



-Excerpt from Regulation on the organisation and conduct of the admission competition undergraduate programmes and undergraduate programmes offered jointly within the University of Medicine and Pharmacy “Victor Babeș” Timisoara

CHAPTER V. METHODOLOGY FOR TYPE III ADMISSION AND ENROLMENT IN UNIVERSITY STUDIES FOR CITIZENS OF THIRD COUNTRIES (WHO ARE NOT CITIZENS OF THE EUROPEAN UNION, THE EUROPEAN ECONOMIC AREA AND THE SWISS CONFEDERATION) TO STUDY PROGRAMMES TAUGHT IN ROMANIAN/ENGLISH/FRENCH

V. 1. General Provisions

V.1.1. In accordance with Order No. 3693/2024 of the Minister of Education approving the Framework Methodology for the organization of admissions to higher education in short-term university programs, bachelor's, master's, and doctoral programs, and Order No. 5,655/2024 approving the Methodology for the admission of foreign citizens to undergraduate and postgraduate programs, for tuition-paying spots with fees payable in foreign currency, based on university autonomy and in the exercise of public responsibility, the “Victor Babeș” University of Medicine and Pharmacy in Timișoara is organizing an admissions competition for citizens of third countries (non-EU) to study programs taught in Romanian, English, or French, under the conditions set forth below.

V.1.2. These guidelines are intended for foreign citizens, specifically applicants who are citizens of a third country (who are not citizens of a country in the European Union, the European Economic Area, or the Swiss Confederation) who wish to study in programs taught in Romanian, English, or French in places where tuition is paid in foreign currency.

V.1.3. This methodology is the sole official document regarding the organization and conduct of the admission competition for foreign applicants at the “Victor Babeș” University of Medicine and Pharmacy in Timișoara for undergraduate degree programs and combined degree programs, and is supplemented by the provisions of subsequently issued regulatory acts.

V.1.4. References appearing in various publications or communicated in other ways cannot replace the official ones and, consequently, do not in any way bind the “Victor Babeș” University of Medicine and Pharmacy in Timișoara.

V.1.5. The University has no cooperation or representation agreements whatsoever with agencies that act as intermediaries in the enrollment of applicants. Applicants who register for the admissions process and submit their applications through such agencies do not receive any advantages regarding admission compared to applicants who apply on their own.

V.1.6. By completing the online application form, applicants to the admissions process acknowledge and declare that all contact information provided (email address, phone number) belongs to them and not to a third party (agent, agency, etc.) and that they have access to all means of communication sent to the university.

V.1.7. The Board of Directors reserves the right to align this methodology with mandatory regulations .

V.1.8. This methodology is subject to future changes, depending on the regulations of the Ministry of Education, and applicants are required to periodically check for any changes that may occur and to act accordingly.

V.1.9. All communication between the university and candidates registered for the admissions process shall be conducted in writing, either in paper or electronic format. The status of the application file, as well as the candidate's status, will be available in the candidate's account on the admissions platform.

V.1.10. The following candidates are eligible to participate in the admissions process for degree programs taught in Romanian, English, or French:

- a. who are citizens of a third country outside the European Union, as evidenced by a passport valid for at least 6 (six) months from the start of the academic year.
- b. who are high school graduates holding a high school diploma or its equivalent, regardless of the year of graduation, in accordance with the minimum requirements for admission to higher education in Romania,



specifically the list of high school diplomas recognized by the Ministry of Education and Research, as mentioned on the university's website under "Useful Documents." For graduates of the current school year, only official certificates serving as a substitute for the diploma (until the diploma is issued) and containing the final grades to be recorded on the future diploma may be accepted.

c. against which no restrictive measures have been taken by Romanian authorities, European institutions, or international organizations.

V.1.11. The candidates mentioned above may choose study programs taught in Romanian, English, or French.

V.1.12. The enrollment quota—that is, the number of spots per faculty and study program—will be determined by the university administration in accordance with the regulations of the Ministry of Education and will be posted at a later date on the university's website.

V.1.13. The university administration determines and approves the enrollment quota, as well as the study programs available for each admission session, in accordance with applicable legal regulations.

V. 2. Admissions Schedule

V.2.1. Admission of third-country nationals to undergraduate programs taught in Romanian, English, or French is organized during the July/September session, in accordance with the schedule approved by the university's Board of Trustees, upon the recommendation of the Vice Rector for International Relations.

V.2.2. For study programs where the number of applicants in the admission exam held during the first session of the current year does not meet the enrollment quota established for that program, a second admission session is organized for the remaining unfilled (vacant) spots, in accordance with the schedule and enrollment quota approved by the university administration for the second session, under the same conditions and with the same admissions committee as in the first session, upon the recommendation of the Vice Rector's Office for International Relations, or as determined by an official decision of the university administration.

V.2.3. If there are unfilled spots remaining after the admission process concludes, the administration of the "Victor Babeș" University of Medicine and Pharmacy in Timișoara is authorized to decide on the redistribution of spots based on the level of competition and the requests of candidates who participated in one of the admission exams organized by the university.

