Higher Education, adopted in Paris on 25 November 2019, the Council Recommendation of 26 November 2018 on promoting the automatic mutual recognition of qualifications obtained in higher education and those obtained upon completion of upper secondary education and training, as well as the results of learning periods spent abroad, and Commission Recommendation (EU) 2023/2.611 of 15 November 2023 on the recognition of qualifications of third-country nationals, pursuant to Article 13(3) (3) of Government Decision No 731/2024 on the organisation and functioning of the Ministry of Education, as subsequently amended, the Institutional Regulations on the organisation and functioning of doctoral programmes at the “Victor Babeș” University of Medicine and Pharmacy in Timișoara (IOSUD-UMFVBT).

Art. 2. This methodology regulates the procedure by which the “Victor Babeș” University of Medicine and Pharmacy in Timișoara (hereinafter referred to as UMFVBT) recognises doctoral degrees and the title of Doctor of Science or in a professional field obtained abroad by Romanian citizens, citizens of Member States of the European Union, the European Economic Area, the Swiss Confederation, and citizens of third countries.

Art. 3. Recognition by UMFVBT is granted for the purpose of enrolment in postgraduate study programmes, obtaining accreditation, taking up a teaching or research post within UMFVBT, participating in programmes and projects funded by European and international funds, or for other purposes relating to teaching and research activities within UMFVBT.

Art. 4. If UMFVBT does not run a doctoral programme in the field for which recognition is sought, UMFVBT will contact an institution accredited to offer doctoral programmes in that field. The institution offering accredited doctoral programmes in the relevant field is obliged to assess the application for recognition of the doctoral degree obtained abroad and to notify UMFVBT, within 45 working days, of the decision to recognise or not to recognise the degree. The decision on recognition has legal effect both at the level of other accredited higher education institutions and at the level of



public and private law bodies and institutions included, in accordance with the legal provisions in force, in the national research and development system.

Art. 5. (1) UMFVBT recognises doctoral degrees and the title of Doctor of Science or in a professional field obtained from accredited higher education institutions, as follows:

A. **Automatically, if the degrees are obtained from:**

- a. accredited higher education institutions in a Member State of the European Union, the European Economic Area and the Swiss Confederation;
- b. from accredited higher education institutions outside the countries referred to in point (a), which are among the world's most prestigious higher education institutions, in accordance with the provisions of the Order of the Minister of Education approving the list of prestigious universities in other countries.

B. **Degrees** obtained at accredited higher education institutions **on the basis of an international agreement on mutual recognition, concluded at intergovernmental level;**

C. UMFVBT recognises doctoral degrees and the title of Doctor of Science or in a professional field obtained from accredited higher education institutions in **countries other than those specified in points A or B.**

Art. 6. (1) The National Centre for the Recognition and Equivalence of Diplomas, hereinafter referred to as **CNRED**, recognises, **for purposes other** than those provided for in Article 3, doctoral degrees and the title of Doctor of Science or in a professional field, as follows:

(a) automatically, degrees obtained from accredited higher education institutions in a Member State of the European Union, the European Economic Area and the Swiss Confederation, and from those ranked among the world's most prestigious higher education institutions, in accordance with the provisions of Order No. 4.002/2024 of the Minister of Education approving the list of prestigious universities in other countries;

b) degrees obtained from accredited higher education institutions on the basis of an international agreement on mutual recognition concluded at intergovernmental level;

c) degrees obtained from accredited higher education institutions in countries other than those referred to in points (a) or (b).

(2) The application must be submitted to the CNRED, in accordance with the provisions of Chapter III of Ministry of Education Order No. 7.234 of 10 October 2024 approving the Methodology for the recognition of doctoral degrees and the title of Doctor of Science or in a professional field obtained abroad, as subsequently amended and supplemented.

CAPITOLUL II. SUBMISSION OF THE APPLICATION FOR THE RECOGNITION OF DOCTORAL DEGREES

Art. 7. The application for recognition by UMFVBT of a doctoral degree obtained abroad shall be submitted:

(1) in hard copy, to the UMFVBT Registry,

(2) online, via the Single Electronic Contact Point, hereinafter referred to as PCUe, with the obligation to notify the Doctoral School secretariat at doctorat@umft.ro.

