



STUDENT GUIDE

FACULTY OF MEDICINE

Welcome to the Faculty of Medicine!

The purpose of this guide is to facilitate the integration of first-year students enrolled in the study programs of the Faculty of Medicine into the academic environment and to provide the essential information needed for university activities. The guide includes information on the organization of studies, regulations, available services and resources, as well as practical aspects related to university life.

To ensure easy and up-to-date access to information, many sections include links to the university's official website, where documents, regulations, timetables and other useful information can be consulted.

I. GENERAL INFORMATION

- The academic year is organized into two semesters, each including periods dedicated to teaching activities (14 weeks/semester) and examination sessions (two regular examination sessions at the end of the semesters), two one-week resit examination sessions, and one session for re-examination and reconsideration of the grade (<https://www.umft.ro/ro/structura-anului-universitar/>).
- Students have access to the teaching materials for each course through the Moodle platform; an account must be created using the institutional e-mail address received upon enrollment at the faculty. The Moodle platform can be accessed at: <https://moodle.umft.ro/?lang=en>.
- The student organizations of the Faculty of Medicine in Timișoara invite you to join them, benefit from guidance, and participate in student activities and events (<https://www.umft.ro/ro/societatea-studentilor-in-medicina-din-timisoara-ssmt-asociatia-reprezentativa-a-studentilor-facultatii-de-medicina/>, <https://www.umft.ro/ro/european-medical-students-association-timisoara-emsat-timisoara-asociatie-recunoscuta-acreditata/>).
- Students may benefit from support and counseling services for integration and adjustment to the university environment, career guidance, and psychological counseling services provided by the Career Counseling and Guidance Center (CCOC) (https://www.umft.ro/en/category/counselling_and_career_orientation_centre/).
- The Student Outpatient Clinic in Timișoara is located at 1 Aleea Studenților (in the Student Complex, next to Dormitory C12) and provides medical services to students (<https://www.umft.ro/ro/policlinica-studenteasca/>).



II. INFORMATION ON ORGANIZATION DURING THE ACADEMIC YEAR

For information concerning the course of your activities as a student, please access the following links:

- Academic year structure: <https://www.umft.ro/ro/structura-anului-universitar/>
- **Student notice board:**
 - Timetable, Student Groups, Study Contracts, Examinations, Scholarships, Student Camps, etc.:
<https://www.umft.ro/en/category/practical-information/>

III. SECRETARIAT

Requests for and issuance of student documents are handled through the Secretariat of the Faculty of Medicine (<https://www.umft.ro/en/medicine/medicine-secretariat/>):

- **certificates, academic records, student record books, forms;**
- **documents required for re-examination sessions and reconsideration of the grade obtained in the examination**
- **individual records for outstanding credits/credits taken in advance/difference examinations**

Contact details – Secretariat of the Faculty of Medicine:

- “Victor Babeș” University of Medicine and Pharmacy of Timișoara, 2 Eftimie Murgu Square
- Telephone: 0256220484
- Website: <https://www.umft.ro/ro/facultati/facultatea-de-medicina/secretariat-medicina/>
- Student service hours: Monday–Friday, 12:00–15:00

IV. ACCOMMODATION, SCHOLARSHIPS AND TUITION FEES

Information on scholarships and accommodation services available to you, as well as information on tuition fees, can be found by accessing the links below:

- **Scholarships:** Application submission, required documents, regulations:
<https://www.umft.ro/en/the-granting-of-scholarships/>
- **Student dormitory accommodation services:** Procedures for occupying places in the university accommodation facilities: <https://www.umft.ro/ro/cazare/>
- **Tuition fees:** information on payment and fee amounts: <https://www.umft.ro/en/online-payments-and-taxes/>



V. LIBRARY

The university library is available to support your professional development and study activities.

- Information on library access and opening hours can be found at:
<https://www.umft.ro/ro/biblioteca/accesul-la-biblioteca/>
- Information on the Multimedia Library resources:
<https://www.umft.ro/ro/biblioteca/biblioteca-multimedia/>
- eBooks (books in electronic format) can be found at the following link:
<https://www.umft.ro/ro/category/editura/ebook/>

VI. ERASMUS MOBILITIES

The Erasmus+ program offers you the opportunity to participate in academic mobility programs at partner universities abroad. Information about this program, as well as the list of partner institutions, can be found at the following link: https://www.umft.ro/en/category/erasmus_en/.