V. 3. Procedure for Candidate Registration for the Admissions Competition

V.3.1. During the period specified in the Admissions Competition Calendar, candidates will complete the online application form and upload the required documents (application package) to the university's website, under the International Admissions section, for the current year, assuming full responsibility for the authenticity and accuracy of the digital/scanned documents compared to the originals, as well as for the accuracy of the personal data entered, without exceeding the deadline set for registration.

V.3.2. (1) When registering for the admissions process, applicants' choices are limited to a maximum of two study programs, specifying the choice or choices in order of preference (as applicable) from among those available under this methodology. The applicant's choice(s) and the final admission average obtained determine their ranking.

(2) By completing the online registration form, candidates express their consent and understand that the order of their choices will automatically change if their first choice is rejected upon validation due to failure to meet the conditions set forth in these regulations.

(3) If the second choice is rejected upon validation, the applicant is left with only the first choice, provided it has been validated.

V.3.3. On the online application form, the applicant is required to specify exactly the two study programs and the languages of instruction for which they have applied.

V.3.4. Candidates' registration for the admissions process—by completing the online application form and uploading the required documents (application package)—must be finalized by the date specified in the Admissions Calendar. Online application forms that are not completed and application portfolios that are incomplete or not submitted by the deadline set in the admissions calendar will not be validated.



V.3.5. University staff will review the documents uploaded online and validate the applications of candidates with complete application packages by the deadline set in the Admissions Calendar.

V.3.6. Only complete, validated applications will be considered; any other application status is invalid for the admissions process.

V.3.7. By completing the online application form, applicants consent to the processing of their personal data for this purpose.

V.3.8. Applicants applying to multiple degree programs offered by the “Victor Babeș” University of Medicine and Pharmacy in Timișoara will upload their application documents (application package) online only once. Consequently, applicants with dual citizenship (EU and non-EU) must choose one of these categories: EU or non-EU.

V.3.9. After completing the application form and after submitting and validating their application for the admissions process, applicants will each receive a confirmation email detailing the next steps, in accordance with this methodology.

V.3.10. Once the registration period for the admissions competition has ended, candidates may not modify their choices, their order of preference, or any other information on the application form.

V.3.11. Contact Information: Office of the Vice Rector for International Relations: email: international@umft.ro

V.3.12. Applicants assume full responsibility for the accuracy of the information and the authenticity of the documents submitted, even if the documents were uploaded through an agent or agency.

V.3.13. Applicants are responsible for the email address provided to the university when registering on the online admissions platform.

V.3.14. Applicants are required to ensure that their email addresses comply with European Union requirements so that the university does not encounter errors in electronic communication (email addresses must be internationally accepted, e.g., Yahoo, Gmail, Hotmail, etc.). The university assumes no responsibility for the non-receipt of electronic messages.

V.3.15. Applicants who have completed the preparatory year are subject to all provisions of this methodology regarding deadlines, the admissions process, the number of available spots for each degree program, fees, and the documents required for registration in the admissions process.

V.3.16. Applications for the admissions exam submitted to the university by means or channels other than those specified in this methodology, in accordance with the established schedule, will not be accepted.

V. 4. Documents Required for Registration for the Admissions Exam

V.4.1. The application package, which candidates must upload to the online platform while assuming full responsibility for the authenticity and accuracy of the digital/scanned documents compared to the originals, must contain the following scanned documents (**front and back**, where applicable):

a. Personal Data Protection Statement – according to the form in the “Useful Documents” section, available on the university’s website;

b. Application for the Issuance of a Letter of Acceptance to Studies – in accordance with the form in the “Useful Documents” section, available on the university’s website;

c. High school diploma/equivalent diploma – certified or super-legalized copy (n Apostille from The Hague/Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued, along with a certified translation (if applicable) into Romanian/English/French;

d. High school transcript or equivalent – a certified or super-legalized copy (with an Apostille from the Hxmpl-ph-0000@deepl.internal/Ministry of Foreign Affairs, or the Romanian Embassy) in the official or original language in which it was issued, along with a certified translation (if applicable) into Romanian, English, or French;

e. Certificate of completion (only for graduates who have not yet received their final diploma) of the high school graduation exam/equivalent exam, which explicitly states that the candidate passed the high school graduation exam/equivalent and lists the final results obtained by the candidate on this exam) – a certified or super-certified



copy (Hague Apostille/Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued, along with a certified translation (if applicable) into Romanian/English/French;

f. High school transcripts – a certified or super-certified copy (Hague Apostille/Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and an authorized translation (if applicable) into Romanian/English/French;

g. Birth certificate/equivalent – a certified copy in the official/original language in which it was issued and a certified translation (if applicable) into Romanian/English/French;

h. Marriage certificate (if applicable) – a certified copy in the official/original language in which it was issued and a certified translation (if applicable) into Romanian/English/French;

i. Passport (valid for at least 6 months from the start of the academic year) – copy;

j. Identity card/Document certifying permanent residence abroad – a copy, sim, if the document was issued in English, French, or Romanian; a certified copy and authorized translation into Romanian/English/French for documents issued in a language other than one of these three;