Art. 8. The application for recognition must include the following documents:



- a) application form (Annex 1), specifying the applicant's current address, telephone number and email address (the processing of personal data will be carried out in accordance with the legislation in force);
- b) identity document and proof of change of name – a certified copy and certified translations (where applicable, for documents issued abroad);
- c) PhD degree certificate, including any other document certifying the award of the PhD title, a certified copy of the PhD degree certificate and an authorised and/or certified/legalised translation, if the academic qualification was obtained from one of the accredited higher education institutions abroad;
- d) the doctoral thesis, in PDF format; theses not written in Romanian must be accompanied by a summary of the thesis in PDF format, in Romanian, English or French; the PDF documents must be saved onto a CD.
- e) the document certifying the field in which the doctoral degree is awarded, a copy and a certified translation into Romanian;
- f) proof of defence within Romania, if applicable;
- g) a Europass CV in Romanian or English, signed by the applicant;
- h) a copy of the proof of payment of the fee, amounting to 150 euros, as provided for in the Fees Regulations;
- i) other documents, if applicable.

(2) Academic documents subject to recognition shall be authenticated with a Hague Apostille for states that are parties to the Hague Apostille Convention, and for other states, academic documents shall be superlegalised or accompanied by a certificate of authenticity issued by the competent authorities of the country of origin. Exemption from apostille or legalisation is permitted by law for persons benefiting from a form of international protection on Romanian territory, in accordance with the provisions of an international treaty to which Romania is a party, or where academic documents can be verified in online databases of the issuing institutions or the authorities of the country of origin.

Art. 9. Applicants who have submitted or sent copies of documents as part of their application are required to present the original documents for certification of conformity with the original by the Doctoral School secretariat within a maximum of 30 working days of the Recognition Committee's request. Otherwise, the Committee will reject the application for recognition.

Art. 10. (1) From abroad, fees may also be paid in euros by payment order or bank transfer, specifying the account below:

Beneficiary: "Victor Babeș" University of Medicine and Pharmacy, Timișoara.

Beneficiary address: Timișoara, Piața Eftimie Murgu No. 2, Postcode 300041.

Beneficiary's bank: BANCA TRANSILVANIA.

Beneficiary's bank address: Timișoara, 2 Palanca Street, Unirii Square, Timișoara, Romania.

IBAN: RO53BTRL03604202A6896600 (Euro account)

SWIFT: BTRLRO22

(2) Fees in euros are calculated at the leu-euro exchange rate published by the National Bank of Romania on the day the bank transfer is made.

(3) The payment order or postal order issued must include the beneficiary's IBAN code and the name of the holder of the academic qualification.

CAPITOLUL III. ASSESSMENT OF THE RECOGNITION APPLICATION



Art. 11. (1) The application is assessed by a Commission for the Recognition of Doctoral Degrees and the Title of Doctor of Science or in a Professional Field, appointed by the Rector's Decision, comprising 7 members, as follows: the Director of the CSUD, 3 members of the CSD (nominated by the Director of the CSUD for each field), the Head of the International Relations Office, a legal adviser and the Chief Secretary of the university.

(2) The Director of the CSUD shall act as Chair of the Committee, and the secretariat of the Committee shall be provided by the secretariat of the Doctoral School in the field of the applicant's doctoral studies.

Art. 12. (1) The time taken by UMFVBT to process applications is 30 working days from the date of submission/transmission of the complete application to UMFVBT, with the possibility of extension in justified cases, in which case the applicant shall be informed.

(2) If UMFVBT finds that the application is incomplete, it shall inform the applicant to complete the application within 30 working days from the date of receipt of the notification.

(3) If the applicant fails to complete the application within the time limit specified in paragraph (2), UMFVBT shall close the file, and the procedure may only be resumed upon submission of a new application.

Art. 13. Where UMFVBT becomes aware of any suspicions regarding the authenticity of academic documents, it shall notify the competent authorities, and the recognition procedure shall be suspended.

Art. 14. Where an international intergovernmental agreement, referred to in Article 2(2), (2), provides, for recognition, for the completion of the national procedures for the certification of doctoral degrees applicable to Romanian citizens, the applications shall be assessed by the National Commission for the Certification of Academic Titles, Diplomas and Certificates, hereinafter referred to as CNATDCU. The files are sent to CNRED in PDF format to be forwarded to CNATDCU. CNATDCU's decision is subsequently forwarded to the requesting institution for the purpose of issuing a decision on recognition or non-recognition.

Art. 15. The Recognition Committee's report is submitted to the Council for Doctoral Studies (CSUD) for approval.