VII. ACADEMIC PATH

Information on the study programs of the Faculty of Medicine can be found at: https://www.umft.ro/ro/facultati/facultatea-de-medicina/fm_oferta_programe-de-studii/.

Information on the courses studied in your current academic year and the curriculum can be found at: https://www.umft.ro/ro/facultati/facultatea-de-medicina/fm_oferta_plan-de-invatamant/.

Information on the optional and elective courses available for you to choose from can be found at the following link: https://www.umft.ro/ro/category/educational/disc_opt_facult_m/.

Information on the organization of the Faculty of Medicine into departments, chairs and university clinics can be found at: <https://www.umft.ro/en/medicine/departments-of-the-medicine-faculty/>.

Information on the management of the Faculty of Medicine, the Council of the Faculty of Medicine, and the Secretariat of the Faculty of Medicine can be found on the University website under Education – Faculties – Faculty of Medicine: <https://www.umft.ro/en/acasa-english/>.

Within the “Victor Babeș” University of Medicine and Pharmacy of Timișoara, Advanced Research Centers and Methodological and Research Centers operate to support students’ research activities: <https://www.umft.ro/en/research-centres/>.

Changes to Student Status

- Interruption of the academic year: this may be requested for medical or personal reasons by submitting a specific application.
- Withdrawal from studies: a procedure conditional upon presentation of the “Clearance Form”, endorsed

by the Department of Anatomy, the Library, the Accounting Service, and the Dormitory Administration.

VIII. IMPORTANT REGULATIONS

University-level regulations applicable to students are available on the university website under Student Regulations: <https://www.umft.ro/en/internal-regulations/>.

Important: Students in each year of study receive guidance from a year tutor who is a member of the teaching staff of the Faculty of Medicine. The list of these teaching staff members can be found at: <https://www.umft.ro/ro/tutori-de-an/>.

Application forms for various situations can be found at the following link: <https://www.umft.ro/ro/tipizate-studenti/>.

IX. FINAL EXAMINATIONS

Information on final examinations can be found in the dedicated section at: https://www.umft.ro/en/category/graduation_exam/.

X. SUMMER PRACTICAL TRAINING

Specialized practical training carried out as a block during the summer, in accordance with the structure of the academic year, but no later than September 1 for students in their final years, is a compulsory course, awarded separate credits in the curriculum, and completed with a PASS/FAIL grade.

XI. TIMIȘOARA MEDICAL STUDENT ASSOCIATIONS – SSMT, EMSA

The Timișoara Medical Student Associations are the representative organizations of students of the Faculty of Medicine within UMFVBT and invite you to participate as members or collaborators in student events. Information about these associations can be found at the following links: <https://www.umft.ro/ro/societatea-studentilor-in-medicina-din-timisoara-ssmt-asociatia-reprezentativa-a-studentilor-facultatii-de-medicina/>, <https://www.umft.ro/ro/european-medical-students-association-timisoara-emsa-timisoara-asociatie-recunoscuta-acreditata/>.



XII. EXTRACURRICULAR ACTIVITIES

The “Victor Babeș” University of Medicine and Pharmacy of Timișoara organizes sports, cultural and social activities for students; information is available at: <https://www.umft.ro/ro/category/studenti-2/directia-de-activitati-extracurriculare/>.

XIII. PROCEDURAL RECOMMENDATIONS

Official communication:

Correspondence with the academic authorities must be conducted exclusively through the institutional e-mail address (account@student.umft.ro).

Administrative compliance:

Students are required to comply with the applicable deadlines and regulations.

Appointments and information:

Requests for appointments with the Dean of the Faculty of Medicine, Prof. Romulus-Bogdan Timar, PhD, and requests for additional information should be sent to: decanat.mg@umft.ro.

The Faculty of Medicine in Timișoara wishes you success in the new academic year!