k. Medical certificate in the format approved by the university or containing all the information required by the university's approved format; please refer to the form in the “Useful Documents” section on the university's website, in Romanian, English, or French;

l. A notarized statement or official document certifying that all documents uploaded by the applicant pertain to the same person; in the event of discrepancies or differences in the documents regarding the applicant's full name (only if applicable, i.e., if the full name is not written identically in all submitted documents);

m. Document confirming the consent of the parents or legal guardian regarding the stay for study purposes in Romania, if the foreign national is a minor;

n. Proof of language proficiency—copy (in accordance with the section “Language Proficiency—Language Test” in this methodology)

o. Proof of payment of the fee for the language proficiency test, if applicable, in accordance with the Fee Regulations;

p. Proof of payment of the application processing fee (non-refundable once the application has been processed, i.e., once the documents uploaded online have been verified), in accordance with the Fee Regulations.

V.4.2. For information regarding the requirement to apostille or legalize documents issued by countries subject to this requirement, please contact the Ministry of Foreign Affairs or the Ministry of Education and Research of Romania (National Center for the Recognition and Equivalence of Diplomas – CNRED).

V.4.3. If the university has any questions regarding the academic records submitted by applicants, it will request the official opinion of the Ministry of Education—DGRIAE. Consequently, the Ministry of Education and Research may request additional documents beyond those mentioned above.

V.4.4. If the Ministry of Education and Research determines that an application is incomplete or does not meet its requirements, the Ministry of Education and Research reserves the right to reject the application and not to issue a Letter of Acceptance for the applicant in question.

V.4.5. For academic documents issued by educational institutions operating under the British system, predicted grades are not accepted. The university accepts only academic documents that include the final grades obtained on the high school graduation exam or its equivalent. The GCE (General Certificate of Education) diploma is mandatory;

V.4.6. If, in addition to the high school diploma or equivalent, the Ministry of Education and Research requires certain countries to provide proof of other national exams, university entrance exams, etc., taken by the applicants, in accordance with the list of recognized diplomas, the applicant's final admission average will be the arithmetic mean of the grades obtained as per the required documents. The list of recognized diplomas is subject to continuous updating, in accordance with the requirements of the Ministry of Education and Research (MEC).

V.4.7. For academic documents issued in Israel, a certificate of completion is not accepted; submission of the high school diploma or equivalent—the Bagrut—is mandatory.

V.4.8. Applicants whose transcripts list subjects with names other than biology/chemistry but which correspond to biology/chemistry must submit a certificate issued by their high school or an official document certifying that the subject(s) in question are equivalent to biology/chemistry.

V.4.9. According to current regulations of the Ministry of Education and the Government of Romania, original



documents issued by Romanian authorities in Romanian may be submitted as copies. This provision does not apply to translations into Romanian from another language.

V. 5. Language Proficiency—Language Test

V.5.1. In order to register for the admissions exam, demonstrated language proficiency is a mandatory requirement, and passing the language test is a mandatory and eliminatory condition for registration in the admissions exam.

V.5.2. For study programs in Romanian, English, or French, applicants must take the ONLINE language test before the date of the admissions exam. This test will be administered by the Department of Modern Languages at the “Victor Babeș” University of Medicine and Pharmacy in Timișoara, during the period specified in the Admissions Exam Schedule; the test will be graded by faculty members as “pass” or “fail.” The results of the language tests will be entered into the admissions platform by the technical committee on the same day, after the language tests have been completed.

V.5.3. The list of candidates required to take the language test organized by the Department of Modern Languages and Romanian at the “Victor Babeș” University of Medicine and Pharmacy in Timișoara will be posted on the university’s website on the date specified in the admissions schedule. Links and access details for taking the language tests ONLINE will be sent to candidates via the admissions platform, , in the message received after their application has been validated.

V.5.4. Applicants who do not take or pass the language test organized by the university will be excluded from the admissions process, as meeting the language proficiency requirements is a mandatory condition for enrollment in the admissions process.

V.5.5. As an exception to the provisions of Section V.5.2, the categories of applicants who **are not required** to take the language test (provided they submit official supporting documents) are:

- candidates from countries where the official language is the same as the language of instruction for the study program they are applying for (Romanian, English, or French) and who can prove, through academic documents, that they attended classes in that language (they completed secondary school / high school / college / undergraduate studies in the language of the study program for which they are applying).
- candidates who have studied and graduated from a high school where the language of instruction is the same as that of the study program they are applying for, regardless of the candidate’s citizenship or country of origin, and who can prove, through academic records, that they attended classes in that language;
- applicants who hold an International Baccalaureate diploma (IBDP / International Baccalaureate Diploma Program, EB / European Baccalaureate Diploma, IGCE / International General Certificate of Education, GCE / General Certificate of Education – Advanced Level) in the language of the study program they have chosen;
- applicants who hold an international language proficiency certificate at a minimum B2 level, as shown in the table below:

Language of Study	Accepted Language Proficiency Certificates (minimum B2)
English	Cambridge ESOL certificates: - FCE / First Certificate in English - CAE / Cambridge Advanced in English - CPE / Cambridge Proficiency in English Certificates issued by the University of Michigan: - ECCE / Examination for the Certificate of Competency in English - ECPE / Examination for the Certificate of Proficiency in English IELTS certificate: – Pearson LCCI Certificate in ESOL International TOEFL certificate:

DEPUTY RECTOR FOR ACADEMIC AFFAIRS

2 Eftimie Murgu Square, 300041, Timișoara, Romania
Tel: +40256220479; Fax: +40256490626
Email: prorektoratdidactic@umft.ro

www.umft.ro



	- TOEFL iBT - TOEIC Trinity College London certificates: - ISE II - minimum passing score in all skills OEP - BEC Vantage, BEC Higher - OET TEST
French	DELTA DALF TCF
ENGLISH/ FRENCH	Language certificates, minimum level B2, issued with a stamp and signature by a Romanian university accredited to administer and organize English/French language tests.

V.5.6. The admissions committee will only consider international language proficiency certificates, as listed in the table above, from applicants applying to a program of study in the language for which the certificate was issued, uploaded to the platform by the application deadline for the admissions process.

V.5.7. Language proficiency demonstrated through the high school graduation exam will not be accepted.

V.5.8. Applicants enrolled in the admissions process **for study programs taught in Romanian** are required to submit one of the following documents:

- A certificate of language proficiency in Romanian, minimum level B1, issued by authorized institutions of the Romanian Ministry of Education;
- A certificate of completion of the preparatory year in Romanian;
- academic transcripts issued by educational institutions in Romania or abroad where instruction was conducted in Romanian for at least 3 consecutive years.

V.5.9. Candidates are exempt from the requirement to submit one of the documents listed in section V.5.8 if they:

a) submit Romanian academic records (diplomas and certificates) or academic records and school transcripts attesting to at least 3 consecutive years of study in Romanian at an accredited school where instruction is conducted in Romanian;

b) submit certificates or attestations of language proficiency at a minimum level of B1, in accordance with the Common European Framework of Reference for Languages, issued by accredited higher education institutions in Romania that organize the preparatory year in Romanian for foreign citizens, by departments of Romanian language, literature, culture, and civilization at universities abroad, the Institute of the Romanian Language, or the Romanian Cultural Institute.

V.5.10. Our institution's Department of Modern Languages and Romanian organizes tests in Romanian, English, and French according to the schedule and under the conditions established by the department's representatives, which will be reflected in the tuition regulations, the academic calendar, and the admission guidelines.

V.6. Conduct of the Admission Process

V.6.1. For bachelor's degree programs, the admission of applicants from third countries (countries outside the EU/EEA/CH) will take the form of an admission competition.

V.6.2. Admission of applicants is based on a review of application materials, and applicants are ranked according to their stated preferences and their high school graduation exam average or equivalent. The final admission average consists of the grade obtained on the high school graduation exam or its equivalent, or the average of the years of study for countries that do not have a high school graduation exam or its equivalent, plus the automatically assigned score.

V.6.3. The automatically awarded points are equivalent to a grade of 3.00, according to the Romanian education grading system.

V.6.4. The minimum final admission average for undergraduate studies may not be lower than 5.00 (five), according to the Romanian education grading system.

DEPUTY RECTOR FOR ACADEMIC AFFAIRS

2 Eftimie Murgu Square, 300041, Timișoara, Romania
Tel: +40256220479; Fax: +40256490626
Email: prorektoratdidactic@umft.ro

www.umft.ro



- V.6.5.** The final admission average is expressed to a maximum of four decimal places, without rounding.
- V.6.6.** For applicants with academic transcripts issued in countries where no average is assigned for the high school graduation exam or its equivalent, the overall average for high school years will be used in place of the high school graduation exam average.
- V.6.7.** The baccalaureate average will be calculated by converting the grade obtained in the country of origin according to the Romanian education grading system.
- V.6.8.** The highest grade obtained in the country of origin on the high school graduation exam or its equivalent is equivalent to a grade of 7, to which 3 points are automatically added.
- V.6.9.** For applicants with academic records issued in countries where no average is assigned for the high school graduation exam or its equivalent, the overall average for the high school years will be used in place of the high school graduation exam average!
- V.6.10.** For high school diplomas issued in Morocco, the average score obtained on the national exam will be taken into account.