Art. 16. The Rector's decision on recognition or non-recognition is issued following the Recognition Committee's evaluation report and the CSUD's opinion. (Annex 2)

Art. 17. The document recognising the doctoral degree is issued as follows:

- a) to the holder;
- b) to a person authorised by a notarised power of attorney;
- c) in digital format, with an electronic signature/scanned PDF, for applications submitted online via PCUe;

Art. 18. In the event of loss, destruction or damage to the recognition document, UMFVBT shall issue a duplicate upon request. To obtain a duplicate, the holder shall submit a written application accompanied by the following documents:

- a copy of the academic qualification that has been recognised,
- a copy of the identity document,



- proof of payment of the fee for issuing a duplicate, amounting to 100 euros, as provided for in the Fees Regulations;
- a sworn statement confirming that the document has been lost, destroyed or damaged.

Art. 19. The Rector's decision not to recognise the doctoral degree and the title of Doctor of Science may be appealed once, within 60 days of notification, by means of a reasoned application, which must be submitted to the UMFVBT Registry or by email to doctorat@umft.ro.

(2) Appeals are examined and resolved by a committee, other than the Recognition Committee, comprising three members (the Directors of the Doctoral Schools), which reaches a decision on the appeals within 60 working days of the appeal being registered. The time limit for resolution may be extended in justified cases, in which case the applicant will be informed accordingly.

(3) The Secretariat of the Committee shall be provided by the secretariat of the Doctoral School in the field of the applicant's doctoral studies.

CAPITOLUL IV. EVALUATION BY THE CNATDCU OF THE APPLICATION FOR THE RECOGNITION OF A DOCTORATE DEGREE OBTAINED ABROAD

Art. 20.

(1) Where an international intergovernmental agreement stipulates, for the purposes of recognition, the completion of national procedures for the certification of doctoral degrees **applicable to Romanian citizens**, the application for the recognition of a doctoral degree obtained abroad, which is assessed by the CNATDCU, shall comprise the following documents:

- a) application;
- b) proof of identity and proof of change of name, where applicable;
- c) a copy of the doctoral degree, including any other document certifying the award of the doctoral degree (for Romanian, English, French, Spanish and Italian), or a copy and a certified translation into Romanian (for other foreign languages);
- d) the doctoral thesis, in PDF format, and, where applicable, a summary of the doctoral thesis in Romanian, English or French;
- e) a declaration regarding the originality of the doctoral thesis, signed by the holder;
- f) a similarity report generated using a nationally recognised software programme selected from the list approved by order of the Minister of Education and Research;
- g) other documents, where applicable.

(2) IOSUD - UMFVBT shall issue, within 30 working days, the document recognising the doctoral degree, based on the favourable opinion issued by CNATDCU following the fulfilment of the conditions for the recognition of the doctoral degree, including the minimum criteria.

(3) Any additional documents requested by CNATDCU shall be submitted within 30 working days. Once completed, the file shall be resubmitted to CNATDCU for further review and resolution in accordance with the legal provisions in force. Files not completed within the deadline shall be closed, and the procedure shall be resumed upon the submission of a new file.

(4) If CNATDCU finds that the conditions for the recognition of the doctoral degree are not met, the reasons for rejection shall be stated in the summary analysis report.

Art. 21.

(1) Where the field of the doctoral degree cannot be determined on the basis of the academic documents submitted in the application file, or in other cases, at the request of IOSUD – UMFVBT, the application



file for the recognition of a doctoral degree obtained abroad, which is assessed by CNATDCU, shall include the documents referred to in Article 20(1) (1)(a), (b), (c), (d) and (g).

(2) On the basis of the approval issued by CNATDCU, within 30 working days, IOSUD UMFVBT shall issue the document recognising the doctoral degree.

(3) The file shall be supplemented with additional documents, at the request of CNATDCU, in accordance with the provisions of Article 20(3) of this methodology.

CAPITOLUL V.FINAL PROVISIONS

Art. 22. The recognition of the doctoral degree and the title of Doctor of Science by IOSUD – UMF “Victor Babeș” in Timișoara in accordance with this Methodology is valid and has legal effect only at the level of the “Victor Babeș” University of Medicine and Pharmacy in Timișoara.

Art. 23. UMFVBT collaborates on an ongoing basis with CNRED and CNATDCU and submits an annual summary of recognition applications and decisions issued to CNRED.