V. 7. Admissions Exam Results and Candidate Ranking

- V.7.1.** The Admissions Committee will calculate the admission average and validate the results obtained by each candidate.
- V.7.2.** The results of the admissions exam will be published on the date specified in the Admissions Exam Calendar on the university's website, in the International Admissions section, once the ranking of candidates is finalized, indicating the number/code of the online application form, which will replace the candidate's identifying information (first and last name).
- V.7.3.** The lists will be posted on the university's website according to the following criteria:
- a)** The order of preferences indicated on the candidate's online application form, in accordance with the general criterion that preference takes precedence over grade point average;
 - b)** Descending order of the final admission averages obtained by candidates in accordance with the university's requirements (high school graduation average/equivalent average, application of tie-breaking criteria for candidates with equal final admission averages, following appeals, following confirmations).
- V.7.4.** The final admission average consists of the score obtained on the high school graduation exam or its equivalent, or the average of the years of study in the case of countries that do not have a high school graduation exam or its equivalent, plus 3 points automatically added.
- V.7.5.** The minimum final admission grade is 5.00 (five), according to the Romanian education grading system.
- V.7.6.** Candidates will be ranked according to the order of their preferences as indicated on the application form, based on the general principle that “preference takes precedence over grade point average,” and in descending order of grade point averages, within the limits of the available spots approved for each degree program.
- For example:

- Candidate A lists Medicine (in French) as their first choice and Pharmacy (in French) as their second choice, and has a grade point average of 10. They are admitted to their first choice.
- Candidate B has Pharmacy (in French) as their first choice and Medicine (in French) as their second choice, and achieved a grade point average of 9; for their first choice, 14 spots were filled by 14 candidates with admission averages higher than theirs. He will be the 15th candidate assigned to his first choice, meaning that, in the assignment process for the Pharmacy (in French) program, Candidate B takes precedence over Candidate A, who has a higher average than Candidate B.
- Candidate C has Pharmacy (in French) as their first choice and Medicine (in French) as their second choice, and has an average score of 8; if all spots in their first choice have been filled by candidates with higher average scores than theirs, they will be assigned to their second choice, provided there are available spots.

V.7.7. If, after ranking the candidates, there are multiple candidates tied for the last spot with the same average, they will be ranked based on the following criteria:

- a.** The arithmetic mean of the grades obtained in biology throughout high school;
- b.** The arithmetic mean of the grades obtained in chemistry throughout high school;

V.7.8. Depending on the stage of the admissions exam, the results will be as follows:



- Preliminary results, generated on the day of the admissions exam;
- Results after the resolution of any appeals, for study programs where changes to the average and ranking have occurred;
- Results after each stage of seat confirmation, reflecting the candidate's status;
- Results after the expiration of the enrollment deadline established and approved by the university administration, including the list of candidates provisionally admitted and enrolled in the first year;

V.7.9. The lists will be posted with the number/code of the online registration form for the validated applications; this number will replace the candidate's identifying information (first and last name).

V.7.10. The enrollment quota for each study program, as approved by the University Senate and in accordance with applicable legislation, may not be exceeded.

V. 8. Submission and Resolution of Appeals

V.8.1. Any appeals must be submitted via email torelint@umft.ro during the period specified in the Admissions Competition Calendar.

V.8.2. Only appeals regarding one's own admission score obtained in the admission competition will be accepted.

V.8.3. The resolution of appeals is the exclusive responsibility of the Appeals Committee, which will review and resolve appeals on the date set forth in the Admissions Competition Calendar. The Committee's decision is final and will be communicated by posting it on the university's website on the date set forth in the Admissions Competition Calendar.

V.8.4. If discrepancies in scoring are found, the candidate will be awarded the average resulting from the recalculation, in accordance with the requirements set forth in this methodology.

V.8.5. Appeals based on a lack of knowledge of the Admission Regulations will not be accepted.

V.8.6. After resolving any appeals, lists of admitted and rejected candidates will be compiled and posted for the study programs where changes in ranking and averages have occurred; these lists will include the final, definitive, and uncontested admission averages.

V.8.7. Once the deadline for resolving and responding (by posting) to appeals has expired, the final admission average is definitive and can no longer be changed.

V. 9. Confirmation of Admission

Stage I

V.9.1. During the period specified in the admissions calendar for the first stage of seat confirmation, candidates declared **admitted** following the admissions competition organized by UMF “Victor Babeș” in the current year's sessions **are required** to confirm their seat by paying the confirmation fee and a 50% advance on the tuition fee, uploading proof of payment to the admissions platform, and selecting elective courses; failure to fulfill these obligations will result in the loss of the spot obtained through the competition; Consequently, an admitted candidate who has not confirmed their spot and has not paid the 50% advance on the tuition fee within the period specified in the admissions calendar will be considered rejected and will automatically appear, based on the order of their preferences and final admission average, on the list of rejected, unconfirmed candidates (they have not uploaded proof of payment of the seat confirmation fee to the admissions platform).

V.9.2. Admitted candidates who have confirmed their spot and paid only the confirmation fee, without also uploading the 50% advance payment of the tuition fee to the admissions platform, will appear on the list of confirmed rejected candidates, based on the order of their preferences and final admission scores.

V.9.3. During the first stage of seat confirmation, **rejected candidates** who participated in the admissions competition and achieved a final admission average above 5.00 **may** confirm their seat by paying the confirmation fee per option, uploading proof of payment to the admissions platform, and selecting elective courses, in the event that a seat becomes available; In this case, payment of the confirmation fee does not guarantee admission for rejected candidates; they are placed on the waiting list—confirmed rejects. The admission of confirmed rejected candidates depends on the number of available/vacant/allocated spots, as determined by the university administration, and on their position on the list, based on the order of their options and final admission scores.



V.9.4. Rejected applicants who confirmed their spot in the first stage have priority in subsequent confirmation stages over rejected applicants who did not confirm their spot.

V.9.5. Applicants who did not achieve a final admission average of at least 5 (five) are not eligible to confirm a spot and are permanently removed from the lists ~~at this stage~~.

V.9.6. After the first confirmation stage, a candidate's status may be:

- Confirmed Admitted;
- Confirmed Rejected (on hold);
- Unconfirmed Rejected—an admitted or rejected candidate who did not confirm during Stage I.

Stage II

V.9.7. If, after the first confirmation stage, there are still open spots (vacancies) during the period specified in the admissions calendar for Stage II, **candidates who confirmed during the first confirmation stage (confirmed rejected candidates)** will have the opportunity to secure their spot by paying and uploading proof of payment for the 50% advance on the tuition fee within 48 hours of receiving an automated notification at the email address used to create their account on the admissions platform. Receipt of the notification depends on the applicant's position on the list of confirmed rejections (based on the order of preferences and final admission scores).

V.9.8. If, after Phase I of confirmations, there are still open spots (vacancies) and the list of confirmed rejected applicants has been exhausted, during the period specified in the admissions calendar for Phase II, **applicants who did not confirm during Phase I of confirmations (unconfirmed rejected applicants)** will have the opportunity to confirm a spot by paying and uploading proof of payment for the spot confirmation fee and the 50% advance on the tuition fee within 48 hours of receiving an automated notification at the email address used to create their account on the admissions platform. Receipt of the notification depends on the applicant's position on the list of rejected but unconfirmed applicants (based on the order of their preferences and their final admission scores).

Provisions Regarding Seat Confirmation and the Processing of Lists

V.9.9. Confirmation of admission by accepted applicants involves paying and uploading both proofs of payment (admission confirmation + 50% advance payment of tuition) to the admissions platform (My Profile – Confirmations – Pay Fees) within the period set for the first stage of admission confirmation.

V.9.10. Confirming a spot on the admissions platform also includes the candidate's selection of elective courses (by logging into their account on the online admissions platform, going to “Confirmations,” and selecting “Confirm Spot”), one of which becomes mandatory per semester. The elective courses will be included in the candidate's study contract or its annex and cannot be changed later. The confirmation process is incomplete without completing this step.

V.9.11. Proof of payment of the confirmation fee, specifically the 50% advance payment of the tuition fee, which is not uploaded to the admissions platform according to the established schedule, is not considered confirmation of a spot.

V.9.12. The 50% advance payment of the tuition fee is non-refundable for admitted candidates who have confirmed their spot and who subsequently withdraw from the program, renounce the spot they obtained through the competitive selection process, or fail to complete their enrollment by the deadline set in the admissions calendar. Exempt from this provision are candidates who do not receive the Letter of Acceptance from the Ministry of Education and Research or the study visa in a timely manner for reasons beyond their control, or who are subsequently admitted to a study position funded by the Romanian state budget or a fee-paying position in lei (following successful completion of an admission exam at our university, Type I, II, or III exam—RDP category only). Any other exceptional circumstances, substantiated by official documents, require the express approval of the university administration for the reimbursement of the 50% advance payment of the tuition fee, in accordance with the university's Tuition Fee Regulations.

V.9.13. The seat confirmation fee is non-refundable even if no seats become available.



V.9.14. Applicants may pay the confirmation fee for a maximum of two study programs, the same ones they selected on the online application form.

V.9.15. Applicants who are admitted and confirm their spot for their first choice cannot pay the confirmation fee for their second choice as well; they are automatically excluded from that program.

V.9.16. Applicants who confirm their spot for both options but are admitted to their second choice remain on the waiting list of rejected applicants who confirmed their first choice, provided that, when a spot becomes available, they upload proof of payment for the 50% advance on the tuition fee (already paid for Option 2) plus the difference, if applicable, to the platform within 48 hours of receiving the automated notification at the email address used to create their account on the admissions platform.

V.9.17. The waitlists are updated a maximum of 2 (two) times every 48 hours (after the lists of rejected confirmed and unconfirmed rejected candidates have been exhausted, the waitlist may run only once more). A rejected candidate who does not complete the seat confirmation process within the allotted 48 hours will be moved to the end of the list to which they belong (confirmed rejected / unconfirmed rejected), and the list will automatically proceed to the next candidate. This rejected candidate may be considered in the second round only after all other rejected candidates have been exhausted, provided there are available spots, , in the order of their preferences and final admission scores .

V.9.18. Applicants who have officially withdrawn (in writing, via email to international@umft.ro) from the admissions process or have renounced their application or spot will be permanently excluded from the list review process and will no longer be considered at any stage of the admissions process.