Art. 24. The Senate of the “Victor Babeș” University of Medicine and Pharmacy in Timișoara approved this Methodology at its meeting on 26 March 2025; it was amended and supplemented on 27 May 2026, the date on which it comes into force.

Rector,

Prof. Octavian Marius Crețu, PhD

Director of CSUD,

Prof. Dr. Cristina Adriana Dehelean

*The handwritten signature is affixed to the original version of the document, which is kept in the archives of the University Senate.
This document has the same legal force as the original.*



ANNEX No. 1 Regulation Code: UMFVBT-MET/CSUD/10/2025 - 01

APPLICATION

To

The Management of the “Victor Babeș” University of Medicine and Pharmacy
in Timișoara

Surname and first name: _____

Telephone _____

Email: _____

I hereby request recognition of my doctoral degree and the title of Doctor of Science, a degree awarded
by _____

in the field of _____

for the purpose of:

- enrolment in postgraduate programmes at UMFVBT;
- obtaining accreditation at UMFVBT,
- taking up a teaching or research post at UMFVBT,
- participation in programmes and projects funded by European and international funds within UMFVBT
- other purposes relating to teaching and research activities at UMFVBT.

I enclose herewith:

- a) identity document and proof of change of name – a certified copy and certified translations (where applicable, for documents issued abroad);
- b) doctoral degree certificate, including any other document certifying the award of the doctoral degree, a certified copy of the doctoral degree certificate and an authorised and/or certified/legalised translation, if the academic qualification was obtained from one of the accredited higher education institutions abroad;
- c) the doctoral thesis, in PDF format; theses not written in Romanian must be accompanied by a summary of the thesis in PDF format, in Romanian, English or French; the PDF documents must be saved onto a CD.
- d) the document certifying the field in which the doctoral degree is awarded, a copy and a certified translation into Romanian;
- e) proof of defence within Romania, if applicable;
- f) a Europass CV in Romanian or English, signed by the applicant;
- g) a copy of the proof of payment of the fee, amounting to 150 euros, as provided for in the Fees Regulations;



I declare on my own responsibility that the information provided in this application and in the file is true and accurate, and I give my consent to the processing of personal data for the purpose of recognising the doctoral degree and the title of Doctor of Science.

Date _____

Applicant's signature _____

Annex No. 2 Regulation Code: UMFVBT-MET/CSUD/10/2025 - 02

Approved by CSUD

By HCSUD No./dated

Reg. No. /.....

ASSESSMENT REPORT
No. dated

drawn up on the occasion of the recognition of a doctoral degree and the title of Doctor of Science or in a professional field, obtained at accredited higher education institutions abroad

by Ms/Mr,
at the accredited higher education institution

On Ms/Mr submitted to UMFVBT the application for recognition of the doctoral degree and the title of Doctor of Science or in a professional field, obtained from accredited higher education institutions abroad, with registration number

The members of the Recognition Committee, appointed by Decision No. of, are:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

and found the following

.....
.....
.....
.....

Following the debate, the committee decided:

to recognise / not to recognise

of the doctoral degree and the title of Doctor..... by Ms/Mr

at the accredited higher education institution

on the basis of an open vote, as follows:

No. No.	Surname and first name	Position	Vote	Signature
1...7			Yes/No	



This Report of the Recognition Committee is submitted to the Rector's Office for the issuance of the Rector's Decision, which will be communicated to the applicant.

Annex No. 3 Regulation Code: UMFVBT-MET/CSUD/10/2025 - 03

Approved by CSUD

By HCSUD No./dated

Reg. No. /.....

EVALUATION REPORT

No. dated

drawn up on the occasion of the recognition of the doctoral degree and the title of Doctor of Science or in a professional field, obtained at accredited higher education institutions abroad

by Ms/Mr,
at the accredited higher education institution

On, Ms/Mr submitted to UMFVBT the application for recognition of the doctoral degree and the title of Doctor of Science or in a professional field, obtained from accredited higher education institutions abroad, with registration number

The members of the Recognition Committee, appointed by Decision No. of, are:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

and found the following

.....
.....
.....
.....

Following the debate, the committee decided:

to recognise / not to recognise

of the doctoral degree and the title of Doctor..... by Ms/Mr

.....
at the accredited higher education institution

on the basis of an open vote, as follows:

No. No.	Surname and first name	Position	Vote	Signature
1...7			Yes/No	



This Report of the Recognition Committee is submitted to the Rector's Office for the issuance of the Rector's Decision, which will be communicated to the applicant.