V. 10. Provisions Regarding Application, Confirmation, Tuition, and Enrollment Fees

V.10.1. Types of fees:

- Application processing fee (non-refundable once the application has been processed, i.e., once the documents uploaded online have been verified by university staff);
- Romanian/English/French language test fee – 150 euros, where applicable;
- Confirmation fee for the spot/option/study program: 300 euros, non-refundable;
- Tuition fee (for studies) per academic year/study program must be paid via the admissions platform by the application deadline; a 50% advance payment of the tuition fee per admitted candidate who has confirmed their place/study program—non-refundable in accordance with Chapter V.9.1. of this methodology.
- Enrollment fee: 100 lei, payable in cash at the university cashier's office upon final enrollment.
- Fees **set in euros** may be paid by bank transfer to the university's account or by card through the admissions platform.

V.10.2. The amounts of the fees are specified in the Regulations on Tuition and Other Fees at UMFVBT.

V.10.3. Proof of payment can be obtained exclusively from the university's Financial and Accounting Department, contab@umft.ro.

V.10.4. All proofs of payment for fees in euros that were not paid via the admissions platform must be uploaded by the applicant to the platform by the deadlines specified in the calendar.

V.10.5. Beneficiary bank details:

Beneficiary: “Victor Babeș” University of Medicine and Pharmacy in Timișoara.

Beneficiary address: Timișoara, Piața Eftimie Murgu No. 2, ZIP Code 300041.

Beneficiary bank: BANCA TRANSILVANIA.

Beneficiary's bank address: Timișoara, 2 Palanca Street, Unirii Square, Timișoara, Romania.

IBAN: RO53BTRL03604202A6896600 (Euro Account)

SWIFT: BTRLRO22

V.10.6. Proof of payment must include the candidate's full name (first and last name) and the type of payment made—application processing, seat confirmation, or tuition fee.

V.10.7. If the fees are paid by someone other than the applicant, the receiving bank may request additional information and personal data (through the university's Financial and Accounting Department, e.g., ID



card/passport, etc.) from the individuals who made the payment/transfer, as well as their consent to the processing of their personal data for verification purposes by the bank.

V.10.8. The applicant is responsible for ensuring that their proof of payment contains all the required information so that it can be properly processed by the university's Financial and Accounting Department.

V.10.9. The tuition fee amount does not change during an academic year.

V.10.10. The amount of the tuition fee does not change until the completion of the academic program, unless the duration of study exceeds the period provided for by law.

V.10.11. Tuition must be paid before enrollment.

V.10.12. Admitted applicants who do not pay the tuition fee and do not upload proof of payment to the admissions platform by the deadline set for enrollment are automatically considered to have forfeited the spot they obtained through the admissions process.

V.10.13. Proof of tuition payment (a copy of the receipt or payment order) must be uploaded to the online admissions platform.

V.10.14. The report listing names by study program and candidate category regarding the payment of tuition fees—which includes the status of candidates admitted and provisionally enrolled in Year 1—will be generated by the platform with the approval of the Financial and Accounting Service and forwarded to the deans' offices and the Office of the Vice Rector for International Relations prior to the date set in the calendar for the announcement of results for candidates provisionally enrolled in Year 1.

V. 11. Procedure for the Enrollment of Admitted Candidates in Bachelor's Degree Programs

V.11.1. Enrollment in self-funded degree programs taught in Romanian, English, or French for third-country nationals who have been admitted is subject to the fulfillment of all the following requirements:

- a. obtaining a Letter of Acceptance issued by the Ministry of Education and Research;
- b. meeting the language proficiency requirements;
- c. confirming their place within the deadlines established in accordance with the admissions competition schedule and the conditions set forth in this methodology;
- d. payment of all fees specified in this methodology and in the Regulations on Tuition and Other Fees at UMFVBT;
- e. obtaining a student visa (D-SD) from the Romanian Embassy/Consulate in the country of origin—where applicable. It is the candidate's obligation and responsibility to arrange the conditions for long-term residence in Romania and to contact the competent authorities;
- f. Submit the application package, which must contain the original academic transcripts and forms listed in the appendices, as well as certified copies of the physical/electronic documents, along with the certified translations of the documents submitted in the application package uploaded to the online platform. Certified translations into Romanian are required for the high school diploma or equivalent, the high school transcript, and the birth certificate;

V.11.2. The University handles the submission of applications to the Ministry of Education and Research – DGRIAE in order to obtain the Letter of Acceptance for studies.

V.11.3. The Ministry of Education and Research evaluates the complete application files in accordance with applicable legal regulations and issues the Letters of Acceptance within a maximum of 30 business days from the date of receipt of the complete files. This deadline may be extended accordingly if additional verifications are required.

V.11.4. If a candidate submits an application to multiple universities in Romania, this may result in a delay in the issuance of the Letter of Acceptance, posing the risk that the candidate will not obtain a student visa in a timely manner and will miss the legal deadlines for enrollment at our university!

V.11.5. The Letter of Acceptance is a mandatory document for the enrollment of candidates declared admitted following successful completion of the admissions exam.

V.11.6. Applicants from third countries (countries outside the EU, EEA, and Switzerland) who have been admitted to degree programs taught in Romanian, English, or French must submit the original enrollment documents within the legally prescribed deadlines to the university's Office of International Relations, which



will issue a provisional decision of admission, approved and signed by the university rector.

V.11.7. In order for the provisional decision on admission to be issued, admitted applicants are required to appear in person at the Office of the Vice Rector for International Relations during the period specified in the admissions calendar to personally complete the enrollment application and submit the complete application package containing the following documents in hard copy:

- (1). Personal Data Protection Statement—in accordance with the form in the “Useful Documents” section, available on the university’s website;
- (2). High school diploma or equivalent—original, certified copy, or super-legalized copy (Hague Apostille/Ministry of Foreign Affairs, Romanian Embassy) in the official or original language in which it was issued, along with a certified translation into Romanian;
- (3). High school transcript or equivalent – original, certified or super-certified copy (Hague Apostille/Ministry of Foreign Affairs, Romanian Embassy) in the official or original language in which it was issued, along with a certified translation into Romanian;
- (4). Certificate of completion (only for high school graduates who have not yet received their final diploma) of the high school graduation exam or equivalent exam, which explicitly states and reflects the candidate’s passing of the high school graduation exam or equivalent and the final results obtained by the candidate on this exam) – in the original, a certified or super-certified copy (Hague Apostille/Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and a certified translation (if applicable) into Romanian/English/French;
- (5). Notarized statement—only for candidates submitting the document specified in subsection V.11.6. point (4)—in which they undertake to submit to the university the original high school diploma or equivalent, along with a certified or super-certified copy and a certified translation into Romanian, immediately after receiving it from the issuing high school. The deadline is determined based on the issuing country
- (6). High school transcripts—a certified or super-certified copy (Hague Apostille/Ministry of Foreign Affairs, Romanian Embassy) in the official/original language in which it was issued and an authorized translation (if applicable) into Romanian/English/French;
- (7). Birth certificate/equivalent—a certified copy and a certified translation into Romanian;
- (8). Passport (valid for at least 6 months from the start date of the academic year)—copy;
- (9). Identity card/Document certifying permanent residence abroad – a copy if the document is issued in English/French/Romanian; a certified copy and a certified translation into Romanian/English/French for documents issued in a language other than one of these three;
- (10). Marriage certificate (if applicable)—a certified copy and an authorized translation into Romanian;
- (11). A medical certificate in the format approved by the university or containing all the information required by the university’s approved format, as found in the “Useful Documents” section on the university’s website, in Romanian, English, or French;
- (12). 4 passport-sized photos;
- (13). Proof of payment of the tuition fee—copy;
- (14). International language proficiency certificate—copy (if applicable);
- (15). A notarized statement from Romanian citizens residing in third countries who wish to enroll in a degree program with tuition paid in foreign currency, stating that they choose to pursue their studies under the “self-funded foreign currency” financial arrangement;
- (16). Notarized statement/official document proving that all documents uploaded by the applicant pertain to the same person; in the event of discrepancies or differences in documents regarding the applicant’s full name—if applicable (only if the first name and/or last name is not written identically in all submitted documents);
- (17). Copy of student visa/residence permit—if applicable, in accordance with the conditions set forth by the General Inspectorate of Immigration (tm.igi@mai.gov.ro) and the Ministry of Foreign Affairs (opinia_ta@mae.ro). A student visa is a long-stay visa required for foreign nationals who wish to study in a country for a period exceeding 90 days. To obtain the visa, the applicant must be admitted to an educational institution and apply at the embassy or consulate of the destination country. Once in the



destination country, the student visa is required to obtain a residence permit.

A Schengen visa is a short-term visa that allows transit through the territory of a Schengen country but does not permit enrollment in university studies.

Students who have completed the enrollment process for their first year are required to register with the General Inspectorate of Immigration (IGI) and obtain a residence permit in Romania or a registration certificate (CNP), as applicable.

V.11.8. To complete the enrollment process and for registration purposes, admitted foreign citizens must submit to the faculty secretariats a copy of the admission decision, accompanied by copies of the following documents:

- The Letter of Acceptance issued by the Ministry of Education and Research;
- Proof/certificate of language proficiency in Romanian, English, or French, as applicable;
- Official documents proving exemption from the language test, where applicable;
- Passport;
- Proof of payment of the tuition fee;
- Proof of payment of the registration fee;
- The study contract printed by the applicant in two copies—the final version of the study contract can be downloaded from via the account created by the applicant on the admissions platform (My Profile - Confirmations - View Contract)

V.11.9. The admission decision is valid until the date on which enrollment decisions are issued and the final enrollment of admitted foreign citizens takes place, following the submission of the complete application files of the admitted foreign citizens by the Office of International Relations to the faculty secretariats.

V.11.10. Admitted applicants are required to submit their original academic documents upon enrollment. The original academic documents remain with the faculty for the entire duration of their studies (in accordance with current Romanian law).

V.11.11. Admitted applicants who do not enroll in the first year and do not pay the tuition fee by the deadline set in the admissions calendar are automatically considered to have withdrawn and permanently relinquished the spot they obtained through the admissions competition and their status as admitted applicants, due to failure to comply with the provisions, procedures, and the enrollment deadline, and shall not be considered students of the “Victor Babeș” University of Medicine and Pharmacy in Timișoara.